



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**July 03, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:

General Manager	Adam Coyan
Office Manager	Victoria Hoppe
Field Operator	Nick Weddle
Certified Public Accountant	Robert Merritt
General Legal Counsel	Mona Ebrahimi
Assistant Legal Counsel	Lauren Bernadette

A quorum of the Board was present.

President Saunders recognized and thanked Office Manager Hoppe for her hard work during the interim.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Ross made a motion to adopt the agenda. The motion was seconded by Director Pratt. The agenda was adopted on a 5 Yes/0 No vote.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:02 minutes)

President Saunders called for public comment.

Trish Harrington welcomed General Manager Coyan and thanked Office Manager Hoppe for all her hard work and dedication during the interim.

Roy Wilson welcomed General Manager Coyan and requested more clarification on the agenda for future Closed Session items.

Seeing no one further comment, President Saunders closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: Approval of Warrants and Payroll
(0:05 minutes)

Director Dolk requested clarification on the amount withdrawn from the LAIF account. Office Manager Hoppe provided clarification.

President Saunders called for public comment.

Trish Harrington questioned payments.

Seeing no further comments, President Saunders closed public comment.

President Saunders and staff fielded public comment inquiries.

Director Dolk made a motion to approve the Consent Calendar. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals
(0:07 minutes)

Certified Public Accountant Merritt provided the report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson provided general concerns regarding the matter.

Seeing no further comments, President Saunders closed public comment.

President Saunders, Director Dolk, and Certified Public Accountant Merritt fielded public comment inquiry.

Item 8.B: Consideration and Adoption of Resolution Establishing Water Regulations Related to Delinquent Account Shutoffs and Liens, Pursuant to Senate Bill 998 and Amendment to Ordinances 3 and 10 to Conform with the California Water Shutoff Act

(0:15 minutes)

General Counsel Ebrahimi presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington provided general inquiry regarding the matter.

Roy Wilson provided general inquiry regarding the matter.

Seeing no further comments, President Saunders closed public comment.

General Counsel Ebrahimi fielded public comment inquiry.

Director Ross made a motion to approve Resolution No. 07-2023-01, which establishes water regulations related to delinquent account shutoffs. The motion was seconded by Director Matteoli. The motion was approved on a 5 Yes/0 No vote.

Director Ross made a motion to adopt Ordinance No. 07-2023-02, amending Ordinance No. 10. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

Director Ross made a motion to adopt Ordinance No. 07-2023-03, amending Ordinance No. 2018-0604-02, further amending and receipted Ordinance No. 3. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No vote.

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Projects

(0:51 minute)

Field Technician Nick Weddle summarized the staff report and fielded questions from the Board.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk
American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli
Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross
California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Director Saunders
Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt
Regional Water Authority (RWA)
Water Forum

(0:55 minutes)

Directors provided brief reports on committee meetings they attended and other matters.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

11. GENERAL MANAGERS COMMENTS: Verbal report

Item 11.A: Updated on Status of Draft Water Rate Study

Item 11.B: Consumer Confidence Report (CCR) has been completed

(0:59 minutes)

General Counsel Ebrahimi provided a report on Item No. 11.A and fielded inquiries from the Board.

Office Manager Hoppe provided a report on Item No. 11.B and staff fielded inquiries from the Board.

President Saunders called for public comment.

Trish Harrington provided general public comments and inquiries.

Seeing no further comments, President Saunders closed public comment.

President Saunders and General Counsel Ebrahimi fielded inquiries from public comment.

12. CLOSED SESSION:

1. Conference with Legal Counsel—Initiation of Litigation Pursuant to Government Code section 54956.9(c) (one case)
2. Conference with Legal Counsel—Significant Exposure to Litigation Pursuant to Government Code section 54956.9(b) and 54956.9(d)(2) (one case)

(0:59 minutes)

General Counsel Ebrahimi announced the matters to be discussed in Closed Session and assured the notice on the agenda meets the Brown Act requirements.

President Saunders called for public comment.

Roy Wilson expressed general concern for the amount of information listed on the agenda.

Seeing no further comment, President Saunders closed the public comment.

President Saunders recessed the open session and convened the closed session at 7:18 p.m.

The open session reconvened at 8:26 p.m.

General Counsel Ebrahimi reported direction was given to staff regarding Item 1 and there was no reportable action for Item 2.

13. DIRECTORS COMMENTS: Verbal information, non-action comments.

(2:28 minutes)

Director Dolk commented on Bartle Wells review for Prop 218.

14. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

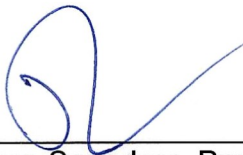
(2:32 minutes)

There were no Future Agenda Requests.

15. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for July 17, 2023

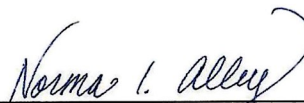
Director Ross made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:32 p.m.

APPROVAL:



Ryan Saunders, President of the Board

ATTEST:



Norma I. Alley, MMC, Clerk of the Board