



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**September 05, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:01 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:

General Manager	Adam Coyan
Office Manager	Victoria Hoppe
Field Manager	Mike Jenner
Certified Public Accountant	Robert Merritt
Assistant Legal Counsel	Lauren Bernadette

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(6:01 pm)

President Saunders called for public comment.

Trish Harrington requested a report on delinquent accounts; the District's collection policy be shared with homeowners and tenants; report on water income; and status report on Wells 2, 9, and 6B.

Roy Wilson requested more information and specificity, regarding the Prop 218, be provided to the public during workshops and expressed concern with the ratio of expenses vs. income in the budget.

Carol Rose spoke to the need of Prop 218 information be provided on the website.

Seeing no further comments, President Saunders closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:10 pm)

Requests were made for Item 5.D to be discussed and considered separately.

Item 5.A: Approval of Minutes of the May 01, 2023 Regular Meeting

Item 5.B: Approval of Minutes of the May 15, 2023 Regular Meeting

Item 5.C: Approval of Minutes of the August 07, 2023 Regular Meeting

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to adopt Items 5.A, 5.B, and 5.C. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

Item 5.D: Approval of Warrants and Payroll

Director Dolk requested clarification on the sales tax, Director Matteoli noted a meeting he attended and requested payment for attending it, and Director Pratt corrected a meeting date she attended.

President Saunders called for public comment.

Trish Harrington questioned payments.

Roy Wilson questioned payments.

Seeing no further comments, President Saunders closed public comment.

General Manager Coyan fielded public comment inquiries.

Director Dolk made a motion to approve the Warrants and Payroll. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(6:20 pm)

Certified Public Accountant Merritt presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Item 8.B: Water Forum Presentation

(6:34 pm)

Water Forum Representative Jessica Law presented and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Jessica Law fielded public comment inquiries.

Item 8.C: Request for Proposal (RFP) for Well #9 Backup Generator

(7:23 pm)

General Manager Coyan provided the staff report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

General Manager Coyan fielded inquires from public comment.

Director Ross made a motion to approve the General Manager to release requests for proposals for a backup generator at Well #9. The motion was seconded by Director Dolk. The motion was approved on a 5 Yes/0 No vote.

Item 8.D: ACWA Board Officers' Election for President & Vice President

(7:38 pm)

Director Dolk presented the report.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Director Dolk made a motion to support Cathy Green for President. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/1 No (Ross) roll call vote.

Director Pratt made a motion to support Dr. Michael Saunders for Vice President. The motion was seconded by Director Dolk. The motion was approved on a 4 Yes/1 No (Matteoli) roll call vote.

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Projects

(7:46 pm)

Field Manager Jenner summarized the staff report.

President Saunders called for public comment. Seeing no one come forward, President Saunders closed public comment.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report

Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk

American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli

Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross

California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Director Saunders

Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(7:51 minute)

Directors provided brief reports on committee meetings they attended or would attend at future meetings.

11. GENERAL MANAGERS COMMENTS: Verbal report

(7:56 pm)

General Manager Coyan provided an update on general District matters.

12. CLOSED SESSION:

Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4): 1 case.

This items was heard out of order.

13. DIRECTORS COMMENTS: Verbal information, non-action comments.

(7:57 pm)

Director Dolk stated a desire to pursue collection on delinquent accounts and requested a report on pipes locations.

Director Ross requested a report on which pipes are being laid and where they are going and noted he supported transparency with the public on this matter. He also requested it be made clear what will happen to the District if Prop 218 does not go forward.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(8:03 pm)

Requests were made and supported by the Board to have future agenda items on accessory dwelling units; Water Forum financial support; and presentation of Districts goals, strategic plan, and staffing.

12. CLOSED SESSION:

Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4): 1 case.

This items was heard out of order.

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

President Saunders recessed the open session and convened the closed session at 8:15 p.m.

The open session reconvened at 8:43 p.m.

President Saunders reported there was no reportable action.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for September 18, 2023

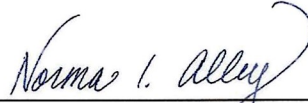
Director Ross made a motion to adjourn. Director Dolk seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:44 p.m.

APPROVAL:



Ryan Saunders, President of the Board

ATTEST:



Norma I. Alley, MMC, Clerk of the Board