



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**MINUTES**

**September 19, 2022, 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

President Saunders called the meeting to order at 6:03 p.m.

**2. ROLL CALL:**

Directors Present: President Ryan Saunders, Carl Dolk, Osmar Macias, Bob Matteoli and Gwynne Pratt

Staff Present:

General Manager	Alan Gardner
Office Manager	Victoria Hoppe
Field Manager	Mike Jenner
General Counsel	Mona Ebrahimi
Assistant Legal Counsel	Schuyler Campbell
District Engineer	Alan Driscoll
Certified Public Accountant	Robert Merritt

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Macias. The agenda was adopted on a 5 Yes/0 No roll call vote.

**4. PUBLIC COMMENTS:** The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD President. Comments will be accepted via teleconference and in writing.

(0:03 minutes)

President Saunders called for public comment.

Roy Wilson provided public comment regarding content recorded into the minutes.

Seeing no further comments, public comment was closed.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:06 minutes Recording 1)

Requests were made for each item to be discussed and considered separately.

**Item 5.A: Approval of Minutes of the August 15, 2022 Meeting.**

Director Matteoli inquired if the title should identify the type of meeting, such as a regular or special meeting and requested summary of public comments. Discussion ensued regarding accessibility of the meeting's recording on the website and policy decision of verbatim versus action minutes.

President Saunders called for public testimony.

Carol Rose provided public testimony.

Seeing no further comment, public testimony was closed.

Director Dolk made a motion to approve Item 5.A. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

**Item 5.B: Approval of Additional Warrants After September 06, 2022 Regular Meeting**

(0:21 minutes Recording 1)

Staff fielded questions from the Board.

President Saunders called for public testimony. Seeing no one come forward, he closed public testimony.

Director Macias made a motion to approve Item 5.B. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No roll call vote.

**6. PUBLIC HEARING:**

There were no Public Hearing items to consider.

**7. OLD BUSINESS:**

There were no Old Business items to consider.

**8. NEW BUSINESS:**

**Item 8.A: Budget to Actuals**

(0:25 minutes Recording 1)

Certified Public Accountant Robert Merritt presented the staff report and noted this was a report only with no action requested.

Discussion commenced amongst the Directors and General Manager Alan Gardner and Certified Public Accountant Robert Merritt provided clarifications to the Board's inquiries and fielded questions.

President Saunders called for public testimony.

Trish Harrington provided public testimony.

Roy Wilson provided public testimony.

Seeing no further comment, public testimony was closed.

**Item 8.B: Capital Improvement Projects (CIP) Presentation for Consideration to be included in the Proposition 218 Rate Study**

(0:48 minutes Recording 1 and start of Recording 2)

General Manager Alan Gardner and District Engineer Alan Driscoll presented the staff report and fielded questions from the Board.

Discussion commenced amongst the Directors and General Manager Alan Gardner and General Counsel Elena Pacheco provided clarifications to the Board's inquiries and fielded questions.

President Saunders called for public testimony.

Trish Harrington provided public testimony.

Roy Wilson provided public testimony.

Seeing no further comment, public testimony was closed.

Consensus was met by the Board to postpone this item to the October 3, 2022, Meeting requesting detailed costs for each of the projects for consideration.

**9. FIELD REPORT:** Verbal report

September Field Report on Current and Upcoming Project was to be provided at the October 03, 2022 Regular Meeting

**10. CLOSED SESSION:**

There were no Closed Session items to consider.

**11. GENERAL MANAGERS COMMENTS:** Verbal report

(1:44 minutes Recording 2)

**Item 11.A: Update on 2X2 for 9/20 Meeting**

**Item 11.B:** On 9/16/2022 we lost 1 truck to a health and safety concern. We have inquired to the state agency we are supposed to purchase vehicles through, and they've advised the supply chain is seriously disrupted giving the example that GM has already pulled 100% of its 2023 from additional sales. Staff is continuing to explore our options and will require a special meeting for authority to proceed.

General Manager Alan Gardner provided a brief report on District matters.

President Saunders called for public testimony.

Trish Harrington provided public testimony.

Roy Wilson provided public testimony.

Seeing no further comment, public testimony was closed.

**12. DIRECTORS COMMENTS:** Verbal information, non-action comments.

(1:56 Recording 2)

Director Dolk, President Saunders, and Director Matteoli provided brief comments.

**13. FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas

Duly noted President Saunders requested a report of the Board compensation be presented at the October 17, Meeting.

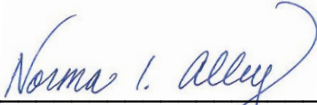
**14. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for October 3, 2022

Director Matteoli made a motion to adjourn. Director Dolk seconded the motion. There being no further business, the Board of Directors meeting adjourned at 9:00 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

  
\_\_\_\_\_  
Norma I. Alley, MMC, Clerk of the Board

**Item 11.B:** On 9/16/2022 we lost 1 truck to a health and safety concern. We have inquired to the state agency we are supposed to purchase vehicles through, and they've advised the supply chain is seriously disrupted giving the example that GM has already pulled 100% of its 2023 from additional sales. Staff is continuing to explore our options and will require a special meeting for authority to proceed.

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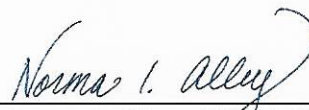
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Ryan Saunders, President of the Board

ATTEST:



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