



**REGULAR MEETING OF THE BOARD OF DIRECTORS DEL  
PASO MANOR WATER DISTRICT**

**May 01, 2023 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**Del Paso Manor Water District encourages the public to participate via teleconference.**

**We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.**

**Teleconference Information:**

**Join Zoom Meeting Link:**

**<https://us06web.zoom.us/j/97737667936?pwd=NnBxVmswRnRrZXVSVGhZbWd2b0FFUT09>**

**Meeting ID: 977 3766 7936      Passcode: 473630**

**Dial By Phone  
US (SAN JOSE) +1 669 900 6833  
US (TACOMA) +1 253 215 8782**

**A G E N D A**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**President:** Saunders  
**Directors:** Dolk  
Matteoli  
Pratt  
Ross

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

**Item 5.A: Approval of Minutes of the March 20, 2023 Regular Meeting**

**Recommendation:** Approve minutes of the March 20, 2023 regular

**Item 5.B: Approval of Warrants and Payroll**

**Recommendation:** Approval of Warrants and Payroll.

Attch: April 2023 Warrants Approved/Paid  
May 2023 Warrants for Approval  
Board of Directors Compensation Summary (April 2023)

**6. PUBLIC HEARING:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

**Item 8.A: Draft 2023/2024 Annual Budget**

**Recommendation:** Discuss 2023/2024 Draft Budget

Attch: Staff Report  
2023/2024 Draft Budget

**Item 8.B: Bartle Wells & Associates Presentation on Proposition 218 Rate Study**

**Recommendations:** Staff recommends the Board view the presentation, take public comment, and provide feedback and direction, as appropriate.

Attch: Staff Report  
DRAFT Proposed Water Rate Tables for 2023 Water Rate Study

**Item 8.C: Advance Engineering Payment for Well 9 Emergency Power Backup Generator Project**

**Recommendation:** Staff recommends approving the engineering advance payment in the amount of \$2500 for Well 9 Emergency Power Backup Generator project to be applied to the District credit card and/or electronic funds transfer from the Bank of the West revenue account to allow the project to continue.

Attch: Staff Report  
Copy of PG&E invoice # 0008183432-7 for advance engineering payment

**Item 8.D: Deposit for Electrical Service Upgrade for Well #2 Meter**

**Recommendation:** Staff recommends approving the deposit payment in the amount of \$5,000 to allow for submittal of Well #2 meter upgrade request to SMUD and to be applied to the District credit card and/or electronic funds transfer from the Bank of the West revenue account.

Attch: Staff Report  
Email correspondence with SMUD

**Item 8.E: Ad Hoc Recommendation on General Manager Recruitment**

**Recommendation:** The Ad Hoc committee recommends approving the draft job announcement and posting it to governmentjobs.com with a cross post on DPMWD's website until the position is filled. It also recommends the board direct staff to contact past employees and applicants who have expressed an interest in the open position and encourage them to apply for the open position.

Attch: Job announcement  
Job description  
Job application

**Item 8.F: Resolution 23-0501-01 Amending the authorized signers on the LAIF Account to Ryan Saunders (Board President), Carl Dolk (Vice President), David Ross (Director), Gwynne Pratt (Director), Robert Matteoli (Director) and Victoria Hoppe (Acting General Manager)**

**Recommendation:** Staff recommends adoption of Resolution No. 23-0501-01

Attch: Staff Report  
Resolution 23-0501-01 Amending the authorized signers on the LAIF Account to Ryan Saunders (Board President), Carl Dolk (Vice President), David Ross (Director), Gwynne Pratt (Director), Robert Matteoli (Director) and Victoria Hoppe (Acting General Manager)

**9. FIELD REPORT:** Verbal report

**Item 9.A: Field Report on Current and Upcoming Projects**

Attch: April 2023 Field Report

**10. DIRECTOR REPORT ON COMMITTEE MEETINGS:** Verbal report  
*Each Board Member will have 5 minutes to report out on all associated committees*

**Item 10.A: Director Dolk**

American Water Works Association (AWWA)  
Association of California Water Agencies (ACWA)

**Item 10.B: Director Matteoli**

Association of California Water Agencies (ACWA) Agriculture  
Association of California Water Agencies (ACWA) Groundwater  
Sacramento Groundwater Authority (SGA)

**Item 10.C: Director Ross**

California Rural Water Authority (CRWA)  
California Special Districts Association (CSDA)

**Item 10.D: Director Saunders**

Joint Powers Insurance (JPIA)

**Item 10.E: Director Pratt**

Regional Water Authority (RWA)  
Water Forum

**11. GENERAL MANAGERS COMMENTS:** Verbal report

**Item 11.A:** RGS agreement for clerk services will expire on 06/30/2023.

**Item 11.B:** Reminder to check sprinklers and drip systems

**Item 11.C:**

**12. DIRECTORS COMMENTS:** Verbal information, non-action comments.

**13. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

**14. CLOSED SESSION:**

Conference With Legal Counsel – Anticipated Litigation  
Paragraph (4) of subdivision (d) of Gov. Code § 54956.9” and not “subsection (c)

**15. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for May 15, 2023

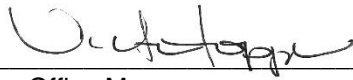
**CERTIFICATION OF POSTING:**

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: April 28, 2023

Time posted: 4:00 P.M.

Signature: \_\_\_\_\_



Office Manager  
Del Paso Manor Water District

**OTHER IMPORTANT INFORMATION**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

**PUBLIC COMMENTS:** If you would prefer to submit public comments in writing, please email your comments to [dpmwdclerk@delpasomanorwd.org](mailto:dpmwdclerk@delpasomanorwd.org) no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All

comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:**



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.