



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

**October 02, 2023 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

Del Paso Manor Water District encourages the public to participate via teleconference.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Teleconference Information:

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/97737667936?pwd=NnBxVmswRnRrZXVSVGhZbWd2b0FFUT09>

Meeting ID: 977 3766 7936 Passcode: 473630

Dial By Phone

US (SAN JOSE) +1 669 900 6833

US (TACOMA) +1 253 215 8782

A G E N D A

1. CALL TO ORDER:

2. ROLL CALL:

President: Saunders
Directors: Dolk
 Matteoli
 Pratt
 Ross

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

4. PUBLIC COMMENTS - ITEMS NOT ON THE AGENDA The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

Item 5.A: Approval of Minutes of the June 5, 2023 Regular Meeting

Recommendation: Approve minutes of the June 05, 2023 regular meeting

Item 5.B: Approval of Minutes of the July 3, 2023 Regular Meeting

Recommendation: Approve minutes of the July 03, 2023 regular meeting

Item 5.C: Approval of Minutes of the August 21, 2023 Regular Meeting

Recommendation: Approve minutes of the August 21, 2023 regular meeting

Item 5.D Approval of Minutes of the September 05, 2023 Regular Meeting

Recommendation: Approve minutes of the September 05, 2023 regular meeting

Item 5.E Approval of Minutes of the September 13, 2023 Special Meeting

Recommendation: Approve minutes of the September 13, 2023 special meeting

Item 5.F: Approval of Minutes of the September 18, 2023 Regular Meeting

Recommendation: Approve minutes of the September 18, 2023 regular meeting

Item 5.G: Approval of Warrants and Payroll

Recommendation: Approval of Warrants and Payroll.

Attch: September 2023 Warrants Approved/Paid
October 2023 Warrants for Approval
Board of Directors Compensation Summary (September 2023)

6. PUBLIC HEARING:

7. OLD BUSINESS:

8. NEW BUSINESS:

Item 8.A: Budget to Actuals

Recommendation: Review and discuss budget to actuals.

Attch: Budget to Actual Comparison – July 1, 2023 – September 30, 2023

Item 8.B: Salary Survey

Recommendation: Receive and review the salary survey and make adjustment to the salary schedule as recommended.

Attch: Staff Report
Salary Survey Review Summary
Salary Survey Review Chart
Selected District Salary Schedules and Job Descriptions
Bienati Salary Survey
Current Salary Survey Approved 10/17/2022
Proposed Salary Survey
Resolution 23-1002-1

Item 8.C: Monthly Billing

Recommendation: Staff recommend moving to monthly billing for both commercial and residential accounts beginning November 1, 2023.

Attch: Staff Report

Item 8.D: Establishing the Time and Place to Hold One Regular Meetings on the First Monday of Each Month

Recommendation: Approve Resolution 23-1002-2 establishing the time and place to hold one regular meeting on the first Monday of each month

Attch: Staff Report
Resolution 23-1002-2

Item 8.E: Well 2

Recommendation: Receive the information from the presentation and decide on a long-term plan to meet compliance standards.

Attch: Analysis
Current Well Chart
Kennedy/ Jenks Consultants 2009 DPMWD Master Plan
Senate Bill No. 552

Item 8.F: Board Approval for Two Directors to Attend the California Water Rights and Regulations Webinar Hosted By Halfmoon Education

Recommendation:

Attch: Staff Report
Webinar Brochure

9. FIELD REPORT: Verbal report

Item 9.A: Field Report on Current and Upcoming Projects

Attch: September 2023 Field Report

10. DIRECTOR REPORT ON COMMITTEE MEETINGS: Verbal report
Each Board Member will have 5 minutes to report out on all associated committees

Item 10.A: Director Dolk

American Water Works Association (AWWA)
Association of California Water Agencies (ACWA)

Item 10.B: Director Matteoli

Association of California Water Agencies (ACWA) Agriculture
Association of California Water Agencies (ACWA) Groundwater
Sacramento Groundwater Authority (SGA)

Item 10.C: Director Ross

California Rural Water Authority (CRWA)
California Special Districts Association (CSDA)

Item 10.D: Director Saunders

Joint Powers Insurance (JPIA)

Item 10.E: Director Pratt

Regional Water Authority (RWA)
Water Forum

11. **GENERAL MANAGERS COMMENTS:** Verbal report

12. **CLOSED SESSION:**

1. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2): 2 cases
2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to Gov. Code § 54956.9(d)(4): 2 cases

13. **DIRECTORS COMMENTS:** Verbal information, non-action comments.

14. **FUTURE AGENDA REQUESTS:** Directors can suggest topics they would like on future agendas


15. **ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for October 16, 2023

CERTIFICATION OF POSTING:

I, Victoria Hoppe, Office Manager of the Del Paso Manor Water District, do hereby declare under penalty of perjury that the foregoing agenda for the Regular meeting of the Board of Directors has been posted at the administrative office, and District website of the District and at least 72 hours prior to the meeting date.

Date Posted: September 27, 2023

Time posted: 4:00 P.M.

Signature: 
Office Manager
Del Paso Manor Water District

OTHER IMPORTANT INFORMATION

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

PUBLIC COMMENTS: If you would prefer to submit public comments in writing, please email your comments to dpmwdclerk@delpasomanorwd.org no later than 12:00pm the day of the meeting. If you are commenting on a specific agenda item, or items, please state the agenda item number(s) in the subject line of the email. All

comments received via email will be provided to the Board in writing and included as part of the record of the meeting.

DISABLED OR SPECIAL NEEDS ACCOMMODATION:



In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 72 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.