

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS DEL PASO MANOR WATER DISTRICT

APRIL 10, 2020

6:30 PM

Teleconference Meeting due to Coronavirus Pandemic

The Board of Directors of the Del Paso Manor Water District convened a Special Board Meeting using the "GoToMeeting" teleconference system on April 10, 2020 at 6:30 p.m.

Call to Order:

President Lenahan called the meeting to order at 6:31 p.m.

Pledge of Allegiance:

N/A due to teleconference

Roll Call:

Directors Present: Marissa Burt, John Lenahan, Robert Matteoli, Gregory Schneider, & Andrew Ping
Directors Absent: None
Staff Present: None
Legal Counsel Present: Kerry Fuller, Churchwell White LLP
Public Present: Several members of the public were on the conference call.

Announcements:

Director Matteoli's announcement covered four topics: 1. NextDoor posts concerning the perception of corruption committed by previous staff and former board., 2. President Lenahan's NextDoor post with discussion about the new attorney contract., 3. A recent comment by Director Burt concerning the hiring of a new operator., and 4. Director Burt's NextDoor post which stated that one of the reasons for the special meeting was that Director Matteoli was not prepared to discuss Agenda Item #4 at the 04-07-20 Board Meeting. The full text of these four items was handed to legal counsel to file with the minutes from this meeting for public access.

Public Comment:

Roy Wilson inquired about 1) Status of District books, budget vs. actuals, and next fiscal year's budget. 2) Referred to 2009 Master Plan (page 62). Well #7 was scheduled for demolition and District cannot use Planned System Maintenance for this well. 3) He recommends tabling discussion of new bond refinance and proceeding with the currently scheduled refinance.

Items for Discussion and/or Action:

1. Review, discuss, and possible action regarding Interwest proposal to provide management consulting services.

President Lenahan pointed out the list of services in the proposal and reiterated the importance of having assistance until a new GM is hired.

Director Matteoli voiced his desire to have the day-to-day work out of the hands of the Directors. He stated that a Management Consultant could supervise staff and assist with Covid-19 planning. Director Matteoli questioned Legal Counsel about conflict-of-interest with consultant doing work for DPMWD and Carmichael Water District due to our Mutual Aid Agreement. Jeff Nelson commented that he would recuse himself from any issues that could be a conflict.

President Lenahan commented that Mr. Nelson would fill the role of a Management Consultant and not an Interim General Manager. He could be of assistance with Covid-19 issues.

Director Schneider spoke in support of hiring Jeff Nelson for project assistance not staff supervision. Director Ping sees this consultant as a professional bridge to a new GM. Director Burt expressed her opinion that the high priority projects are maintenance and repair of the wells and Covid-19 policies.

Director Ping moved to engage Interwest to provide Management Consulting Services and Director Schneider seconded.

Public Comment: Mike Clohossey and Roy Wilson weighed in on this item.

Motion Passed

| | |
|----------------|---|
| Ayes | Lenahan, Burt, Schneider, Ping, Matteoli |
| Noes | 0 |
| Abstain | 0 |

2. Succession Planning Committee Recommendation for Water Operator
 - a. Review, discuss, and possible action to provide authority to sign offer letter

The Committee is prepared to make a hiring recommendation to the Board in closed session.

The Board gave direction to President Lenahan to sign the job offer letter if the Board agrees on the hiring recommendation.

Closed Session (Closed Session Items are not open to the public)

1. PUBLIC EMPLOYEE EMPLOYMENT – OPERATIONS & MAINTENANCE TECHNICIAN II pursuant to GOVERNMENT CODE § 54957(b)(1)

Return to Open Session:

President Lenahan reported out from Closed Session that by a vote of 4 to 1 the Board directed the Succession Planning Committee to offer a candidate the position of Operations & Maintenance Technician II.

Adjournment:

President Lenahan adjourned the meeting at 9:36 p.m.

Next scheduled meeting: May 5, 2020 Regular Board Meeting

A handwritten signature in black ink, appearing to read "John Lenahan", written over a horizontal line.

John Lenahan, President

A handwritten signature in black ink, appearing to read "Gregory D. Schneider", written over a horizontal line.

Gregory Schneider, Secretary