

ITEM #5.A

A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

RESOLUTION NO. 22-0906-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PASO MANOR WATER DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF DEL PASO MANOR WATER DISTRICT PURSUANT TO BROWN ACT PROVISIONS.

RECITALS

WHEREAS, the Del Paso Manor Water District ("DPMWD") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of DPMWD legislative bodies are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq., so that any member of the public may attend, participate, and watch DPMWD's legislative bodies conduct their business; and

WHEREAS, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, Government Code section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558 and either (i) state or local officials have imposed or recommended measures to promote social distancing, (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

WHEREAS, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days and, in that time, the body must reconsider the circumstances of the state of emergency and find either (i) a state of emergency remains active and continues to directly impact the ability of the members to meet safely in person or (ii) state or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day statewide; and

WHEREAS, the virus has short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and its prolific spread is severely impacting the health care system, inhibiting access to care for COVID-19 symptoms and other ailments; and

WHEREAS, while being vaccinated significantly decreases the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

WHEREAS, the COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person; and

WHEREAS, while the COVID-19 virus remains present in the community, allowing members of the DPMWD's legislative bodies and members of the public to meet in person continues to present an imminent risk to attendee health and safety beyond the control of DPMWD services, personnel, equipment, and facilities; and

WHEREAS, pursuant to Government Code section 8635 et seq., the Board has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of all DPMWD legislative bodies to be held via teleconference pursuant to this Resolution; and

WHEREAS, the Board adopted Resolution No. 2021-07-12 on December 7, 2021, finding that the requisite conditions exist for DPMWD legislative bodies to hold meetings via teleconference pursuant to Government Code section 54953(e) and without compliance with Section 54953(b)(3); and

WHEREAS, the Board has reconsidered the circumstances of the state of emergency issued by the Governor, does hereby find emergency conditions persist in DPMWD's service area that directly impact the ability of meeting attendees members to meet safely in person, and desires for DPMWD legislative bodies to continue to meet pursuant to Government Code section 54953(e); and

WHEREAS, the Board does hereby find that DPMWD legislative bodies shall conduct their meetings pursuant to Government Code section 54953(e) by offering all meeting attendees access and an opportunity to comment via a teleconference and/or video conference option; and

WHEREAS, DPMWD has taken and is taking measures to ensure public access and opportunity to offer public comment, including by providing teleconference and/or video conferencing access to members of the public for all meetings of DPMWD legislative bodies.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DEL PASO MANOR WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Emergency. The Board hereby proclaims that a state of emergency continues to exist throughout the DPMWD operating area.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020, and applicable statewide.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of Del Paso Manor Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from its effective date, (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Del Paso Manor water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953, or (iii) the Board acts to rescind this Resolution.

I certify that the foregoing Resolution was adopted by the Board of Directors of the Del Paso Water District at a regular meeting held on the 6th day of September 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Ryan Saunders, President
Board of Directors

ATTEST:

