



**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**April 13, 2022, 5:30 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

President Saunders called the meeting to order at 5:30 p.m.

**2. ROLL CALL:**

Directors Present: President Ryan Saunders, Osmar Macias, Carl Dolk,  
Robert Matteoli, and Gwynne Pratt

Staff Present:	General Manager	Alan Gardner
	Office Manager	Victoria Hoppe
	Field Manager	Mike Jenner
	Certified Public Accountant	Robert Merritt
	District Engineer	Alan Driscoll
	General Counsel	Elena Pacheco

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

There was a motion by Director Dolk to adopt the agenda. Director Pratt seconded the motion. The agenda was adopted on a 5-0 roll call vote.

**4. PUBLIC COMMENTS:**

Upon call for public comment, no one from the public addressed the Board.

**5. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

There were no items on the Consent Calendar to consider.

**6. PUBLIC HEARING:**

There were no Public Hearing items recognized to consider.

**7. NEW BUSINESS:**

**Item 7.A: A Resolution of The Board of Directors of The Del Paso Manor Water District Approving Task Order No. 22-04 Pursuant to Agreement by And Between Del Paso Manor Water District and Forsgren Associates For District Engineer Services.**

Upon call for public comment, no one from the public addressed the Board.

Director Pratt made a motion to approve Resolution No. 22-0413-1 approving Task Order No. 22-04 Pursuant to Agreement by and between Del Paso Manor Water District and Forsgren Associates for District Engineer Services. Director Dolk seconded the motion. The motion passed on a 5-0 roll call vote.

President Saunders recessed the meeting at 5:58 p.m. The meeting reconvened at 6:00 p.m.

**Item 7.B: A Resolution of The Board of Directors of The Del Paso Manor Water District to Amend District Policy 2135.1 to Increase the Purchasing Authority of the General Manager From \$20,000 To \$50,000.**

Upon call for public comment, no one from the public addressed the Board.

Director Pratt made a motion to approve Resolution No. 22-0413-2 amending Policy 2135.1 to increase the General Manager's purchasing and signing authority from \$20,000 to \$50,000. Director Matteoli seconded the motion.

**The motion passed by the following vote:**

Ayes: 4 - Macias, Matteoli, Pratt, Saunders

Nays: 0

Abstain: 1 - Dolk

**8. FIELD REPORT:** Verbal report

Field Manager Mike Jenner summarized his written report.

**9. GENERAL MANAGERS COMMENTS:** Verbal report

General Manager Alan Gardner reported on staffing pay increase for stand-by pay, screen door installation, and presented information on general matters of the District.

**10. DIRECTORS COMMENTS:** Verbal information, non-action comments.

Director Macias expressed concern regarding staff and special meeting.

Director Matteoli encouraged members of Board to attend the Association of California Water Agencies (ACWA) Conference in May and expressed gratitude of staff and various comments.

Director Pratt also encouraged Director's to attend ACWA Conference.

President Saunders announced an Ad Hoc committee would be formed for the purpose of the general manager's upcoming review.

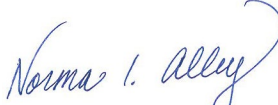
11. <b>ADJOURNMENT:</b> Next Regular Board of Directors meeting is scheduled for May 3, 2022
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Director Matteoli made a motion to adjourn. Director Dolk seconded the motion. There being no further business, the Board of Directors meeting adjourned at 6:41 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

  
\_\_\_\_\_  
Norma I. Alley, MMC, Board Clerk

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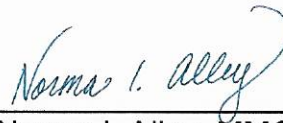
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