



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**February 4, 2020 6:30PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

A G E N D A

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 24 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.

Call to order and roll call

Pledge of Allegiance

Announcements

Public Comment

The Public may address the Board on any items not on the agenda which are within the jurisdiction of the Del Paso Manor Water District Board of Directors. Comments shall be limited to five (5) minutes.

Items for Discussion and/or Action

1. Audit and Accounting update
2. Discuss on General Manager Position
 - a. Succession Planning recommendation
 - i. Proposed process and schedule
 - ii. Recruitment methods
 - iii. Job Description, desirable qualifications
 - iv. Salary range
3. Del Paso Manor Water District and Sacramento Suburban Water district 2x2 Ad-Hoc Committee, appoint members to the committee
4. Appoint Committees Finance Standing Committee
5. Authorization to provide an offer letter to water operator candidate with tentative start date in February
6. Update Resolution Number 20191001 regarding Umpqua Bank Credit Card
7. Update Resolution Number 20191002 regarding Paid Vacation Leave and Holidays
8. Policy on attaching rate payer statements to official board minutes
9. CSDA BOD Call for Nominations Seat C
10. Minutes
 - a. December 3, 2019 Regular Board Meeting
 - b. December 18, 2019 Special Board Meeting
 - c. January 7, 2020 Regular Board Meeting
 - d. January 14, 2020 Special Meeting
 - e. January 23, 2020 Special Meeting
11. Warrants List for January 2020

Director's Meetings and Committees (Per AB 1234)

12. Succession Planning Ad Hoc
13. Regional Water Association
14. Other Reports – AB 1234

General Counsel's Report

15. Non-discussion/action items

Field Operations Report

16. Status of January field matters

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda. Comments shall be limited to five (5) minutes.

Closed Session (Closed Session Items are not opened to the public)

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of
 GOVERNMENT CODE § 54956.9
Number of potential cases: 3

Return to Open Session

Adjournment

Upcoming Meetings

Tuesday, March 3, 2020 Regular Board Meeting

I certify that the foregoing agenda for the February 4, 2020 meeting of the Del Paso Manor Water District Board of Directors was posted by January 31, 2020 in a publicly-accessible location at the Del Paso Manor Water District Board office, 1817 Maryal Drive, Suite 300, Sacramento, California, and was freely available to the public.

John Lenahan
Board President
Del Paso Manor Water District