



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**March 20, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

Del Paso Manor Water District encourages the public to participate via teleconference.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVm5wRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

A G E N D A

1. CALL TO ORDER:

2. ROLL CALL:

President: Saunders
Directors: Dolk
Matteoli
Pratt
Ross

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: Approval of Minutes of the February 21, 2023 Regular Meeting

Recommendation: Approve minutes of the February 21, 2023 Regular Meeting

Item 5.B: Approval of Warrants and Payroll

Recommendation: Approval of Additional March 2023 Warrants

Attch: March 2023 Warrants for Approval

6. PUBLIC HEARING:

7. OLD BUSINESS:

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

Recommendations: Review and discuss budget to actuals

Attch: Budget to Actual Comparison – July 1, 2022 – February 28, 2023

Item 8.B: Request for Nomination – Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Executive Committee Membership

Attch: Staff Report
Request for Nomination Letter
Candidate Statement
Sample Concurring Resolution and Nomination Procedure Instructions

Item 8.C: Review and Discuss Contracting with a Staffing Agency for Temporary Office Assistance on an “as needed” Basis

Recommendation: Staff recommends the Board discuss the three options and authorize the Acting General Manager to contract with the Board's preferred staffing agency for as long as she is the only full-time office staff.

Attch: Staff Report
O'Brien Employment Services Proposal
River City Staffing Proposal
Express Employment Professionals Proposal

9. FIELD REPORT: Verbal report

March Field Report on Current and Upcoming Project will be provided at the April 03, 2023 Regular Meeting

10. DIRECTORS REPORT ON COMMITTEE MEETINGS: Verbal report

Item 10.A: Water Forum (*Pratt*) – Verbal update from February meeting(s)

All other Director reports on committee meeting updates will be provided at the April 03, 2023 regular meeting.

11. GENERAL MANAGER’S COMMENTS: Verbal report

Item 11.A: Update on Senate Bill 552 checklist (CalWARN and monitoring system for groundwater levels)

Item 11.B: Update on on-call status for District Operators

Item 11.C: Multi Factor Authentication (MFA) for Board dedicated email accounts

Item 11.D: Update on the Proposition 218 Process

Item 11.E: Update on Tripepi Smith (PR Firm) and Flashvote

Item 11.F: RPPG Update

Item 11.G: Update on O&M Tech II and Field Supervisor Job Openings

Item 11.H: District office will be closed on 3/31 for César Chávez Day

12. CLOSED SESSION:

13. DIRECTORS' COMMENTS: Verbal information, non-action comments.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas


15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for April 03, 2023

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: March 17, 2023

Time posted: 4:00 P.M.

Signature: 
Office Manager
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS:

If you would prefer to submit public comments in writing, please email your comments to dpmwdclerk@delpasomanorwd.org no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.