



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**May 01, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present: Acting General Manager Victoria Hoppe
Field Manager Mike Jenner
District Engineer Alan Driscoll
Consulting Engineer Brian Gach
Assistant Legal Counsel Schuyler Campbell

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Pratt made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:05 minute)

President Saunders called for public comment.

Roy Wilson spoke to the accounting system.

Trish Harrington spoke to the RPPG report and report on delinquent accounts.

Seeing no further comments, President Saunders closed public comment.

President Saunders fielded public comment inquires.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:08 minutes)

Item 5.A: Approval of Minutes of the March 20, 2023 Regular Meeting

Item 5.B: Approval of Warrants and Payroll

Director Pratt made a motion to adopt the Consent Calendar. The motion was seconded by Director Dolk. The Consent Calendar was adopted on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Draft 2023/2024 Annual Budget

(0:08 minutes)

Acting General Manager Hoppe presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington expressed concern of expenses being higher than income and inquired when the rate study had been approved.

Carol Rose inquired on the cost vs. value of association memberships.

Natalie Clohossey suggested having a secondary budget planned in case Prop 218 was not successful.

Seeing no further comment, President Saunders closed public comment.

President Saunders responded to inquiry from public comment.

Director Ross made a motion to adopt the 2023/2024 Budget with the change of \$30,000 accounted for in income to account for expenses. The motion was seconded by Director Pratt. The 2023/2024 Budget was adopted on a 5 Yes/0 No vote.

Item 8.B: Bartle Wells & Associates Presentation on Proposition 218 Rate Study
(0:39 minutes)

Bartle Wells Consultants Doug Dove and David Crosse and KMTG Consultant Kaitlin Harr presented and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Natalie Clohossey provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

President Saunders fielded inquiry and comments from the public comments.

General deliberation commenced amongst the Board and direction with moving forward was provided to staff and consultants.

Director Ross made a motion directing staff to move forward with Scenario 1. The motion was seconded by Director Pratt. The motion passed on a 4 Yes/1 No (Dolk) vote.

President Saunders called a recess at 8:08 p.m. The meeting reconvened at 8:23 p.m.

Item 8.C: Advance Engineering Payment for Well 9 Emergency Power Backup Generator Project
(2:23 minutes)

District Engineer Driscoll presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comment, President Saunders closed public comment.

Director Ross made a motion to approve payment, as recommended by staff. The motion was seconded by Director Matteoli. The motion passed on a 5 Yes/0 No vote.

Item 8.D: Deposit for Electrical Service Upgrade for Well #2 Meter
(2:31 minutes)

District Engineer Driscoll presented the staff report and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve payment, as recommended by staff. The motion was seconded by Director Matteoli. The motion passed on a 5 Yes/0 No vote.

Item 8.E: Ad Hoc Recommendation on General Manager Recruitment

(2:35 minutes)

Director Ross and Director Matteoli reported on their findings and recommendation and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to accept the Ad Hoc Committee's recommendation, with a salary range of \$125,000-\$180,000. The motion was seconded by Director Matteoli. The motion passed on a 3 Yes/2 No (Dolk, Ross) vote.

Item 8.F: Resolution 23-0501-01 Amending the authorized signers on the LAIF Account to Ryan Saunders (Board President), Carl Dolk (Vice President), David Ross (Director), Gwynne Pratt (Director), Robert Matteoli (Director) and Victoria Hoppe (Acting General Manager)

(3:26 minutes)

President Saunders presented on the subject.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Resolution 23-0501-01. The motion was seconded by Director Ross. The motion passed on a 5 Yes/0 No vote.

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Projects

(3:31 minutes)

Field Manager Jenner summarized the staff report.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

- Item 10.C: Director Ross**
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)
- Item 10.D: Director Saunders**
Joint Powers Insurance (JPIA)
- Item 10.E: Director Pratt**
Regional Water Authority (RWA)
Water Forum

(3:35 minutes)

Directors provided brief reports on committee meetings they attended or would attend.

11. GENERAL MANAGERS COMMENTS: Verbal report

Item 11.A: RGS agreement for clerk services will expire on 06/30/2023.

Item 11.B: Reminder to check sprinklers and drip systems

(3:38 minutes)

Acting General Manager Hoppe provided a report on agenda items and an update on general District matters.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

There were no comments from Directors.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

There were no requests for future agenda items.

14. CLOSED SESSION:

(3:40 minutes)

Conference With Legal Counsel – Anticipated Litigation
Paragraph (4) of subdivision (d) of Gov. Code § 54956.9” and not “subsection (c)

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

President Saunders recessed the open session and convened the closed session at 9:41 p.m. The open session reconvened at 10:17 p.m.

President Saunders reported an Ad Hoc Committee comprised of President Saunders and Director Matteolli was to be called to facilitate discussion with General Counsel.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for May 15, 2023

There being no further business, the Board of Directors meeting adjourned at 10:18 p.m.

APPROVAL:

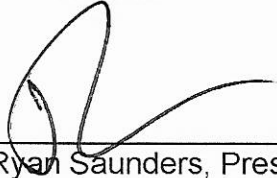
Ryan Saunders, President of the Board

ATTEST:



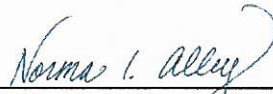
Norma I. Alley, MMC, Clerk of the Board

APPROVAL:



Ryan Saunders, President of the Board

ATTEST:



Norma I. Alley, MMC, Clerk of the Board