



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**June 20, 2022, 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Osmar Macias, Bob Matteoli and Gwynne Pratt

Staff Present:	General Manager	Alan Gardner
	Office Manager	Victoria Hoppe
	Field Manager	Mike Jenner
	General Counsel	Mona Ebrahimi

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

(00:58)

Natalie Clohossey provided public comment.

There was a motion by Director Matteoli to modify the agenda, moving item 10a before 8a. Director Pratt seconded the motion. The motion passed on a 4 Yes/1 No roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD President. Comments will be accepted via teleconference.

(11:14)

Roy Wilson provided public comment.

Carol Rose provided public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

There were no Consent Calendar items to consider.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

(2:18:26)

Item 8.A: Establish an Administrative Services Manager Job Description and Salary Band

General Manager Alan Gardner presented the staff report and fielded questions from the Board.

Roy Wilson provided public comment.

Carol Rose provided public comment.

Natalie Clohossey provided public comment.

There was a motion made by Director Dolk to table the item until a salary and staffing survey is completed. Director Pratt seconded the motion. The motion passed on a 5 Yes/0 No roll call vote.

9. FIELD REPORT: Verbal report

Item 9.A.

No field report.

10. CLOSED SESSION:

(21:11)

Item 10.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957(b)(1); General Manager

Upon call for public comment, no one from the public addressed the Board.

President Saunders recessed the open session and called the closed session to order at 6:23 p.m. The open session reconvened at 8:19 p.m.

President Saunders reported the Directors request an amendment to the General Manager's agreement be prepared for the July 5, 2022, Board meeting. The Board's evaluation was unanimous.

11. GENERAL MANAGERS COMMENTS: Verbal report

(3:23:00)

- Item 11.A:**
- 11.1: Scheduling a special meeting for consideration and approval of FY 2022/2023 annual budget.
 - 11.2: All District communication(s) will now be done through each Board members district dedicated email address. Any Board member not currently using their DPMWD email must begin using the email by July 1, 2022
 - 11.3: Beginning July 1, 2022, all agendas &/or board packets will be sent to district dedicated email addresses. Once they have been posted, Board member requesting a printed copy may pick it up at the District Office during business hours
 - 11.4: Bond Payment of \$250,515.00 due 07/01/2022 will be paid prior to the next regular meeting scheduled for 7/5/2022.
 - 11.5: First meeting for the Municipal Services Review (MSR) by LAFCO occurred on June 14.

General Manager Alan Gardner reported on the items listed on the agenda.

12. DIRECTORS COMMENTS: Verbal information, non-action comments.

(3:29:53)

Director Macias commended those in attending the Board meeting.

Director Matteoli acknowledged Roy Wilson's comments.

President Saunders acknowledge Board and staff for their time and work.

13. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(3:33:41)

Director Matteoli requested a discussion item regarding Proposition 218.

Director Pratt requested an item regarding a merit bonus for the office manager.

14. ADJOURNMENT: Next Regular Board of Directors meeting is tentatively scheduled for July 5, 2022

Director Dolk made a motion to adjourn. Director Macias seconded the motion. There being no further business, the Board of Directors meeting adjourned at 9:41 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

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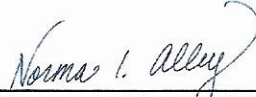
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