



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**November 07, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present: General Manager Adam Coyan
Office Manager Victoria Hoppe
Certified Public Accountant Robert Merritt
Assistant Legal Counsel Lauren Bernadette

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(6:02 pm)

President Saunders called for public comment.

Roy Wilson spoke to a need for an executive summary on staff reports and recommended the Board continue to look at a merger with Sacramento Suburban Water District.

Seeing no further comments, President Saunders closed public comment and fielded public comment inquiries.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(6:05 pm)

Request was made for each item to be discussed and considered separately.

Item 5.A: Approval of Minutes of the October 02, 2023 Regular Meeting

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to approve Consent Calendar Item 5.A. The motion was seconded by Director Dolk. The motion was approved on a 5 Yes/0 No vote.

Item 5.G: Approval of Warrants and Payroll

Director Ross inquired regarding the contract with PG&E regarding Well 9. General Manager Coyan fielded the inquiry.

President Saunders called for public comment.

Trish Harrington inquired on general matters of the warrants and payroll.

Roy Wilson inquired on general matters of the warrants and payroll.

Seeing no further comments, President Saunders closed public comment.

Director Ross made a motion to approve Consent Calendar Item 5.G. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

(6:20 pm)

Certified Public Accountant Merritt presented and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Item 8.B: Presentation on District Funding Options

(6:27 pm)

District Manager Coyan and Brandis Tallman presented regarding District funding and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

District Manager Coyan and Brandis Tallman presented regarding State Revolving Loan Fund and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Direction was given to staff to bring back additional information.

Item 8.C: Update on Request for Proposal (RFP) for Well #9 Backup Generator

(7:49 pm)

Forsgren Representatives Brian Gach and Brynn Jensen presented, fielded questions from the Board, and recommended accepting the proposal from Bay City.

President Saunders called for public comment.

Trish Harrington provided general comments regarding the presentation.

Marcy provided general comment regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Director Pratt made a motion to award to Bay City, subject to the General Manager's review and availability of a service provider. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No vote.

Item 8.D: Water Forum 2.0 Presentation on Interagency Agreement for Cost-Sharing for Fiscal Year (FY) 2023-2024 and FY 2024-2025

(8:01 pm)

Director Pratt and General Manager Coyan presented and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general comments regarding the presentation.

Carol Rose provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Director Ross noted concern supporting the Water Forum without knowing what the District will get for the support.

Director Pratt made a motion to support the Water Forum for Fiscal Year 2023-2024. The motion was seconded by Director Matteoli. The motion was approved on a 4 Yes/1 No (Ross) vote.

President Saunders called a break at 8:35 pm. Meeting reconvened at 8:50 pm.

Item 8.E: Election of Special District Representative to Sacramento LAFCo Nominations for Special District Commission

(8:50 pm)

President Saunders presented.

General discussion commenced amongst the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Ross made a motion to vote for Robert “Bob” Wichert. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No vote.

Item 8.F: Finance AdHoc Committee Presentation and Recommendation

(9:02 pm)

Director Dolk and Director Ross presented and recommended moving checking account from Bank of the West to Chase Bank and leave LAIF as is.

President Saunders called for public comment.

Trish Harrington provided general comment regarding the presentation.

Roy Wilson provided general comment regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Director Ross made a motion to close the checking account at Bank of the West and open it at Chase Bank. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Projects

(9:31 pm)

General Manager Coyan fielded inquires from the Board.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report

Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk

American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli

Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross

California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Director Saunders

Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt

Regional Water Authority (RWA)
Water Forum

(9:35 PM)

Directors provided brief reports on committee meetings they attended.

11. GENERAL MANAGERS COMMENTS: Verbal report

(9:40 pm)

General Manager Coyan provided an update on general District matters.

12. CLOSED SESSION:

1. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2): 1 cases
2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4): 1 cases
3. Public Employee Performance Evaluation pursuant to Gov. Code section 54957: General Manager

This item was heard out of order.

13. DIRECTORS COMMENTS: Verbal information, non-action comments.

(9:40 pm)

Director Dolk spoke to accounts receivable accounts.

President Saunders announced his resignation effective after the January meeting.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(9:45 pm)

Director Dolk requested a report on aging accounts.

Director Matteoli requested a report from legal regarding water rights, presentation on SB 552 and legal prepare a letter to the State Board stating the ground level monitoring does not apply to the District, and discussion on LAFCO membership.

President Saunders noted LAFCO Representative Jose Enriquez would be on the December agenda.

Support was provided by all Directors for all items.

12. CLOSED SESSION:

1. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2): 1 cases
2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4): 1 cases
3. Public Employee Performance Evaluation pursuant to Gov. Code section 54957: General Manager

This item was heard out of order.

President Saunders called for public comment. Seeing no one come forward, he closed the public comment.

President Saunders recessed the open session and convened the closed session at 9:52 p.m.

The open session reconvened at 10:53 p.m.

President Saunders reported direction was provided effecting the employment status of the Field Manager.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for December 05, 2023

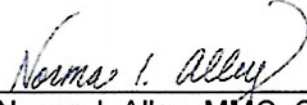
Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 10:53 p.m.

APPROVAL:



Ryan Saunders, President of the Board

ATTEST:



Norma I. Alley, MMC, Clerk of the Board