Alan Gardner, General Manager

ITEM #5.B

Approval of Warrants and Payroll

Del Paso Manor Water District
VENDORS PAID / APPROVED - AUGUST 2022

VENDORS NAME	DESCRIPTION	CIP	AMOUNT	CHECK #
ACWA JPIA	Health		\$312.57	10378
ACWA JPIA	Property Insurance (07/01/2022 - 06/30/2023)		\$3,900.41	10379
ACWA JPIA	Cyber Liability Program (07/01/2022 - 06/30-2023)		\$628.65	10405
ADP	Payroll		\$20,527.76	EFT
ADP Taxes	Payroll Taxes		\$10,307.49	EFT
Appletree Answers	Answering service		\$456.70	CC
Aqua Sierra Controls, Inc.	SCADA Software & Hardware Upgrade		\$7,463.30	10380
AT&T	Internet; Phone/Fax		\$69.55	CC
AT&T	Phone		\$253.88	CC
AT&T	Phone		\$213.18	CC
AT&T Mobility	Cell Phones; iPads		\$411.78	CC
BSK	Labs		\$3,453.00	10406
BSK	Labs		\$105.00	10406
California Department of Food & Agriculture	Refund for Hydrant Use Permit		\$857.70	10381
CalPers	GASB-68 Report Fees - Misc. Pepra New Members		\$350.00	EFT
CalPers	GASB-68 Report Fees - Misc. First Level		\$350.00	EFT
CalPers	Employee Contribution - Pepra		\$3,428.54	EFT
CalPers	Health		\$9,934.05	EFT
CalPers	Unfunded Liability - Classic		\$6,243.83	EFT
CalPers	Unfunded Liability - Pepra		\$12.25	EFT
City of Sacramento - Revenue Division	Diversion Billing (January - June 2022)		\$3,230.63	10407
DEX.YP	Yellow Pages		\$15.50	CC
Emigh Hardware	Material/Supplies		\$159.87	10382
Ferguson Waterworks	Kensington Apartments		\$1,866.15	10408
Forsgren Associates, Inc.	Services Rendered Thru 06/25/2022 (On-Call Services 2022)		\$10,192.50	10383
Forsgren Associates, Inc.	Services Rendered Thru 06/25/2022 (Road Map Prep.)		\$3,322.50	10383
Forsgren Associates, Inc.	Services Rendered Thru 06/25/2022 (SSWD Intertie Design)		\$7,912.50	10383
GM Construction & Developers, Inc.	Kings Way		\$222.15	10384
HydroPro Solutions	Intertie Meters		\$16,101.32	10385
Kronick, Moskovitz, Tiedemann & Girard	Services Rendered Through June 2022		\$36,105.10	10409
Leaf	Photocopy Machine Lease		\$458.23	10386
Legacy Cleaning Services	Maryal office		\$160.00	CC
MailRite	Billing Mailhouse (May/June 2022 Flat Rate)		\$1,382.12	10387
MailRite	Billing Mailhouse (July/August 2022 Flat Rate & Insert)		\$2,064.70	10387
MailRite	2021 CCR		\$2,490.31	10387
McClatchy Company LLC	O&M Tech Job Posting (Sacramento Bee)		\$500.00	10388
Munibilling	Heartland Return Fee (June 2022)		\$10.00	10389
PG&E	Gas		\$8.60	CC
Rawles Engineering Inc.	2511 Maryal Drive Emergency Repair		\$3,504.00	10390
Rawles Engineering Inc.	3535 El Camino Avenue (Emigh Leak)		\$8,470.00	10410
Regional Government Services (RGS)	June 2022 Clerk Services		\$1,825.20	10391
Regional Water Authority	2022-2023 Annual Dues		\$4,106.00	10392

**Del Paso Manor Water District
VENDORS PAID / APPROVED - AUGUST 2022**

Robert Merritt	CPA - Services Rendered Through June 2022	\$1,995.00	10393
Sacramento County Utilities	Utilities	\$209.75	CC
Sacramento Groundwater Authority (SGA)	2022-2023 Annual Dues	\$21,187.00	10394
Sierra Chemical Company	Chemicals	\$535.04	10395
Sierra Chemical Company	Chemicals	\$200.64	10395
Smud	Account# 6190159	\$3,339.35	CC
Smud	Account# 700000179	\$7,983.94	10396
* State Water Resource Control Board (SWRCB)	COVID Arrearage Payment Program Refund	\$47,235.22	10411
Streamline	Website	\$200.00	CC
Terrapin Technology Group	Software / Computers	\$131.08	10397
Ujinta Holdings, LLC	September 2022 Rent	\$2,450.00	10398
Umpqua Bank	District Credit Card	\$5,546.92	10399
Underground Service Alert of Northern CA & NV	Annual membership	\$874.10	10400
Underground Service Alert of Northern CA & NV	CA State Fee Regulatory Costs (07/2022 - 06/2023)	\$342.38	10401
USA BlueBook	Well Parts	\$987.30	10402
USA BlueBook	Well Parts	\$64.91	10402
USA BlueBook	Well Parts	\$791.69	10402
VOYA	July 2022 Employee Contribution	\$400.00	10403
Wex Bank	Gas	\$209.09	10404
Wizix Technology Group, Inc.	Photocopy Machine	\$34.67	CC
MONTHLY TOTAL			\$268,105.10

* Possible warrant to be approved at the 8/15/2022 regular meeting for repayment to SWRCB for excess COVID monies received

