



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**July 17, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:

General Manager	Adam Coyan
Office Manager	Victoria Hoppe
Field Manager	Mike Jenner
Certified Public Accountant	Robert Merritt
Assistant Legal Counsel	Lauren Bernadette

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:01 minute)

President Saunders called for public comment.

Trish Harrington expressed appreciation for the agenda and material out early.

Roy Wilson requested a meeting with staff and information regarding rates disseminated to rate payers.

Seeing no further comments, President Saunders closed public comment.

President Saunders fielded public comment inquires.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:04 minutes)

Item 5.A: Approval of Warrants and Payroll

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve the Consent Calendar. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(0:05 minutes)

Certified Public Accountant Merritt presented the staff report.

President Saunders called for public comment.

Trish Harrington requested income and year to date actuals be included in future reports.

Roy Wilson inquired about the LAIF account determinations regarding operation vs. CIP.

Seeing no further comments, President Saunders closed public comment.

President Saunders and staff fielded public comment inquires.

Item 8.B: Bartle Wells & Associates Presentation on Proposition 218 Rate Study
(0:11 minutes)

Bartle Wells & Associates staff presented and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Trish Harrington provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

General discussion of the Board commenced and direction for future presentations were provided.

Director Pratt made a motion directing staff to move forward with the Proposition 218 process, with the current rate study. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No vote.

Item 8.C: Tripepi Smith Presentation
(2:28 minutes)

Tripepi Smith staff presented and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

9. FIELD REPORT: Verbal report

July Field Report on Current and Upcoming Project will be provided at the August 07, 2023 Regular Meeting

10. DIRECTORS REPORT ON COMMITTEE MEETINGS: Verbal report

Director reports on committee meeting updates will be provided at the August 07, 2023 regular meeting.

11. GENERAL MANAGER'S COMMENTS: Verbal report
(3:02 minutes)

General Manager Coyan provided an update on general District matters.

12. CLOSED SESSION:

1. Conference with Legal Counsel—Significant Exposure to Litigation Pursuant to Government Code section 54956.9(b) and 54956.9(d)(2) (one case)

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

President Saunders called for a break at 9:05 p.m. and called the meeting back to order at 9:15 p.m.

President Saunders recessed the open session and convened the closed session at 9:15 p.m.

The open session reconvened at 9:34 p.m.

President Saunders reported there was no reportable action.

13. DIRECTORS' COMMENTS: Verbal information, non-action comments.

(3:35 minutes)

Director Matteoli asked Legal Counsel if it were appropriate to ask the State Legislature's Legal Counsel to provide clarification on matters. Legal Counsel advised that it would not be an appropriate channel to field concerns or inquiries regarding State legislative matters.

Director Ross requested consideration for meetings begin at 6:30 p.m. in the future.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(3:36 minutes)

Director Matteoli requested discussion regarding moving toward monthly billing when new rates go into effect. Support was provided by all Directors.

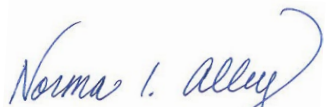
15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for August 07, 2023

Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 9:39 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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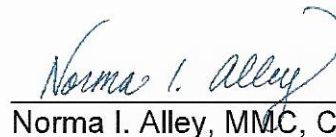
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