



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**June 6, 2022, 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 pm.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Osmar Macias, Bob Matteoli and Gwynne Pratt

Staff Present:	General Manager	Alan Gardner
	Office Manager	Victoria Hoppe
	Field Manager	Mike Jenner
	Certified Public Accountant	Robert Merritt
	District Engineer	Alan Driscoll
	General Counsel	Elena Pacheco

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

(1:36)

Upon call for public comment, no one from the public addressed the Board.

There was a motion by Director Pratt to adopt the agenda. Director Macias seconded the motion. The agenda was adopted on a 5 Yes/0 No roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD President. Comments will be accepted via teleconference.

(5:50)

Written testimony was acknowledged as received and entered into the record.

Trish Harrington provided public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(11:58)

Director Macias requested to pull item 5.C. and Director Matteoli requested to pull item 5.B. from the Consent Calendar for separate consideration.

Upon call for public comment, no one from the public addressed the Board.

Item 5.A: A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

Upon call for public comment, no one from the public addressed the Board.

Director Pratt made a motion to approve the Resolution authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings. Director Macias seconded the motion. The motion passed on a 5 Yes/0 No roll call vote.

Item 5.B: Approval of Minutes of the May 3, 2022 Meeting

Upon call for public comment, no one from the public addressed the Board.

Director Dolk made a motion to approve the meeting minutes of May 3, 2022. Director Pratt seconded the motion. The motion passed on a 5 Yes/0 No roll call vote.

Director Dolk made a motion to amend the May 3, 2022, minutes to add 'Carol Rose provided public comment'. Director Pratt seconded the motion. The motion passed on a 5 Yes/0 No/1 Abstained (Matteoli) roll call vote.

Item 5.C: Approval of Warrants and Payroll

General Manager Alan Gardner fielded questions regarding the warrants and payroll.

Upon call for public comment, no one from the public addressed the Board.

Director Pratt made a motion to approve the warrants and payroll deleting reimbursement line to Director Pratt. Director Macias seconded the motion. The motion passed on a 5 Yes/0 No roll call vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

(37.07)

Item 8.A: Budget to Actuals.

General Manager Alan Gardner and Certified Public Accountant Robert Merritt presented the budget actuals and fielded questions.

Written testimony acknowledged as received and entered into the record.

Roy Wilson provided public comment.

Item 8.B: November 8, 2022 Election

Upon call for public comment, no one from the public addressed the Board.

Director Pratt made a motion to approve Resolution 22-0606-02 deleting duplicative paragraph. Director Matteoli seconded the motion. The motion passed on a 5 Yes/0 No roll call vote.

Item 8.C: Draft Response to the Grand Jury Response

Item pulled to be heard at the special meeting, June 8, 2022, at 7:00 pm.

Item 8.D: Request for Further Guidance Prior to Issuing RFP for Public Relations Firm

General Manager Alan Gardner presented the item and fielded questions from the Board.

Written testimony acknowledged as received and entered into the record.

Roy Wilson provided public comment.

The Board directed the General Manager to bring the RFP before the Board for approval prior to publication.

Item 8.E: For Preliminary Discussion -- The Scope of the 218 and Subsequent Project Funding Mechanisms

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

Roy Wilson provided public comment.

Item 8.F: Approve Resolution Approving Cost Sharing Agreement with Sacramento Suburban Water District for Automation of Interconnections Pursuant to Mutual Aid and Assistance Agreement for a Cost Not to Exceed

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

Upon recommendation from General Council, this item was continued to special meeting, June 8, 2022, at 7:00 pm, due to missing attachments.

Written testimony acknowledged as received and entered into the record.

9. FIELD REPORT: Verbal report

(2:40:03)

Item 9.A. Field Report on Current and Upcoming Project

Field Manager Mike Jenner summarized his written report.

10. CLOSED SESSION:

(3:32:35)

Item 10.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957(b)(1); General Manager

Upon call for public comment, no one from the public addressed the Board.

President Saunders recessed the open session and called the closed session to order at 8:48 pm. The open session reconvened at 9:32 pm.

President Saunders reported next steps in review process, including a performance evaluation and long and short-term goals to be discussed at Board meeting of June 20, 2022.

11. GENERAL MANAGERS COMMENTS: Verbal report

(3:40:00)

- Item 11.A:** 11.1: Status of Budget Development
11.2: Status of CCR
11.3: When filing for candidacy, candidates may submit a 200-word statement to be included in the County Vote Information Guide. Total cost per candidate is \$450

General Manager Alan Gardner reported on the items listed on the agenda.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

(3:34:40)

Director Macias commented on small water suppliers and lawsuits regarding water systems; Director Matteoli commented on ACWA expenses and reimbursements and inquired about update of hiring process; Director Pratt requested for reconsideration of classification and salary of the office manager; and President Saunders commented on setting of the agenda and the addition of an item titled Future Agenda Requests.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(3:53:16)

Director Dolk requested a presentation regarding delinquent account policy and procedures; Director Matteoli requested an item regarding independent long-term salary and staffing analysis, water rights within District and selling and transfer of water; and Director Pratt requested an item regarding reclassification.

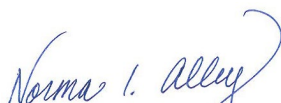
14. ADJOURNMENT: Next Regular Board of Directors meeting is tentatively scheduled for May 16, 2022

Director Pratt made a motion to adjourn. Director Matteoli seconded the motion. There being no further business, the Board of Directors meeting adjourned at 10:11 pm.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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