



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**MINUTES**

**August 07, 2023 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

President Saunders called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:

General Manager	Adam Coyan
Office Manager	Victoria Hoppe
Field Manager	Mike Jenner
Certified Public Accountant	Robert Merritt
Assistant Legal Counsel	Lauren Bernadette

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 5 Yes/0 No vote.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(6:03 pm)

President Saunders called for public comment.

Jennifer Wolfe spoke to willingness to pay increase rates for infrastructure improvements.

Seeing no further comments, President Saunders closed public comment.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:04 minutes)

A request was made for Item 5.D to be discussed and considered separately.

**Item 5.A: Approval of Minutes of the May 17, 2023 Special Meeting**  
**Item 5.B: Approval of Minutes of the May 22, 2023 Special Meeting**  
**Item 5.C: Approval of Minutes of the July 17, 2023 Regular Meeting**

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve Consent Calendar Items 5.A, 5.B, and 5.C. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

**Item 5.D: Approval of Warrants and Payroll**

Director Pratt asked for clarification on the payment to Tripepi Smith and Associates, Inc. Office Manager Hoppe provided clarification.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.D. The motion was seconded by Director Dolk. The motion was approved on a 5 Yes/0 No vote.

**6. PUBLIC HEARING:**

There were no Public Hearing items to consider.

**7. OLD BUSINESS:**

There were no Old Business items to consider.

**8. NEW BUSINESS:**

**Item 8.A: 2021/2022 Final Audit**

(6:08 pm)

Richardson & Company Auditor Ingrid Shepline presented the audit and fielded questions from the Board.

Director Dolk provided suggested changes to the audit.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to approve the audit, as amended. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

**Item 8.B: Water Forum Presentation**

*This item was heard out of order.*

**Item 8.C: Ballot Box**

(6:18 pm)

*This item was heard out of order.*

General Manager Adam Coyan presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed the public comment.

**Item 8.B: Water Forum Presentation**

(6:22 pm)

*This item was heard out of order.*

Water Forum Executive Director Jessica Law presented and fielded questions from the Board.

President Saunders called for a break at 6:48 p.m. due to a power outage at the District Offices. He reconvened the meeting at 7:05 p.m.

President Saunders announced the remaining items on the agenda would be postponed and heard at the Tuesday, September 5, 2023, Board Meeting, and the meeting was to be adjourned.

**9. FIELD REPORT:** Verbal report

**Item 9.A: Field Report on Current and Upcoming Projects**

**10. DIRECTOR REPORT ON COMMITTEE MEETINGS:** Verbal report  
*Each Board Member will have 5 minutes to report out on all associated committees*

**Item 10.A: Director Dolk**  
American Water Works Association (AWWA)  
Association of California Water Agencies (ACWA)

**Item 10.B: Director Matteoli**  
Association of California Water Agencies (ACWA) Agriculture  
Association of California Water Agencies (ACWA) Groundwater  
Sacramento Groundwater Authority (SGA)

**Item 10.C: Director Ross**  
California Rural Water Authority (CRWA)  
California Special Districts Association (CSDA)

**Item 10.D: Director Saunders**  
Joint Powers Insurance (JPIA)

**Item 10.E: Director Pratt**  
Regional Water Authority (RWA)  
Water Forum

11. **GENERAL MANAGERS COMMENTS:** Verbal report

12. **CLOSED SESSION:**

13. **DIRECTORS COMMENTS:** Verbal information, non-action comments.

14. **FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

15. **ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for August 21, 2023

There being no further business, the Board of Directors meeting adjourned at 7:05 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

  
\_\_\_\_\_  
Norma I. Alley, MMC, Clerk of the Board

**Item 10.D: Director Saunders**  
Joint Powers Insurance (JPIA)

**Item 10.E: Director Pratt**  
Regional Water Authority (RWA)  
Water Forum

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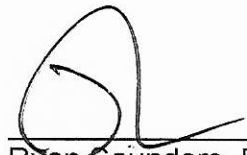
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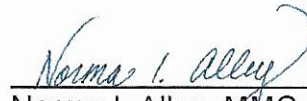
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ATTEST:



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Norma I. Alley, MMC, Clerk of the Board