



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**November 21, 2022, 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Osmar Macias, Bob Matteoli, and Gwynne Pratt

Directors Absent: Osmar Macias (excused)

Staff Present: General Manager Alan Gardner
Office Manager Victoria Hoppe
General Counsel Mona Ebrahimi
Certified Public Accountant Robert Merritt

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Dolk made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 5 Yes/0 No roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:01 minutes)

President Saunders called for public comment.

Carol Rose spoke to only holding one meeting a month.

Seeing no further comment, President Saunders closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:04 minutes)

A request was made for Item 5.A to be discussed and considered separately.

Item 5.A: Approval of Minutes of the October 17, 2022 Special Meeting

Corrections were requested to fix spelling of last names.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.A, as amended. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No roll call vote.

Item 5.B: Approval of Additional Warrants After November 07, 2022 Regular Meeting

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve Consent Calendar Item 5.B. The motion was seconded by Director Macias. The motion was approved on a 5 Yes/0 No roll call vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(0:12 minutes)

Certified Public Accountant Robert Merritt provided a summary of the written report and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

Item 8.B: Presentation and Status of RPPG's Efforts to Find Funding for The District

(0:18 minutes)

Jake Whitaker, Renne Public Policy Group, provided a brief staff report.

Discussion commenced amongst the Board commenced and staff fielded questions.

President Saunders called for public comment.

Carol Rose expressed concern from 2017 seeking grants and not eligible for them. Grant eligibility and the cost of the company expenditures and not getting grants out of it. Requested to end contract.

Seeing no further comment, President Saunders closed the public comment.

9. FIELD REPORT: Verbal report

November Field Report on Current and Upcoming Project was to be provided at the December 05, 2022 Regular Meeting.

10. GENERAL MANAGER'S COMMENTS: Verbal report

(0:54 minutes)

- 10.A:** Municipal Services Review (MSR) Update
- 10.B:** Pipe Condition assessment Update
- 10.C:** District Security Update
- 10.D:** 2022 Compliance Inspection Update
- 10.E:** Board Room Update for In-House Meetings
- 10.F:** Maryal Office Mailbox has Been Changed
- 10.G:** Time to Hibernate your Sprinklers

General Manager Alan Gardner provided a brief report on agenda items, provided and update on District matters, and fielded questions from the Board.

11. DIRECTORS' COMMENTS: Verbal information, non-action comments.

(1:13 minutes)

Director Dolk requested figures for installation of future meters.

President Saunders appointed an Ad Hoc Committee of Director Pratt and himself regarding the performance evaluation of General Counsel.

12. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(7:16 minutes)

There were no future items requested.

13. CLOSED SESSION:

(1:17 minutes)

Item 14.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957(b)(1); General Manager

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

President Saunders recessed the open session and convened the closed session at 7:19 p.m.

The open session reconvened at 8:52 p.m.

President Saunders reported the General Manager performance evaluation was complete and direction on short term and long term goals were provided.

14. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for December 05, 2022

Director Macias made a motion to adjourn. Director Matteoli seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:52 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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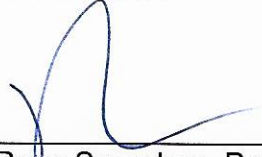
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