



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**MINUTES**

**October 17, 2022, 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

President Saunders called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli and Gwynne Pratt

Directors Absent: Osmar Macias (excused)

Staff Present: General Manager Alan Gardner  
Office Manager Victoria Hoppe  
Field Manager Mike Jenner  
General Counsel Mona Ebrahimi  
Certified Public Accountant Robert Merritt

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 4 Yes/0 No/1 Absent (Macias) roll call vote.

**4. CLOSED SESSION:**

**Item 4.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957(b)(1); General Manager**

*This item was heard out of order and tabled to be heard after item 14.*

**5. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD President. Comments will be accepted via teleconference and in writing.

(0:03 minutes)

President Saunders called for public comment.

Carol Rose spoke to the minutes and Policy No. 3220.1.5.

Roy Wilson spoke to the potential merger.

Seeing no further comment, President Saunders closed the public comment.

**6. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:10 minutes)

A request was made for Item 6.B to be discussed and considered separately.

**Item 6.A: Approval of Minutes of the September 19, 2022 Special Meeting**

**Item 6.B: Approval of Minutes of the September 27, 2022 Special Meeting**

Director Saunders requested General Counsel be changed to Mona Ebrahimi in attendance for that meeting.

President Saunders called for public comment. Seeing no one come forward, President Saunders closed the public comment.

Director Dolk made a motion to adopt Consent Calendar Item 6.B, as amended. The motion was seconded by Director Matteoli. The motion was approved on a 4 Yes/0 No/1 Absent (Macias) roll call vote.

**Item 6.C: Approval of Additional Warrants After October 03, 2022 Regular Meeting**

Director Dolk made a motion to adopt Consent Calendar Items 6.A and 6.C. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Absent (Macias) roll call vote.

**7. PUBLIC HEARING:**

There were no Public Hearing items to consider.

**8. OLD BUSINESS:**

There were no Old Business items to consider.

**9. NEW BUSINESS:**

**Item 8.A: Budget to Actuals**

(0:15 minutes)

Certified Public Accountant Robert Merritt provided a summary of the written report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington inquired on presentation material.

Seeing no further comment, President Saunders closed the public comment.

**Item 9.B: Director Compensation and Meeting Stipend**

(0:32 minutes)

General Manager Gardner and General Counsel Ebrahimi presented the staff report and fielded questions from the Board.

Director Matteoli provided a summary of the working groups findings and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington spoke to the merits of the change in stipend.

Seeing no further comment, President Saunders closed the public comment.

Discussion commenced amongst the Directors and direction was given to remain as status quo with no change.

**Item 9.C: Amend the Del Paso Manor Water District Employee Salary Schedule**

(1:04 minutes)

General Manager Gardner provided the staff report and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

Director Dolk made a motion to adopt Attachment 3 as the salary schedule with the corrected tabulations. The motion was seconded by Director Pratt. The motion was approved on a 3 Yes/1 No (Matteoli)/1 Absent (Macias) roll call vote.

**10. FIELD REPORT:** Verbal report

(1:31 minutes)

Field Manager Mike Jenner provided a field report.

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

**11. GENERAL MANAGERS COMMENTS:** Verbal report

(1:33 minutes)

**Item 11.A: RPPG Update**

General Manager Alan Gardner provided a brief report on Item 11.A, provided an update on District matters, and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

**12. DIRECTORS COMMENTS:** Verbal information, non-action comments.

(1:59 minutes)

Director Dolk, Director Matteoli, Director Pratt, and President Saunders provided brief comments.

**13. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

(2:08 minutes)

Director Matteoli requested report regarding Well #2, update from RPPG (Renne), discussion regarding water rights, update on 2x2. Support was given for all matters to be on a future agenda.

President Saunders called for public comment.

Carol Rose spoke in support of requests.

Trish Harrington spoke in support of a report on Well #2.

Seeing no further comment, President Saunders closed public comment.

**4. CLOSED SESSION:**

(2:24 minutes)

**Item 4.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957(b)(1); General Manager**

*This item was heard out of order.*

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

President Saunders recessed the open session and convened the closed session at 8:25 p.m.

The open session reconvened at 9:52 p.m.

General Counsel Ebrahimi reported there was no reportable action.

**14. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for November 7, 2022

Director Pratt made a motion to adjourn. Director Matteoli seconded the motion. There being no further business, the Board of Directors meeting adjourned at 9:52 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

  
\_\_\_\_\_  
Norma I. Alley, MMC, Clerk of the Board

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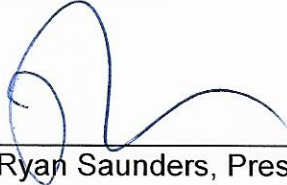
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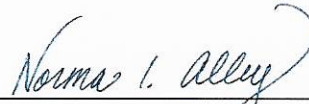
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