



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**August 01, 2022 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

The Del Paso Manor Water District Board of Directors meeting will be conducted virtually pursuant to the provisions of Assembly Bill 361 amending the Ralph M. Brown Act and Government Code Section 54953(e) and without compliance with Section 54953(b)(3) related to conducting public meetings during the COVID-19 pandemic based on the current State recommendations on social distancing.

Note: Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference to participate. The District will also accept written public comment letters that are emailed to dpmwdclerk@delpasomanorwd.org. Please include the specific agenda item and date of the meeting in the subject line of your email.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVmswRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

President: Saunders
Directors: Dolk
 Macias
 Matteoli
 Pratt

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: **A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.**

Recommendation: Adopt Resolution pursuant to GC Section 54952(b) and Assembly Bill 361.

Attch: Resolution No. 22-0801-01

Item 5.B: **Approval of Minutes of the June 15, 2022 Meeting**

Recommendation: Approve minutes of the June 15, 2022 meeting.

Item 5.C: **Approval of Minutes of the June 20, 2022 Meeting**

Recommendation: Approve minutes of the June 20, 2022 meeting.

Item 5.D: **Approval of Minutes of the June 22, 2022 Meeting**

Recommendation: Approve minutes of the June 22, 2022 meeting.

Item 5.E: **Approval of Minutes of the June 30, 2022 Meeting**

Recommendation: Approve minutes of the June 30, 2022 meeting.

Item 5.F: Approval of Warrants and Payroll

Recommendation: Approval of Warrants and Payroll.

Attch: July 2022 Approved/Paid Warrants
August 2022 Warrants for Approval
Board of Directors Compensation Summary (July 2022)

6. GENERAL MANAGERS COMMENTS: Verbal report

- Item 6.A:**
- 6.1: Correction to Board Comments in prior meeting
 - 6.2: CCR- created and mailed on time.
 - 6.3: Drought:
 - District still about 20% lower use than 2010 and 2013.
 - New Executive Order restricting commercial use for grass.
 - Copy of restrictions to all commercial plus frequently asked questions and media relations.
 - Flat rate customers received water tips
 - We are notifying customers with water leaving their property or not otherwise following water tips.
 - Need to update District's drought regulations.
 - 6.4: Field staff: continuing search. Public posting and ads. Have on-call for daytime w SSWD on as available basis. No SSWD full time help, they are short staffed too.

7. PUBLIC HEARING:

8. OLD BUSINESS:

9. NEW BUSINESS:

Item 9.A: Budget to Actuals

Recommendation: Review and discuss budget to actuals.

Attch: Final 2022 Budget to Actuals (July 1, 2021 to June 30, 2022)
Budget to Actual Comparison (July 1, 2022 to July 30, 2022)

Item 9.B: Resolution Establishing Rules for Teleconference Participation During District Meetings Subject to the Ralph M. Brown Act

Recommendation: Staff recommends Approval of Resolution 22-0801-02 Establishing Rules for Teleconference Participation During District Meetings Subject to the Ralph M. Brown Act

Attch: Staff Report
Resolution No. 22-0801-02 Establishing Rules for Teleconference Participation During District Meetings Subject to the Ralph M. Brown Act

Item 9.C: Approve District Use of Social Media Platform Nextdoor

Recommendation: Staff recommends Approving District Use of Social Media Platform Nextdoor

Attch: Staff Report
Attachment A – Policy 2415 “Social Media Use”

Item 9.D: Appoint Ad Hoc Committee to Propose Amendment Director Compensation and Travel Allowance Policy

Recommendation: Appoint Ad Hoc Committee to Propose Amendment Director Compensation and Travel Allowance Policy

Attch: Report of President of Board of Directors
Attachment A – Compensation and Travel Allowance Policy

Item 9.E: Establish Board Priorities for Discussions with SSWD Regarding Possible Merger of Districts

Recommendation: Establish Board Priorities for Discussions with SSWD Regarding Possible Merger of Districts

Attch: Report of the President of the Board of Directors

Item 9.F: Discussion of 218 process

Recommendation: Staff recommends continuing to prepare for a modified 218 as necessary in the event the merger discussion fails or succeeds and still needs a rate modification.

Attch: Staff Report

10. FIELD REPORT: Verbal report

Item 10.A: Field Report on Current and Upcoming Project

Attch: July 2022 Field Report

11. CLOSED SESSION:

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

14. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for August 15th, 2022

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: July 28, 2022

Time posted: 4:00 P.M.

Signature: 
Office Manager
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS: If you would prefer to submit public comments in writing, please email your comments to dpmwdclerk@delpasomanorwd.org no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.