

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**January 7, 2020
6:30 PM
1817 Maryal Drive, Suite 300, Sacramento**

The Board of Directors of the Del Paso Manor Water District convened a Regular Board Meeting at the District office located at 1817 Maryal Drive, Suite 300, Sacramento, California on January 7, 2020 at 6:30 p.m.

Call to Order:

President Lenahan called the meeting to order at 6:30 p.m.

Pledge of Allegiance:

President Lenahan led the Pledge of Allegiance.

Roll Call:

Directors Present:	Marissa Burt, John Lenahan, Robert Matteoli, & Gregory Schneider
Directors Absent:	None
Staff Present:	Ken Ingle - Field Supervisor, Victoria Hoppe – Office Manager
Legal Counsel Present:	Erin Dervin, Churchwell White LLP
Public Present:	Several members of the public were in attendance.

Announcements:

Director Matteoli recommended an independent investigation into the alleged breach of personnel files.

Public Comment:

Natalie Clohossey read a written statement which she also handed to staff. She explained that the data breach regarding the personnel files still remains a concern. She would still like to receive a response about her inquiry into identify theft protection. She also inquired about the government code regarding the closed session item on tonight's agenda. Carol Rose called for the resignations of the Board of Directors. Carl Dolk asked about the master plan update. Michael Clohossey discussed his concern about how the attorney was hired.

Items for Discussion and/or Action:

1. Appoint a new Board Secretary.
Director Burt motioned to appoint Director Schneider as Board Secretary.
President Lenahan seconded.

Motion Passed

Ayes	Burt, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

2. Sacramento Suburban Water District Service Agreement

Our legal counsel reviewed the Service Agreement and made edits for the Board to review. Director Schneider asked about Schedule 1 which was not included and the lack of a percentage number for administrative overhead, both referenced on page 3 of the agreement.

General Manager of SSWD Dan York, (who was present), promised to provide Schedule 1, (which shows applicable rates for equipment used during the performance of Contracted Services) and stated that the overhead percentage still needs to be negotiated.

Director Burt motioned to approve the Contract Services Agreement Between SSWD and DPMWD contingent on the inclusion of Schedule 1 and the overhead %. Director Schneider seconded.

Motion Passed on a roll call vote

Ayes	Burt, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

3. 2 by 2 with Sacramento Suburban Water District, update and discussion

President Lenahan stated that he will prepare a letter to officially request a 2 by 2 with Sacramento Suburban Water District.

Director Matteoli commented that he would prefer a 2 by 2 by 2 with SSWD and San Juan Water District.

Director Schneider questioned SSWD General Manager Dan York about DPMWD's participation in the Regional Collaboration Integration Study. He replied that although former interim General Manager Leo Havener had been invited to all meetings, none were attended.

4. Discuss General Manager and Water Operator positions a. waterTalent task orders for interim-GM and water operator, b. CRWA temporary water operator

- a. President Lenahan presented a Temporary Services Agreement with waterTalent showing suggested revisions from our General Counsel. He also provided two Task Orders to the Board from waterTalent, one for a Temporary Water System Operator @ \$109 per hour and another for an Interim General Manager @ \$189 per hour, both showing suggested changes/additions in red. There was Board discussion about specific conditions of the agreements and concern was expressed about cost by Director Schneider.

Director Burt motioned to approve the Temporary Services Agreement with waterTalent. President Lenahan seconded.

Motion Failed

Ayes	Burt, Lenahan
Noes	Matteoli, Schneider
Absent	0

Due to the failure of the Temporary Services Agreement to pass, there was no need for further discussion or votes on the two Task Orders.

- b. President Lenahan stated that he had reached out to CRWA for a quote, but had not received a response and that the email address provided did not work. He tabled this item until next meeting.
5. Update on Director vacancy
- President Lenahan reported that the Board vacancy was posted in the SacBee, on our District website, and at the front counter of the District office. The Board vacancy must be filled before January 28, 2020.
6. Dissolve Ad Hoc Committees
- President Lenahan dissolved all Ad Hoc Committees.
7. Appoint Committees: a. Finance Standing Committee b. Succession Planning Ad Hoc
- a. President Lenahan proposed to come back to the full Board with a written report on the duties of the proposed Finance Standing Committee.
 - b. President Lenahan appointed himself and Director Schneider to the new Succession Planning Ad Hoc Committee.

8. Appoint RWA Representative to vacant seat

President Lenahan appointed himself as the RWA Representative.

9. Minutes

Approve October 1, 2019 Regular Board Meeting minutes.

Director Burt motioned to approve the October 1, 2019 Regular Board Meeting minutes. Director Schneider seconded.

Motion Passed

Ayes	Burt, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

Approve November 5, 2019 Regular Board Meeting minutes.

Director Burt motioned to approve the November 5, 2019 Regular Board Meeting minutes. Director Schneider seconded.

Motion Passed

Ayes	Burt, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

Approve December 3, 2019 Regular Board Meeting minutes.

Director Burt asked to have the minutes tabled until the next regular meeting. Her edits are extensive and would like to give the other directors and the public a chance to review. President Lenahan tabled the item.

Approve December 18, 2019 Regular Board Meeting minutes.

Director Burt asked to have the minutes tabled until the next regular meeting. Her edits are extensive and would like to give the other directors and the public a chance to review. President Lenahan tabled the item.

Approve December 26, 2019 Regular Board Meeting minutes.

Director Burt motioned to approve the December 26, 2019 Regular Board Meeting minutes. Director Schneider seconded.

Motion Passed

Ayes	Burt, Lenahan, Schneider
Noes	Matteoli
Absent	0

10. Invoices for December 2019

Director Burt motioned to approve the December 2019 Invoices. Director Schneider seconded.

Motion Passed

Ayes	Burt, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

11. Director's Meetings and Committees (Per AB 1234)

No Report

12. General Counsel's Report

No Report

13. Field Operations Report

A written report was provided.

Directors and/or Staff Comments, Statements, and Requests. The Board and District staff may ask questions for clarification and make brief announcements or comments. Board members may also request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Director Schneider inquired about the status and due date of the MSR for LAFCO. President Lenahan indicated he will put this topic on the agenda for the next meeting and forward the draft to our new general counsel for review.

Director Matteoli questioned the interview that was held with President Lenahan, Director Burt and the Sacramento Bee reporter after the Dec. 3, 2020 meeting.

Director Matteoli gave a whiteboard presentation about the 2017 failed prop 218 rate increase.

Closed Session (Closed Session Items are not open to the public)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of GOVERNMENT CODE § 54956.9 Number of potential cases: 3

Return to Open Session:

The attorney reported out that the Board agreed to launch a third-party investigation into the alleged breach of the personnel files. The Board also agreed to give individuals with personnel files identify protection for one year to be outlined in a forthcoming letter.

Adjournment

President Lenahan adjourned the meeting at 11:00 p.m.

Next scheduled meeting: February 4th, 2020 Regular Board Meeting



John Lenahan, President



Gregory Schneider, Secretary