



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**MINUTES**

**March 06, 2023 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

President Saunders called the meeting to order at 6:01 p.m.

**2. ROLL CALL:**

Directors Present: President Ryan Saunders, Carl Dolk, and Bob Matteoli

Directors Absent: Gwynne Pratt and David Ross

Staff Present: Acting General Manager Victoria Hoppe  
Field Manager Mike Jenner  
Assistant Legal Counsel Schuyler Campbell

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 3 Yes/0 No/2 Absent (Pratt/Ross) roll call vote.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:05 minutes)

President Saunders called for public comment.

Roy Wilson spoke to continued discussion on the 2x2, need to understand costs associated with Prop 218, plans for replacement of infrastructure pipes, and open communication.

Trish Harrington spoke to the need for Prop 218 information on the District website and expenditures for Well 7 and concerns regarding adjacent parking lot.

Seeing no further comments, President Saunders closed public comment.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:12 minutes)

Request was made for all items to be discussed and considered separately.

**Item 5.A: Approval of Minutes of the February 06, 2023 Regular Meeting**

It was noted there was a spelling error on Page 3 and under Item 6.A.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to adopt item 5.A, with noted corrections. The motion was seconded by Director Matteoli. The motion was approved on a 3 Yes/0 No/2 Absent (Pratt/Ross) roll call vote.

**Item 5.B: Approval of Warrants and Payroll**

Discussion commenced on the Bartle Wells Associate payment and a request was made to defer costs and future payments until the Board receives a report back.

President Saunders called for public comment.

Roy Wilson commented on payments for work done by engineers.

Trish Harrington commented on a reimbursement policy.

Seeing no further comments, President Saunders closed public comment.

Director Dolk requested Legal Counsel review the September 9, 2022, payment to Bartell Wells, which was listed in the January warrants and report back to the Board.

Director Dolk made a motion to adopt item 5.B, with the exception of deferring payments to Bartle Wells until the Board receives a report back. The motion was seconded by Director Matteoli. The motion was approved on a 3 Yes/0 No/2 Absent (Pratt/Ross) roll call vote.

**6. PUBLIC HEARING:**

There were no Public Hearing items to consider.

**7. OLD BUSINESS:**

There were no Old Business items to consider.

**8. NEW BUSINESS:**

**Item 8.A: California Special Districts Association (CSDA) Board of Directors Call for Nominations Seat C**

(0:27 minute)

Acting General Manager Hoppe presented the staff report.

Consensus was met there was no interest amongst the Board Members in serving.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

**Item 8.B: Request for Nomination – Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Executive Committee Membership**

(0:29 minutes)

Assistant Legal Counsel Campbell provided the staff report and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Consensus was met to postpone this item to the next meeting to see if any other candidates come forward.

**9. FIELD REPORT: Verbal report**

**Item 9.A: Field Report on Current and Upcoming Projects**

Attch: February 2023 Field Report

(0:33 minutes)

Field Manager Jenner summarized his staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington inquired regarding curb stops.

Roy Wilson inquired about water pressure issues and Well #6B transfer switch.

Seeing no further comments, President Saunders closed public comment.

Field Manager Jenner fielded questions from public comments.

**10. DIRECTOR REPORT ON COMMITTEE MEETINGS:** Verbal report

- Item 10.A:** American Water Works Association (AWWA) (*Dolk*)  
Association of California Water Agencies (ACWA) (*Dolk*)
- Item 10.B:** Association of California Water Agencies (ACWA) Agriculture (*Matteoli*)  
Association of California Water Agencies (ACWA) Groundwater (*Matteoli*)
- Item 10.C:** California Rural Water Authority (CRWA) (*Ross*)  
California Special Districts Association (CSDA) (*Ross*)
- Item 10.D:** Joint Powers Insurance (JPIA) (*Saunders*)
- Item 10.E:** Regional Water Authority (RWA) (*Matteoli / Pratt*)
- Item 10.F:** Sacramento Groundwater Authority (SGA) (*Pratt*)
- Item 10.G:** Water Forum (*Pratt*)  
(0:45 minutes)

Directors provided brief reports on committee meetings they attended or would attend at future meetings.

President Saunders called for public comment.

Trish Harrington stated the RWA meeting was paid out, but there was no report out for that meeting.

Roy Wilson requested this item be pushed to the next meeting.

Seeing no further comments, President Saunders closed public comment.

**11. GENERAL MANAGERS COMMENTS:** Verbal report

- Item 11.A:** Acting GM Introduction
- Item 11.B:** Activation of the DPMWD/SSWD Mutual Aid Agreement
- Item 11.C:** Temporary Office Help
- Item 11.D:** Tripepi Smith Kickoff Meeting  
(0:51 minutes)

Acting General Manager Hoppe provided a report on agenda items and an update on general District matters.

Directors requested Acting General Manager Hoppe research temp help options and report back at a future meeting.

President Saunders called for public comment.

Roy Wilson requested the wells be watched closely to identify District needs.

**12. DIRECTORS COMMENTS:** Verbal information, non-action comments.

(1:02 minutes)

Director Dolk requested research into the co-mingled LAIF Funds.

Director Matteoli requested road repair costs.

President Saunders reported on a Tripepi Smith kickoff meeting.

President Saunders called for public comment.

Trish Harrington suggested the Board look at previous Prop 218 process.

Roy Wilson suggested the Board look at previous Prop 218 process.

Seeing no further comments, President Saunders closed public comment.

**13. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

(1:25 minute)

Director Dolk requested a report on aging accounts, to include length of the account, and a report on delinquent accounts.

**14. CLOSED SESSION:**

There were no Closed Session items to consider.

**15. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for February 21, 2023

Director Matteoli made a motion to adjourn. Director Dolk seconded the motion. There being no further business, the Board of Directors meeting adjourned at 10:16 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

  
\_\_\_\_\_  
Norma I. Alley, MMC, Clerk of the Board

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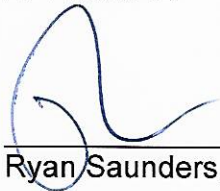
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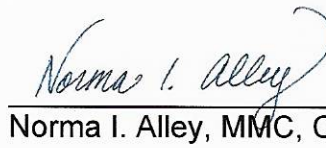
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