



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**May 15, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:

Acting General Manager	Victoria Hoppe
Field Manager	Mike Jenner
Certified Public Accountant	Robert Merritt
District Engineer	Alan Driscoll
General Counsel	Kaitlin Harr

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:04 minutes)

President Saunders called for public comment.

President Saunders stated written comment was received from Roy Wilson, which was read into the record with notation comments and attachments would be entered into the record.

Roy Wilson expanded on his written comments.

Marcy spoke to increasing costs.

Seeing no further comments, President Saunders closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

A request was made for Item 5.B. to be discussed and considered separately.

Item 5.A Approval of Minutes of the April 17, 2023 Regular Meeting
(0:15 minutes)

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A. The motion was seconded by Director Dolk. The motion passed on a 5 Yes/0 No vote.

Item 5.B: Approval of Warrants and Payroll
(0:17 minutes)

President Saunders called for public comment.

Trish Harrington inquired on the payment for a tree removal.

Seeing no further comments, President Saunders closed public comment.

Field Manager Jenner fielded the inquiry from public comment.

Director Dolk made a motion to approve Consent Calendar Item 5.B. The motion was seconded by Director Matteoli. The motion passed on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals
(0:18 minutes)

Certified Public Accountant Merritt presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson inquired regarding expenditures for Prop 218 or a merger with Sac Suburban.

Trish Harrington inquired about expenditures being charged to the CIP.

Seeing no further comment, President Saunders closed public comment.

Certified Public Accountant Merritt fielded inquires from public comment.

Item 8.B: Renne Public Policy Group (RPPG) Grant Funding

(0:28 minutes)

Acting General Manager Hoppe presented the staff report. Acting General Manager Hoppe, District Engineer Driscoll, and General Counsel Karr fielded questions from the Board.

President Saunders called for public comment.

Carol Rose suggested getting through the Prop 218 process first.

Trish Harrington suggested separate accounting.

Roy Wilson suggested working with RWA to seek grant funding.

Seeing no further comment, President Saunders closed public comment.

President Saunders fielded inquires from public comment.

Director Ross made a motion to approve the grant application, Resolution 23-0515-01, and submission of the application. The motion was seconded by Director Matteoli. The motion passed on a 5 Yes/0 No vote.

Item 8.C Renne Public Policy Group (RPPG) Service Agreement

(0:50 minutes)

Acting General Manager Hoppe presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the agreement.

Carol Rose provided general comments regarding the agreement.

Roy Wilson provided general comments regarding the agreement and noted support for postponing the item.

Seeing no further comment, President Saunders closed public comment.

Acting General Manager Hoppe fielded inquires from public comment.

Director Ross made a motion to postpone to the next meeting. The motion was seconded by Director Dolk. The motion passed on a 3 Yes/2 No (Matteoli/Pratt) vote.

Item 8.D: Review, Discuss and Potential Amendment to the Job Description for General Manager

(1:22 minutes)

President Saunders called for public comment.

Roy Wilson provided general comments and suggestions on the qualifications of the next General Manager.

Seeing no further comment, President Saunders closed public comment.

Director Dolk made a motion to postpone the item to a date uncertain. The motion was seconded by Director Matteoli. The motion passed on a 5 Yes/0 No vote.

Item 8.E: Correction to the 2023/2024 Approved CIP Budget Total

(1:30 minutes)

President Saunders presented the staff report.

President Saunders called for public comment.

Trish Harrington noted capital expenditures were listed, which were not part of the CIP.

Roy Wilson suggested separating the LAIF funds and delinquent payments.

Seeing no further comment, President Saunders closed public comment.

Director Dolk suggested capital expenditures be separated from the CIP Budget.

Direction was provided to staff to categorize funding correctly and report back at a future meeting; date uncertain.

Item 8.F: Regional Government Services (RGS) Agreement for Management and Administrative Services

(1:41 minutes)

Acting General Manager Hoppe presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson expressed concern with the cost of the contract and scope of work.

Seeing no further comment, President Saunders closed public comment.

President Saunders and Acting General Manager Hoppe fielded the inquiry from public comment.

Director Ross made a motion to approve the agreement. The motion was seconded by Director Pratt. The motion passed on a 5 Yes/0 No vote.

Item 8.G:
(1:49 minutes)

Update From Ad Hoc Recommendation for General Manager

Acting General Manager Hoppe presented the staff report.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

9. FIELD REPORT: Verbal report

May Field Report on Current and Upcoming Project will be provided at the June 05, 2023 Regular Meeting

10. DIRECTORS REPORT ON COMMITTEE MEETINGS: Verbal report

Directors Report on Committee Meetings occur on the first meeting of the month.

11. GENERAL MANAGER'S COMMENTS: Verbal report

Item 11.A: Consumer Confidence Report (CCR)
(1:55 minutes)

Acting General Manager Hoppe provided a report on agenda items and an update on general District matters.

President Saunders called for public comment.

Trish Harrington expressed concerns with closing District offices.

Roy Wilson expressed concerns with closing District offices.

Seeing no further comments, President Saunders closed public comment.

12. CLOSED SESSION:

There were no Closed Session items to consider.

13. DIRECTORS' COMMENTS: Verbal information, non-action comments.

(2:03 minutes)

Director Dolk requested Bartle Wells change their presentation and figures to reflect the current bi-monthly billing and expressed concern with how accounts receivables were currently being handled, monitored, and deposited.

Director Pratt requested staff look into delinquent accounts.

President Saunders announced a joint meeting with Sac Suburban was to be held on Monday, July 24 at 6:00 p.m.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(2:08 minutes)

Requests were made for presentations on delinquent accounts and analysis of the CIP and LAIF accounts. Support was provided for both matters to be on a future agenda.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for June 05, 2023

There being no further business, the Board of Directors meeting adjourned at 8:09 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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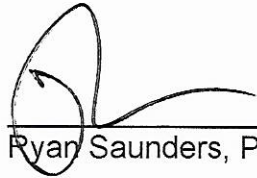
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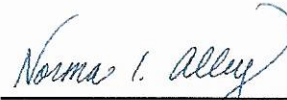
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