Approved at 08/01/2022 Regular Meeting

Approved at 08/15/2022 Regular Meeting

TOTAL CHECKS ISSUED: 34

PAID VIA CREDIT CARD (CC): 21

PAID VIA ELECTRONIC FUNDS TRANSFER (EFT): 8

* DISTRICT FILES INCLUDES INVOICES BEHIND CREDIT CARD BILL WHICH ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE

UMPQUA DISTRICT CREDIT CARD - CHARGED IN AUGUST 2022				
VENDORS NAME	DESCRIPTION	AMOUNT	PAID DATE	ACCT. / INV. #
Amazon	Office supplies	37.67	8/15/2022	Invoice# 112-3631C
Amazon	Office supplies	94.98	8/15/2022	Invoice# 112-9492E
Amazon	Laminator/Pouches for Map Book	392.18	8/24/2022	Invoice# 112-9454J
Amazon	Rear break light for Ford	27.63	8/29/2022	Invoice# 111-0290C
Amazon	Office binders	175.12	8/29/2022	Invoice# 111-7530Z
Appletree Answers	Answering service	470.40	8/22/2022	Invoice# 26-197-86
ATT Mobility	Cell Phones; iPads	411.78	8/15/2022	Acct.# 829092982
ATT	Phone	213.18	8/15/2022	Acct.# 123614292
ATT	Phone	253.88	8/15/2022	Acct.# 916 487-104
ATT	Internet; Phone/Fax	69.55	8/22/2022	Acct.# 253849642

**Del Paso Manor Water District
VENDORS PAID / APPROVED - AUGUST 2022**

Dex YP	Yellow Pages	15.50	8/16/2022	Acct.# 800537729
Legacy Cleaning Services	Maryl Office	160.00	8/22/2022	Invoice# 907
OCT Water Quality Academy	Water Certs. Review Course	215.00	8/19/2022	Water Certs. Review
PG&E	Gas	9.95	8/3/2022	Account# 2640798
Sacramento County Utilities	Utilities	214.70	8/15/2022	Account# 5000264
Signs Now	Operator ID Badge	26.94	8/18/2022	Operator ID Badge
Smud	Account# 6190159	3,339.35	8/8/2022	Account# 6190159
Staples	Laptop Case	75.41	8/25/2022	
Streamline	Website	200.00	8/22/2022	Invoice# 9CF3E041
UPS	Mail Roadmap	13.36	8/4/2022	Mail Roadmap
Wizix Technology Group, Inc.	Photocopy Machine	34.67	8/5/2022	Invoice# 282207
Zoom	Cloud Recording	40.00	8/4/2022	Invoice# INV16055
				6,491.25

**Del Paso Manor Water District
SEPTEMBER 2022 VENDORS FOR APPROVAL**

VENDORS NAME	DESCRIPTION	CIP	AMOUNT	CHECK #
ACWA JPIA	Health		\$312.57	
ADP	Payroll			EFT
ADP Taxes	Payroll Taxes			EFT
All Phase Plumbing	2400 Catalina Drive		\$200.00	
All Phase Plumbing	2404 Andrade Way		\$250.00	
Appletree Answers	Answering service			CC
AT&T	Internet; Phone/Fax		\$69.55	CC
AT&T	Phone		\$253.70	CC
AT&T	Phone			CC
AT&T Mobility	Cell Phones; iPads			CC
BSK	Labs			
CalPers	Employee Contribution - Pepra		\$4,040.37	EFT
CalPers	Health		\$9,934.05	EFT
CalPers	Unfunded Liability - Classic		\$6,243.83	EFT
CalPers	Unfunded Liability - Pepra		\$12.25	EFT
DEX.YP	Yellow Pages		\$15.50	CC
Doumit Construction, Inc.	Refund for Hydrant Use Permit/Fees		\$857.70	
Emigh Hardware	Material/Supplies			
Flowline Contractors, Inc.	3828 Dubac Way Emergency Repair		\$3,977.00	
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2022 (Well 02 Planning)		\$7,542.50	
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2022 (On-Call Services 2022)		\$8,218.75	
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2022 (Well 09 Planning)		\$7,150.00	
Forsgren Associates, Inc.	Services Rendered Thru 07/25/2022 (Road Map Prep.)		\$9,982.00	
Kronick, Moskovitz, Tiedemann & Girard	Services Rendered Through July 2022		\$11,755.50	
Leaf	Photocopy Machine Lease		\$179.28	CC
Legacy Cleaning Services	Maryal Office		\$160.00	CC
Munibilling	Heartland Return Fee (July 2022)		\$10.00	
Nick Weddle	Reimbursement for Work Pants (4)		\$144.96	
PG&E	Gas		\$12.23	CC
Regional Government Services (RGS)	July 2022 Clerk Services		\$871.65	
Renne Public Law Group	June 2022 Monthly Retainer		\$3,000.00	
Renne Public Law Group	July 2022 Monthly Retainer		\$3,000.00	
Robert Merritt	CPA - Services Rendered Through July 2022		\$1,472.50	
Sacramento Local Agency Formation Commission	Special District Assessment (FY 2022-23)		\$217.00	
Sacramento Suburban Water District (SSWD)	Mutual Aid Agreement (05/01/2022 - 05/31/2022)		\$1,610.00	
Sacramento Suburban Water District (SSWD)	Mutual Aid Agreement (06/01/2022 - 06/30/2022)		\$4,133.84	
Sacramento Suburban Water District (SSWD)	Mutual Aid Agreement (07/01/2022 - 07/31/2022)		\$1,857.95	
Sierra Chemical Company	Chemicals		\$489.84	
Sierra Chemical Company	Chemicals		\$267.52	

