



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**June 2, 2020 6:30PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

***NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.***

**Note: Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference.**

**We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.**

**Teleconference Information:**

**Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/372604525>**

**You can also dial in using your phone.  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(224\) 501-3318](tel:+12245013318)**

**Access Code: 372-604-525**

**A G E N D A**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

{CW094644.1}

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 24 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.

### **Call to order and roll call**

### **Announcements**

### **Public Comment**

*(ALL MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20)*

The Public may address the Board on any items not on the agenda which are within the jurisdiction of the Del Paso Manor Water District Board of Directors. Comments shall be limited to five (5) minutes.

### **Items for Discussion and/or Action**

1. Discussion regarding Del Paso Mano Water District / Sacramento Suburban Water District Service Agreement
2. Update and Discussion on Customer Billing System
  - a. Discuss and/or Action to rename Planned System Maintenance (PSM) to Capital Improvement Plan (CIP)
  - b. Discuss and/or Action regarding district Late Fee Guidelines
3. Finance Standing Committee
  - a. Discuss 2019-2020 Budget to Actuals
  - b. Discussion and/or Action to accept 2018-2019 Draft Audit

4. Discussion and/or Action regarding General Manager Draft Employment Agreement
  
5. Review and adopt Minutes:
  - a. May 5, 2020 Regular Meeting
  - b. May 12, 2020 Special Meeting
  - c. May 14, 2020 Special Meeting
  - d. May 19, 2020 Special Meeting
  
6. Review and approve Warrants

#### **Director's Meetings and Committees (Per AB 1234)**

7. Finance Standing Committee
8. Succession Planning Ad Hoc Committee
9. DPMWD/SSWD 2x2 Ad Hoc
10. Water Forum Renegotiation
11. Other Reports – AB 1234

#### **Manager's Report**

12. Non Discussion/Action Items

#### **General Counsel's Report**

13. Non Discussion/Action Items

#### **Field Report**

14. Status of May Field Matters

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda. Comments shall be limited to five (5) minutes.

**Closed Session (Closed Session Items are not opened to the public)**

- 1. PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE § 54957(b)(1))  
*Title: General Manager*
  
- 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of GOVERNMENT CODE § 54956.9  
*Number of potential cases: 2*
  
- 3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(GOVERNMENT CODE § 54956.9)  
Name of case: *Leo Havener v. Del Paso Manor Water District* (Sacramento County Superior Court Case Number 34-2020-00278525)

**Return to Open Session**

**Adjournment**

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**Upcoming Meetings**

Tuesday, July 7, 2020 Regular Board Meeting

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I certify that the foregoing agenda for the June 2, 2020 meeting of the Del Paso Manor Water District Board of Directors was posted by May 29, 2020 in a publicly-accessible location at the Del Paso Manor Water District Board office, 1817 Maryal Drive, Suite 300, Sacramento, California, and was freely available to the public.

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Victoria Hoppe  
Board Secretary  
Del Paso Manor Water District

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