



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**May 15, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

Del Paso Manor Water District encourages the public to participate via teleconference.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVm5wRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

A G E N D A

1. CALL TO ORDER:

2. ROLL CALL:

President: Saunders
Directors: Dolk
Matteoli
Pratt
Ross

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A Approval of Minutes of the April 17, 2023 Regular Meeting

Recommendation: Approve minutes of the April 17, 2023 regular

Item 5.B: Approval of Warrants and Payroll

Recommendation: Approval of Additional May 2023 Warrants

Attch: May 2023 Warrants for Approval

6. PUBLIC HEARING:

7. OLD BUSINESS:

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

Recommendations: Review and discuss budget to actuals

Attch: Budget to Actual Comparison – July 1, 2022 – April 30, 2023

Item 8.B: Renne Public Policy Group (RPPG) Grant Funding

Recommendations: Staff recommends the Board review/approve the Grant application, resolution 23-0515-01 and direct staff to submit the application.

Attch: Staff Report
Grant Application
Resolution 23-0515-01

Item 8.C Renne Public Policy Group (RPPG) Service Agreement

Recommendation: Staff recommends the Board review the updated service agreement options and direct staff as appropriate.

Attch: Staff Report
Quote for Services

Item 8.D: Review, Discuss and Potential Amendment to the Job Description for General Manager

Recommendations: Staff recommends reviewing and discussing the current/approved and updated draft job descriptions for General Manager and selecting from the following options: (1) Approving Resolution 23-0515-02 as written; or, (2) Approving Resolution 23-0515-02 with further modifications; or, (3) Selecting an alternative path forward and directing staff accordingly.

Attch: Staff Report
Current General Manager Job Description
Updated DRAFT General Manager Job Description
Resolution 23-0515-02

Item 8.E: Correction to the 2023/2024 Approved CIP Budget Total

Recommendation: Staff recommends approving the calculation adjustment of \$50,000 for a final total of \$1,795,000 on the 2023/2024 approved CIP budget.

Attch: Staff Report
CIP Budget Approved on May 01, 2023
DRAFT Corrected CIP Budget

Item 8.F: Regional Government Services (RGS) Agreement for Management and Administrative Services

Recommendation: Staff recommends the Board approve the Agreement for Management and Administrative Services with an amount NTE \$30,000.

Attch: Staff Report
Agreement for Management and Administrative Services

Item 8.G: Update From Ad Hoc Recommendation for General Manager

Recommendation: Staff recommends the Board allow for an update from the General Manager recruitment Ad Hoc committee.

Attch: Staff Report

9. FIELD REPORT: Verbal report

May Field Report on Current and Upcoming Project will be provided at the June 05, 2023 Regular Meeting

10. DIRECTORS REPORT ON COMMITTEE MEETINGS: Verbal report

11. GENERAL MANAGER’S COMMENTS: Verbal report

Item 11.A: Consumer Confidence Report (CCR)

12. CLOSED SESSION:

13. DIRECTORS’ COMMENTS: Verbal information, non-action comments.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

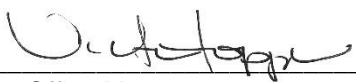
15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for June 05, 2023

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: May 12, 2023

Time posted: 4:00 P.M.

Signature: 
Office Manager
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS:

If you would prefer to submit public comments in writing, please email your comments to dpmwdclerk@delpasomanorwd.org no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.