Del Paso Manor Water District
 BOD Compensation Expense Summary
 AUGUST 2022

AUGUST 2022 MEETINGS		DOLK	MACIAS	MATTEOLI	PRATT	SAUNDERS
Board Meetings						
8/1/2022	DPMWD - Regular Board Meeting	1	1	1	1	1
8/15/2022	DPMWD - Regular Board Meeting	1	1	1	1	1
	DPMWD - Special Board Meeting					
	DPMWD - Emergency Board Meeting					
ADHOC Committee Meetings						
	Finance Standing Committee Meeting					
	Succession Planning Committee					
	Public Relations Planning Committee					
	Compensation & Travel Allowance Policy Committee					
8/5/2022	LAFCo 2x2 Meeting					1
8/8/2022	SSWD / DPMWD 2X2 Committee	1				1
Other Meetings						
	American Water Works Association (AWWA)					
	Association of California Water Agencies (ACWA)					
	Attorney Meeting					
	California Rural Water Authority (CRWA)					
	California Special District's Association (CSDA)					
	DPMWD - AB1234 Ethics Training					
	Regional Water Authority (RWA)					
	Sacramento Groundwater Authority (SGA)					
	Sacramento Suburban Water District (SSWD)					
	Sexual Harassment Prevention Training (AB1825)					
	Water Forum					
August Monthly Meeting Totals						
	TOTAL MEETINGS	3	2	2	2	4
	TOTAL COMPENSATED MEETINGS	3	2	2	2	4
	TOTAL COMPENSATION	\$300	\$200	\$200	\$200	\$400

ITEM #9.A

Field Report on Current and Upcoming Project



DEL PASO MANOR WATER DISTRICT REGULAR BOARD MEETING FIELD REPORT

MEETING DATE: September 06, 2022

AGENDA ITEM 9.A:

Leaks: We had 1 mainline leak in the month of August and 4 service line leaks.

Complaints: A ratepayer smelled chlorine coming from the refrigerator water. Tested chlorine levels from the backyard, front yard, kitchen tap and the refrigerator and all were at acceptable levels. Suggested to ratepayer to change the refrigerator filter.

Water Waste: We had 11 calls for water waste in the month of August.

Field Work:

1. Waiting for estimate on sleeve for Well 2
2. Replaced chlorine tank @ Well 6B
3. 63 USA's were marked
4. Monthly Coliform samples were absent
5. Lead and copper sampling is complete
6. Quarterly bacti samples for the 3rd quarter are complete
7. Replaced a 2" irrigation meter that was not working at Country Club Plaza
8. 6 backflows were tested

Current and Upcoming Projects:

1. Schedule replacement of 3 non-working meters at Kensington Apts.
2. Replacement of frozen curb stop

**FIELD STAFF RESPONSIBLE FOR REPORT: Mike Jenner, Field Manager
09/06/2022**