

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

July 7, 2020

6:30 PM

Teleconference Meeting due to Coronavirus Pandemic

The Board of Directors of the Del Paso Manor Water District convened a Regular Board Meeting using the “GoToMeeting” teleconference system on July 7, 2020 at 6:30 p.m. The minutes are action only. The recording to the meeting is attached to the minutes as well the District website.

7/7/2020 Regular Board Meeting

<https://transcripts.gotomeeting.com/#/s/44f9edec084194557608077eccc7318a4e67b24e48b1d3a1c8d1ce2f4a53886>

Call to Order:

President Lenahan called the meeting to order at 6:30 p.m.

Roll Call:

Directors Present: Marissa Burt, John Lenahan, Robert Matteoli, Andrew Ping, and Gregory Schneider
Directors Absent: None
Staff Present: None
Legal Counsel Present: Barbara Brenner, Churchwell White LLP
Guests: None
Public Present: Several members of the public were on the conference call.

Announcements:

Director Schneider encouraged people to attend the Finance Standing Committee meetings.

Public Comment:

None

Items for Discussion and/or Action:

1. Discussion and/or Action regarding General Manager Draft Employment Agreement

President Lenahan moved to approve the General Manager Draft Employment Agreement. Director Schneider seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Ping, Matteoli, Schneider
Noes	0
Absent	0

2. Finance Standing Committee
 - a. Audit Update
 - b. Budget to Actuals
 - c. LAIF Update
 - d. Resolution #20200701 to Amend Policy Manual
 - i. Accounts Receivable Policy
 - ii. Reserve Policy
 - iii. Capital Asset Policy

Director Burt moved to adopt Resolution #20200701 to Amend Policy Manual with amendments. Director Matteoli seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Ping, Matteoli, Schneider
Noes	0
Absent	0

- e. Review Proposed 2020-2021 Budget

Director Burt moved to adopt the Proposed 2020-2021 Budget with amendments. Director Ping seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Ping, Matteoli, Schneider
Noes	0
Absent	0

3. Discuss 2020 Consumer Confidence Report
No action was taken
4. Discuss CalPERS Annual Unfunded Accrued Liability
The Board agreed to pay the lump sum.
5. Disband Succession Planning ad-hoc Committee
President Lenahan disbanded the Succession Planning ad-hoc Committee
6. Disband COVID-19 Response ad-hoc Committee
President Lenahan disbanded the COVID-19 Response ad-hoc Committee
7. Discussion and/or Action regarding System Improvement Prioritization Report

Agenda item will be discussed in a special meeting

- 8. Discussion regarding Del Paso Mano Water District / Sacramento Suburban Water District Service Agreement
No action was taken

- 9. Review and adopt Minutes for June 2, 2020 Regular Meeting

Director Burt moved to approve the June 2, 2020 minutes. Director Ping seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Matteoli, Ping, Schneider
Noes	0
Absent	0

- 10. Review and approve Warrants

Director Schneider moved to approve the June 2, 2020 minutes. Director Ping seconded.

Motion Passed on a Roll Call Vote

Ayes	Burt, Lenahan, Matteoli, Ping, Schneider
Noes	0
Absent	0

Adjournment:

President Lenahan adjourned the meeting at 9:20 p.m.

Next scheduled meeting: August 4, 2020 Regular Board Meeting



John Lenahan, President



Victoria Hoppe, Secretary