

**MINUTES OF THE FINANCE STANDING COMMITTEE MEETING  
DEL PASO MANOR WATER DISTRICT**

**July 6, 2020**

**6:30 PM**

**Teleconference Meeting due to Coronavirus Pandemic**

The Board of Directors of the Del Paso Manor Water District convened a Regular Board Meeting using the “GoToMeeting” teleconference system on July 6, 2020 at 6:30 p.m. The minutes are action only. The recording to the meeting is attached to the minutes as well the District website.

7/6/2020 Finance Committee Board Meeting Recording

<https://transcripts.gotomeeting.com/#/s/5536adc4279359df030486bb0e66e04345f8e47829d85a31182b47e47383fe2e>

**Call to Order:**

President Lenahan called the meeting to order at 6:30 p.m.

**Roll Call:**

Directors Present: Marissa Burt, John Lenahan  
Directors Absent: None  
Staff Present: None  
Legal Counsel Present: N/A  
Guests: N/A  
Public Present: Several members of the public were on the conference call.

**Announcements:**

Director Ping and Director Schneider were present on the call. President Lenahan explained that Director Ping and Director Schneider could not comment during the meeting.

**Public Comment:**

None

**Items for Discussion:**

1. June 1, 2020 Minutes  
Director Burt moved to approve the June 1, 2020 minutes. President Lenahan seconded.

Motion Passed on a Roll Call Vote

|               |                      |
|---------------|----------------------|
| <b>Ayes</b>   | <b>Burt, Lenahan</b> |
| <b>Noes</b>   | <b>0</b>             |
| <b>Absent</b> | <b>0</b>             |

3. Budget to Actuals  
Robert Merritt presented the budget to actuals for the district.
4. 2020 – 2021 Budget  
Robert Merritt will present a draft 2020-2021 Draft Budget at the next Finance Standing Committee.
5. Operations and Maintenance/Capital Improvement Guidelines and Principles  
Robert Merritt will bring Operations and Maintenance/Capital Improvement Guidelines and Principles at the next Finance Standing Committee.  
No action taken
6. DPMWD Reserve Policy  
No action taken.
7. Customer Bills
  - a. System Maintenance to Capital Improvement Plan  
The Finance Standing will make a recommendation at the next Regular Board Meeting.
  - b. Late Fees Discussion  
The Finance Standing will make a recommendation at the next Regular Board Meeting.

**Adjournment:**

President Lenahan adjourned the meeting at 7:25 p.m.

**Next scheduled meeting: July 7th, 2020 Regular Board Meeting**

  
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John Lenahan, President

  
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Victoria Hoppe, Secretary