



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**December 19, 2022 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

The Del Paso Manor Water District Board of Directors meeting will be conducted virtually pursuant to the provisions of Assembly Bill 361 amending the Ralph M. Brown Act and Government Code Section 54953(e) and without compliance with Section 54953(b)(3) related to conducting public meetings during the COVID-19 pandemic based on the current State recommendations on social distancing.

**Note:** Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference to participate. The District will also accept written public comment letters that are emailed to [dpmwdclerk@delpasomanorwd.org](mailto:dpmwdclerk@delpasomanorwd.org). Please include the specific agenda item and date of the meeting in the subject line of your email.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

**Teleconference Information:**

**Join Zoom Meeting Link:**

<https://kmtg.zoom.us/j/84505737763>

**Meeting ID: 845 0573 7763**

**Dial By Phone**

**US (SAN JOSE) +1 669 900 6833**

**US (TACOMA) +1 253 215 8782**

**A G E N D A**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**President:** Saunders

**Directors:** Dolk

Matteoli

Pratt

Ross

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

**Item 5.A:**     **A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.**

**Recommendation:**     Adopt Resolution pursuant to GC Section 54952(b) and Assembly Bill 361.

Attch: Resolution No. 22-1219-01

**Item 5.B:**     **Approval of Minutes of the November 10, 2022 Special Meeting**

**Recommendation:**     Approve minutes of the November 10, 2022 special meeting

Attch: November 10, 2022 Draft Meeting Minutes

**Item 5.C:**     **Approval of Minutes of the November 21, 2022 Regular Meeting**

**Recommendation:**     Approve minutes of the November 21, 2022 regular meeting

Attch: November 21, 2022 Draft Meeting Minutes

**Item 5.D:**     **Approval of Additional Warrants After December 05, 2022 Regular Meeting**

**Recommendation:**     Approval of Additional December 2022 Warrants

Attch: Additional Warrants for Approval After 12/05/2022 Regular Meeting

**6. PUBLIC HEARING:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

**Item 8.A: Budget to Actuals**

**Recommendation:** Review and discuss budget to actuals

Attch: Budget to Actual Comparison – July 1, 2022 to November 30, 2022

**Item 8.B: Election Board President and Vice President for a Two-Year Terms**

**Recommendation:** Separately nominate and vote on the role of President and Vice President of the Board of Directors for two-year terms ending in December 2024.

Attch: Staff Report

**Item 8.C: Salary Survey—Presentation and Possible Direction for Inclusion in Prop. 218 Rate Study**

**Recommendation:** Allow a presentation on the salary survey by Larry Bienati and possible direction from the board

Attch: Staff Report  
Compensation Study

**Item 8.D: An Ordinance of the Board of Directors of the Del Paso Manor Water District Adopting District Policy Number 3240 Establishing a Procedure for Ratepayer Objections to Proposed Water Rates**

**Recommendation:** Accept First Reading of Ordinance No. 22-1219, and publish it accordingly for future reading.

Attch: Staff Report  
Ordinance 22-1219

**Item 8.E: Forsgren Presentation on Current Projects and Potential Direction to Staff.**

**Recommendation:** Allow for a presentation on current related projects including Wide Environmental Site Assessment, Pipeline Condition Assessment (2x2 Support), Well 2 and Well 9, cost updates and request direction from the board regarding modifications to project scope

Attch: Staff Report  
Presentation Slides  
Condition Assessment Tech Memo

**9. FIELD REPORT:** Verbal report

December Field Report on Current and Upcoming Project will be provided at the January 17, 2023 Regular Meeting

**10. GENERAL MANAGER'S COMMENTS:** Verbal report

**10.A:** January 02, 2023 regular meeting has been canceled

**11. DIRECTORS' COMMENTS:** Verbal information, non-action comments.

**12. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

**13. CLOSED SESSION:**

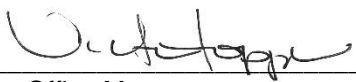
**14. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for January 17, 2023

**CERTIFICATION OF POSTING:**

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: December 14, 2022

Time posted: 3:00 P.M.

Signature:   
Office Manager  
Del Paso Manor Water District

**OTHER IMPORTANT INFORMATION**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not

act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

**PUBLIC COMMENTS:** If you would prefer to submit public comments in writing, please email your comments to [dpmwdclerk@delpasomanorwd.org](mailto:dpmwdclerk@delpasomanorwd.org) no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:**



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.