



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**April 5, 2022 6:30 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

The Del Paso Manor Water District Board of Directors meeting will be conducted virtually pursuant to the provisions of Assembly Bill 361 amending the Ralph M. Brown Act and Government Code Section 54953(e) and without compliance with Section 54953(b)(3) related to conducting public meetings during the COVID-19 pandemic based on the current State recommendations on social distancing.

Note: Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference to participate. The District will also accept written public comment letters that are emailed to victoria@delpasomanorwd.org. Please include the specific agenda item and date of the meeting in the subject line of your email.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVm5wRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

A G E N D A

1. CALL TO ORDER:

2. ROLL CALL:

Chairman: Saunders
Directors: Dolk
Macias
Matteoli
Pratt

2164414.1 14685-001

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

Recommendation: Adopt Resolution pursuant to GC Section 54952(b) and Assembly Bill 361.

Attch: Resolution 22-0405-1

Item 5.B: Approval of Minutes of the March 1, 2022 Meeting

Recommendation: Approve minutes of the March 1, 2022 meeting.

Item 5.C: Approval of Minutes of the March 10, 2022 Meeting

Recommendation: Approve minutes of the March 10, 2022 meeting.

Item 5.E: Approval of Warrants and Payroll

Recommendation: Approval of Warrants and Payroll.

Atch: March 2022 Approved/Paid Warrants
April 2022 Warrants for Approval
Board of Directors Compensation Summary (March 2022)

6. PUBLIC HEARING:

7. OLD BUSINESS:

8. NEW BUSINESS:

Item 8.A: Approving a District Budget Amendment for the Addition of One Operation and Maintenance Technician II to District Staff and Authorizing the General Manager to Hire Same.

Recommendation: Staff recommends approval of a budget amendment to add on Operation and Maintenance Technician II position to the District staff.

Atch: Staff Report: Adding an additional position to Field Staff
Resolution 22-0405-2
Anticipated Costs for O&M Tech II – Grade 16 Job Opening
Organizational Chart
LAFCO Letter Re: Staff Hiring at DPMWD

Item 8.B: Budget to Actuals

Recommendation: Review and discuss budget to actuals.

Atch: Budget to Actual Comparison - July 1, 2021 to March 31, 2022

Item 8.C: 2020/2021 Draft Audit

Recommendation: Review and discuss. This presentation is for informational purposes only, not approval. Presentation for approval of the final report will be included on the May 3, 2022, meeting.

Atch: Audited Financial Statements (June 30 2021 and 2020)
Richard & Company, LLP Governance Letter
Richard & Company, LLP Management Letter

Item 8.D: Del Paso Manor Water District Public Notification

Copy of the updated notification plan is included in the board packet

Atch: DPMWD Public Notification Plan

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Project

Atch: March 2022 Field Report

10. GENERAL MANAGERS COMMENTS: Verbal report

- Item 10.A:**
- 10.1 Thank you from resident
 - 10.2 Intertie update
 - 10.3 Potential budget augmentations before 6/30/22
 - 10.4 Progress on completing GJ Recommendation 1
 - 10.5 Necessary steps for Rate Study RFP
 - 10.6 Conjunctive use

11. DIRECTORS COMMENTS: Verbal information, non-action comments.


12. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for May 3rd, 2022

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Board Clerk of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: April 1, 2022

Time posted: 5:00 P.M.

Signature: 
Clerk of the Board of Directors
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS: If you would prefer to submit public comments in writing, please email your comments to Victoria@delpasomanorwd.org if you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.