

**MINUTES OF SPECIAL BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
DEL PASO MANOR WATER DISTRICT**

---

The Board of Directors of the Del Paso Manor Water District held a special meeting at the District office located at 1817 Maryal Drive, Suite 300, Sacramento, California on July 11, 2017 at 4:30PM.

President Allen called the meeting to order. All Board members were present. Also present were Attorney Adam Brown, Manager Debra Sedwick, and Office Administrator Lori Hensley. Field Manager Bolton arrived a little late due to an emergency in the field. Also in attendance was resident Marissa Burt.

**PUBLIC COMMENT:**

None.

**BOARD TRAINING:**

Attorney Brown provided the training to the Board which covered the requirements of the Brown Act. He also spent a little time on Robert's Rules of Order, Board members responsibilities, and things the Board can do to keep Board meetings orderly and efficient. The Board and staff asked many questions which Attorney Brown answered. A little time was spent to clarify posting requirements on standing committees versus ad-hoc committees; they discussed how an advisory committee could work within the requirements of the Brown Act.

**OTHER BUSINESS:**

Manager Sedwick reported she received a letter from Total Compensation Systems regarding the valuation of the OPEB. They are requesting two decisions by the Board on which report numbers the District want used and if adjustments should be used. Both of these decisions will affect the timing of the report. Manager Sedwick reported she contacted the auditor, Larry Bain, for his input. The Board reviewed the information and discussed. Given that the District is not in a hurry and the recommendation of the auditor, a motion by Director Clohossey, seconded by Director Wilson, the Board directed Manager Sedwick to certify to Total Compensation Systems, Inc. that "the CalPERS Audited Fiduciary Net Position (FNP) report should be used, but only subject to adjustments that are provided to them by the agency" by the following roll call vote:

Ayes: Allen, Clohossey, Matteoli, Saunders, and Wilson  
Noes: None  
Abstain/Absent: None

BOARD GENERAL DISCUSSION:

Director Matteoli asked that there be an item on the August agenda to discuss giving Manager Sedwick the authority to hire help with getting information/communication out to the public. Director Clohossey commented that it is more important to have discussion on a communication strategy. Director Clohossey feels the website is only one piece of it. Both Director Wilson and Vice President Saunders feel a communication strategy/plan needs to be discussed.

Resident Marissa Burt requested to ask a few clarifying questions regarding the Brown Act. She also asked questions about stipends and can they be gifted back. Attorney Brown stated that the Board has to accept any donation given as an action item, including the return of a stipend.

There being no further business to come before the Board, the Board President adjourned the meeting at 6:45PM.

/s/ Richard Allen\_\_\_\_\_  
Richard K. Allen, President

ATTEST:

/s/ Debra Sedwick\_\_\_\_\_  
Debra Sedwick, Secretary