



**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**MINUTES**

**February 22, 2024 6:00 PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

**1. CALL TO ORDER:**

Vice President Dolk called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

Directors Present: Vice President Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present: General Manager Adam Coyan  
Office Manager Victoria Hoppe  
Assistant Legal Counsel Lauren Bernadette

A quorum of the Board was present.

**3. ADOPTION OF AGENDA:** Members may pull an item from the agenda.

Director Pratt made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 4 Yes/0 No/1 Vacant vote.

**4. NEW BUSINESS:**

**Item 4.A: Procedure For Filling Vacancy on Board of Directors**

(6:44 pm)

Assistant Legal Counsel Bernadette presented the report and fielded questions from the Board.

General discussion ensued regarding deadlines and the need for a special meeting.

Vice President Dolk called for public comment.

Trish Harrington provided general comments regarding the presentation.

Roy Wilson provided general comments regarding the presentation.

Seeing no further comments, President Saunders closed public comment.

Director Matteoli made a motion directing staff to proceed with the appointment. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacant vote.

Director Matteoli made a motion directing staff to put the election of officers on the April 2 Agenda. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacant vote.

**15. ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for March 05, 2024

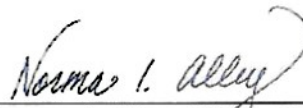
Director Matteoli made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 6:51 p.m.

APPROVAL:

ATTEST:



Carl Dolk, Vice President of the Board



Norma I. Alley, MMC, Clerk of the Board