



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS DEL PASO MANOR WATER DISTRICT

November 5, 2019 at 6:30PM
1817 Maryal Drive, Suite 300, Sacramento 95864

AGENDA

Call to order:

President Lenahan called the meeting to order at 6:30 p.m.

Pledge of Allegiance:

President Lenahan led the Pledge of Allegiance.

Roll Call:

Directors Present: Marissa Burt, Trish Harrington, John Lenahan, Robert Matteoli & Gregory Schneider
Directors Absent: None
Staff Present: Leo Havener, Interim General Manager, Ken Ingle, Filed Supervisor, Victoria Hoppe, Office Manager
Legal Counsel Present: Adam Brown
Public Present: Several members of the public were in attendance.

Announcements:

There were no announcements.

Public Comment

Several members of the public addressed the Board.

Ms. Debra Sedwick read a statement regarding her concerns pertaining to the breach of the personnel files. (Ms. Sedwick's statement is attached to the minutes). Ms. Carol Rose raised concerns for Director Schneider gift of public funds and requested a list of the items that had been taken to the landfill and/or disposed. Ms. Rose suggested Directors Lenahan, Burt, and Schneider resign from the Board. Ms. Lori Hensley commented that she agrees with Ms. Sedwick's statement. Mr. Philip Ripplinger, a former District Director, requested his personnel file be given to him. Mr. Richard Bolton shared that he received the breach letter late and was concerned regarding his personal information being compromised. Mr. Ken Ingle shared his concern that his social security number and birth certificates could be compromised. Ms. Linda Nelson is concerned that as the spouse of a former employee her personal information may have been viewed by individuals that have no right to view her information. Mr. Roger Nelson asked that an investigation be done to determine what happened and what should be done. Ms. Lori Kalisiak stated that the District, employees and former employees are at risk. Ms. Diane Graves stated the District infrastructure

needs to be improved and the Ad Hoc Committees need accountability. Mr. Dave Figueroa shared his concerns of the Board actions.

Attached are written statements presented to the Board at the meeting.

Items for Discussion and/or Action

1. Minutes of the October 1, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.

Item to be brought back at December Board meeting.

2. Invoices for October 2019
Recommendation: Approve subject invoices.

Director Harrington moved to approve October 2019 invoices. Director Burt seconded.

The motion passed by four to one vote.

Ayes	Burt, Harrington, Lenahan, Schneider
Noes	Matteoli
Absent	0

3. California Special District Association 2020 CSDA Membership Renewal.
Recommendation: Approve subject invoice.

Director Harrington moved to CSDA Membership Renewal. Director Burt seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

4. District Budget to Actual Comparison Fiscal Year 2018-19

Directors has several questions about the report and requested the General Manager to ask Robert Merritt, CPA to attend the December Board meeting.

5. Sacramento Suburban Water District Service Agreement update and discussion.

General Counsel Brown provided an update and intends to bring the agreement to the December Board for approval.

6. Selection of Special District Commissioner and selection of Alternate Special District Commissioner for the Sacramento Local Agency Formation Commission (LAFCo).

Ms. Lindsey Liebig, candidate for LAFCo Ballot B Alternate Commissioner, provided information about herself and answered questions from the Board.

Director Harrington moved to approve Charlea Moore for LAFCo Ballot A Commissioner.
Director Burt seconded.

The motion passed by three to two vote.

Ayes	Burt, Harrington, Lenahan
Noes	Matteoli, Schneider
Absent	0

Director Harrington moved to approve Lindsey Liebig for LAFCo Ballot B Alternate Commissioner. Director Burt seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

7. Association of California Water Agencies (ACWA) formally nominate and elect President and Vice President for the 2020-21 term.

No action.

Director's Meetings and Committees (Per AB 1234)

8. Finance Ad Hoc Committee Meeting – Burt/Lenahan
No report.
9. Succession Planning Ad Hoc Committee Meeting – Harrington/Lenahan
No report.
10. Policy Manual Review Ad Hoc Committee Meeting - Harrington/Burt
No report.
11. Human Resources Ad hoc Committee Meeting – Schneider/Lenahan
No report.
12. Safety and Security Ad Hoc Committee Meeting – Burt/Schneider
No report.
13. Communication Ad Hoc Committee Meeting - Burt/Schneider
No report.
14. Regional Water Authority Meeting – Harrington/Matteoli
No report.

15. Other Reports – AB 1234
No report.

General Manager’s Report

16. Non-discussion/action items.

Interim General Manager Havener reported that he has met with four of the five Directors for the one-on-one meetings. One Director has no intention of having a one-on-one meeting with Interim General Manager Havener. Staff has received \$20,000 from delinquent accounts in one week. Bond payment coming due in January. Staff continues work on LAFCo draft MSR that is due November 22, 2019. Final MSR is scheduled to be completed in February 2020. Ken Ingle has been promoted to Field Supervisor and Victoria Hoppe has been hired as Office Manager. Operator & Maintenance Technician II interviews are scheduled.

General Counsel’s Report

17. Non-discussion/action items.
No report.

Field Operations Report

18. Status of October field matters.
Directors were provided a written report.

Director’s Comments/Staff Statements and Requests

Director Matteoli read a statement requesting the Ad Hoc Committees be dissolved. Director Harrington is interested in the costs for District volunteers.

Closed Session

Board went into Closed Session at _____ p.m.

19. Closed Session Pursuant to Government Code § 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim General Manager

Return to Open Session

Board return from Closed Session at _____ p.m.

Interim General Manager Havener gave his resignation in Closed Session and left the meeting. General Counsel Brown talked with Mr. Havener outside the office and requested Mr. Havener to stay until the contract ends in February 2020. Mr. Havener agreed to stay until February 2020. Mr. Brown and Mr. Havener returned to Closed Session. Mr. Havener resigned a second time and left the meeting again. Later in the evening, General Counsel Brown phoned Mr. Havener and again requested Mr. Havener stay until the end of the contract in February 2020. Mr. Havener agreed to stay until February 2020 providing, he is not required to attend any future Board meetings. General

Counsel Brown accepted the condition on behalf of the Board and Mr. Havener agreed to stay on as Interim General Manager until February 2020.

Adjournment

Board adjourned at _____ pm.

Next Meeting: Tuesday, December 3, 2019 Regular Board Meeting



John Lenahan, President

ATTEST:

Leo Havener, Secretary