



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**July 5, 2022, 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Osmar Macias, Bob Matteoli and Gwynne Pratt

Staff Present:	General Manager	Alan Gardner
	Office Manager	Victoria Hoppe
	Field Manager	Mike Jenner
	Certified Public Accountant	Robert Merritt
	District Engineer	Alan Driscoll
	General Counsel	Elena Pacheco

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Matteoli requested Item 8.E. be postponed to the next meeting for more transparent noticing of the item. There was not consensus of the Board to postpone.

Upon call for public comment, no one from the public addressed the Board.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Macias. The agenda was adopted on a 4 Yes/1 No (Matteoli) roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD President. Comments will be accepted via teleconference and in writing.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:11 minutes)

Requests were made for Items 5.B and 5.C to be discussed and considered separately.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Item 5.A: A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

Director Dolk made a motion to approve Item 5.A. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No roll call vote.

Item 5.B: Approval of Minutes of the June 6, 2022 Meeting

It was noted there was a scrivener's error on Item 5.A in the minutes and requested correction.

Director Pratt made a motion to approve Item 5.B. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

Item 5.C: Approval of Warrants and Payroll

Director Dolk made inquiry regarding the credit card payments. Office Manager Victoria Hoppe provided the requested clarification.

Director Dolk made a motion to approve the warrants and payroll. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. **NEW BUSINESS:**

(0:27 minutes)

Item 8.A: Budget to Actuals

Certified Public Accountant Robert Merritt presented the staff report and fielded questions from the Board.

Discussion commenced amongst the Directors and General Manager Alan Gardner provided clarifications to the Board's inquiries and fielded questions.

President Saunders called for public testimony. Seeing no one come forward, he closed public comment.

Item 8.B: Resolution No. 22-0705-02 Re-Authorizing District Investment in the Local Agency Investment Fund

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

Discussion commenced amongst the Directors and General Manager Alan Gardner and General Counsel Elena Pacheco provided clarifications to the Board's inquiries and fielded questions.

President Saunders called for public testimony. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to approve Resolution No. 22-0705-02 with an amendment to include the fund be transferred to a District account. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

Item 8.C: Request for Proposal for Water Rate Consultant

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

President Saunders called for public testimony.

Trish Harrington provided public comment.

Director Dolk made a motion to approve issuance of a request for proposal to hire a consultant to prepare a cost-of-service study for water service rates. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

Item 8.D: Request for Proposals Seeking a Contract for Public Relations and Community Outreach

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

President Saunders called for public testimony.

Trish Harrington provided public comment.

Director Dolk made a motion to approve the request for proposal for a District public relations firm. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

Item 8.E: Consideration and Approval of a Resolution No. 22-0705-03 Awarding a Merit Bonus for Victoria Hoppe

(1:12)

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

President Saunders called for public testimony.

Carol Rose provided public comment.

Director Matteoli expressed concern in approving the resolution.

Director Pratt made a motion to approve Resolution No. 22-0705-03. The motion was seconded by Director Macias. The motion was approved on a 4 Yes/1 No (Matteoli) roll call vote.

9. FIELD REPORT: Verbal report

(1:32)

Item 9.A: Field Report on Current and Upcoming Project

Field Manager Mike Jenner provided a brief summary of his written report and fielded questions from the Board.

10. CLOSED SESSION:

There was no Closed Session item to consider.

11. GENERAL MANAGERS COMMENTS: Verbal report

(1:36)

General Manager Alan Gardner provided a brief report on District matters and fielded questions from the Board.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

(1:53)

Director Macias requested information be disseminated regarding water conservation. This request was supported by Director Pratt. Director Saunders stated Regional Water Authority had a robust conservation program.

Director Matteoli requested a legal review and report back regarding ground water rights.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

There were no requests.

14. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for July 05, 2022

Director Macias made a motion to adjourn. Director Dolk seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:04 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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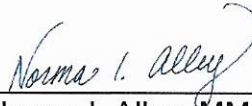
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Ryan Saunders, President of the Board

ATTEST:



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