



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**June 05, 2023 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**Del Paso Manor Water District encourages the public to participate via teleconference.**

**We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.**

**Teleconference Information:**

**Join Zoom Meeting Link:**

**<https://us06web.zoom.us/j/97737667936?pwd=NnBxVmswRnRrZXVSVGhZbWd2b0FFUT09>**

**Meeting ID: 977 3766 7936      Passcode: 473630**

**Dial By Phone**

**US (SAN JOSE) +1 669 900 6833**

**US (TACOMA) +1 253 215 8782**

**A G E N D A**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**President:** Saunders  
**Directors:** Dolk  
Matteoli  
Pratt  
Ross

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

**4. CLOSED SESSION:**

**PUBLIC EMPLOYEE APPOINTMENT, pursuant to Government Code section 54957: General Manager**

**5. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

**6. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

**Item 6.A: Approval of Warrants and Payroll**

**Recommendation:** Approval of Warrants and Payroll.

Attch: May 2023 Warrants Approved/Paid  
June 2023 Warrants for Approval  
Board of Directors Compensation Summary (May 2023)

**7. PUBLIC HEARING:**

**8. OLD BUSINESS:**

**9. NEW BUSINESS:**

**Item 9.A: Appointment of General Manager and Approval of Employment Contract with Adam Coyan**

**Recommendation:** Allow staff report, accept public comment, and consider the appointment of Adam Coyan as General Manager and adoption of employment contract.

Attch: Staff Report  
Employment Contract

**Item 9.B: Renne Public Policy Group (RPPG) Information and Discussion of Pending Small Community Drought Relief Program Grant Application**

**Recommendation:** Informational Discussion

Attch: Staff Report

**Item 9.C: Renne Public Policy Group (RPPG) Service Agreement**

**Recommendation:** Staff recommends the Board review the updated service agreement options and direct staff as appropriate.

Attch: Staff Report  
Quote for Services  
Amendment No. 1 to the Consultant Services Agreement between DPMWD and RPPG dated June 05, 2023

**Item 9.D: Correction/Adjustment to the 2023/2024 Approved Budget Totals**

**Recommendation:** Staff recommends approving the corrections and category adjustment on the 2023/2024 approved budget.

Attch: Staff Report  
Budget Approved on May 01, 2023  
DRAFT Corrected O&M and CIP Budget

**Item 9.E: Update from District Counsel Regarding Pending Items for Legal Review**

**Recommendation:** No staff recommendation – Board may discuss and ask questions.

Attch: Staff Report

**Item 9.F: Election of Special District Representative and Alternate to Sacramento LAFCo Nominations for Special District Commission**

**Recommendation:** Staff recommends the Board nominate and appoint a representative and alternate of the Board of Directors to serve as a Special District Representative to the Sacramento Local Area Formation Commission (LAFCo).

Attch: Staff Report  
Election of Special District Representative and alternate to Sacramento LAFCo Nominations for Special District Commission nomination form

<b>10. FIELD REPORT:</b> Verbal report
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**Item 10.A: Field Report on Current and Upcoming Projects**

Attch: May 2023 Field Report

**11. DIRECTOR REPORT ON COMMITTEE MEETINGS:** Verbal report  
*Each Board Member will have 5 minutes to report out on all associated committees*

**Item 11.A: Director Dolk**  
American Water Works Association (AWWA)  
Association of California Water Agencies (ACWA)

**Item 11.B: Director Matteoli**  
Association of California Water Agencies (ACWA) Agriculture  
Association of California Water Agencies (ACWA) Groundwater  
Sacramento Groundwater Authority (SGA)

**Item 11.C: Director Ross**  
California Rural Water Authority (CRWA)  
California Special Districts Association (CSDA)

**Item 11.D: Director Saunders**  
Joint Powers Insurance (JPIA)

**Item 11.E: Director Pratt**  
Regional Water Authority (RWA)  
Water Forum

**12. GENERAL MANAGERS COMMENTS:** Verbal report

**Item 12.A:** Director expense reports

**Item 12.B:** 2022/2023 Audit should be finished soon

**13. DIRECTORS COMMENTS:** Verbal information, non-action comments.

**14. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas


**15. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for June 19, 2023

**CERTIFICATION OF POSTING:**

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: June 02, 2023

Time posted: 4:00 P.M.

Signature:   
Office Manager  
Del Paso Manor Water District

**OTHER IMPORTANT INFORMATION**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

**PUBLIC COMMENTS:** If you would prefer to submit public comments in writing, please email your comments to [dpmwdclerk@delpasomanorwd.org](mailto:dpmwdclerk@delpasomanorwd.org) no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All

comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:**



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.