

CATALOG OF ENTERPRISE SYSTEMS

Per SB272, Enterprise Systems are defined as “a software system or computer system that collects, stores, exchanges, and analyzes information that the agency uses and that meets the following conditions: (1) it is a multi-departmental system or a system that contains information about the public; and (2) it is a ‘system of record’ – that is, a system that serves as an original source of data within the agency”.

Under SB272, enterprise systems do not include information technology (IT) security systems (including firewalls and other cybersecurity systems); physical access control systems; employee identification management systems; video monitoring and other physical control systems; infrastructure and mechanical control systems (including those that control or manage street lights, electrical, natural gas, water, or sewer functions); systems related to emergency services (such as 911 dispatch and/or operations); or data and information that would reveal vulnerabilities to, or otherwise increase the potential for an attack on, the agency’s IT system.

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					Frequency	
Vendor	Product	Purpose	Types of Data	Custodian	Collection	Update
Charles Moore/Effective Phone Solutions, Inc.	Customer Accounts	Utility Billing	Customer Management & Billing	Office	Daily	Daily
Charles Moore/Effective Phone Solutions, Inc.	Accounts Payable	Payment of Payables	Vendors & Amount Paid	Office	Monthly	Monthly
Microsoft, Inc.	Outlook	Email Management	Contacts, Email, & Calendars	Each Employee	Daily	Daily
Microsoft, Inc.	Excel	Data Management	Backflow Records, Leak logs, Service Requests	Field	Daily	Daily