



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**February 21, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

The Del Paso Manor Water District Board of Directors meeting will be conducted virtually pursuant to the provisions of Assembly Bill 361 amending the Ralph M. Brown Act and Government Code Section 54953(e) and without compliance with Section 54953(b)(3) related to conducting public meetings during the COVID-19 pandemic based on the current State recommendations on social distancing.

Note: Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference to participate. The District will also accept written public comment letters that are emailed to dpmwdclerk@delpasomanorwd.org. Please include the specific agenda item and date of the meeting in the subject line of your email.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVm5wRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

President: Saunders
Directors: Dolk
Matteoli
Pratt
Ross

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: Approval of Warrants and Payroll

Recommendation: Approval of Additional February 2023 Warrants

Attch: February 2023 Warrants for Approval

6. PUBLIC HEARING:

7. OLD BUSINESS:

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

Recommendations: Review and discuss budget to actuals

Attch: Budget to Actual Comparison – July 1, 2022 – January 31, 2022

Item 8.B: Attendance at the Association of California Water Agencies ("ACWA") Conferences

Recommendation: No staff recommendation – Board may discuss and determine which, if any Directors shall be approved to attend either or both ACWA conferences.

Attch: Staff Report

Item 8.C: Report to the Board on District Payment of the GM's Oregon State Bar Fee

Recommendation: No staff recommendation

Attch: Staff Report
February 01, 2022 regular meeting agenda
February 01, 2022 minutes
See the recording on the District website, February 1, 2022, 7 minutes to minute 27.
<https://www.delpasomanorwd.org/2022-02-01-board-of-directors-regular-meeting-6-30pm>

Item 8.D: Amending the Del Paso Manor Water District Organization Chart

Recommendation: Staff recommends approval of the updated Organization Chart.

Attch: Current Organization Chart
Updated Organizational Chart
Resolution 23-0221-01

Item 8.E: Consideration of a Public Relations Firms for Public Outreach and Education Pursuant to the District's Proposition 218 Process

Recommendation: The Ad Hoc Committee recommends approving the attached Services Agreement with Tripepi Smith & Associates, Inc.

Attch: Staff Report
Proposal from KP Public Affairs
Proposal from Tripepi Smith
Proposal from Lucy & Company
Revised Proposal from Tripepi Smith
Tripepi Smith & Associates, Inc. Service agreement

Item 8.F: Verbal Report Update on DPMWD / SSWD 2x2

9. FIELD REPORT: Verbal report

February Field Report on Current and Upcoming Project will be provided at the March 6, 2023 Regular Meeting

10. DIRECTORS REPORT ON COMMITTEE MEETINGS: Verbal report

Director reports on committee meeting updates will be provided at the March 6, 2023 regular meeting

11. GENERAL MANAGER’S COMMENTS: Verbal report

Item 11.A: Advise of opportunity for CSDA board membership and procedure.

12. CLOSED SESSION:

Item 12.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957: General Manager

Item 12.B: Public Employee Discipline/Dismissal/Release pursuant to Gov. Code section 54957: General Manager

13. DIRECTORS’ COMMENTS: Verbal information, non-action comments.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

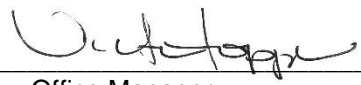
15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for March 6, 2023

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: February 17, 2023

Time posted: 5:30 P.M.

Signature: 
Office Manager
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS:

If you would prefer to submit public comments in writing, please email your comments to dpmwdclerk@delpasomanorwd.org no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.