



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**December 19, 2022 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli, Gwynne Pratt, and David Ross

Staff Present:	General Manager	Alan Gardner
	Office Manager	Victoria Hoppe
	Field Manager	Mike Jenner
	Certified Public Accountant	Robert Merritt
	District Engineer	Alan Driscoll
	Associate District Engineer	Brian Gach
	Assistant Legal Counsel	Schuyler Campbell

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Matteoli requested to pull the warrant payment for the delivery of the salary survey for separate consideration to be made after the presentation of the salary survey.

Director Dolk made a motion to adopt the agenda with consideration of payment for the delivery of the salary survey to be made after Item 8.C. The motion was seconded by Director Pratt. The agenda was adopted on a 4 Yes/0 No/1 Abstain (Ross) roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:13 minute)

President Saunders called for public comment.

Carol Rose inquired when the Memorandum of Understanding (MOU) with Sacramento Suburban Water District would come before the Board. Assistant General Counsel Schuyler Campbell fielded the question and provided clarification on the process for consideration of the MOU.

Seeing no further comment, President Saunders closed public comment.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:20 minutes)

A request was made for Item 5.D to be discussed and considered separately.

Item 5.A: A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

Item 5.B: Approval of Minutes of the November 10, 2022 Special Meeting

Item 5.C: Approval of Minutes of the November 21, 2022 Regular Meeting

Director Ross noted he would abstain due to not being present at the meetings the minutes are to be adopted for.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to adopt Consent Calendar Items 5.A, 5.B, and 5.C. The motion was seconded by Director Matteoli. The motion was approved on a 4 Yes/0 No/1 Abstain (Ross) roll call vote.

Item 5.D: Approval of Additional Warrants After December 05, 2022 Regular Meeting

Director Matteoli requested to pull the warrant payment for the delivery of the salary survey for separate consideration to be made after the presentation of the salary survey.

President Saunders called for public comment.

Trish Harrington inquired on the installation of the fence and costs regarding elections. General Manager Gardner provided clarifications to her inquiry.

Seeing no further comment, President Saunders closed public comment.

Director Dolk made a motion to adopt Consent Calendar Items 5.D, excluding the warrant payment for the delivery of the salary survey. The motion was seconded by Director Matteoli. The motion was approved on a 4 Yes/1 No (Ross) roll call vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Budget to Actuals
(0:29 minutes)

Certified Public Accountant Robert Merritt presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington inquired on the 218 balance and the note on the 218.

Roy Wilson inquired on the estimate cost for the low casing liner.

Seeing no further comment, President Saunders closed public comment.

General Manager Gardner responded to the inquiry from the public comment.

Item 8.B: Election Board President and Vice President for a Two-Year Terms
(0:50 minutes)

President Saunders called for nominations for President.

Director Pratt and Director Matteoli nominated Director Ryan Saunders to serve as President. Director Saunders accepted the nomination and recused himself from voting on the nomination.

Director Matteoli called for the vote of the nomination, which was approved on a 4 Yes/0 No/1 Abstain (Saunders) roll call vote.

President Saunders called for nominations for Vice President.

Director Ross and Director Pratt nominated Director Carl Dolk to serve as Vice President. Director Dolk accepted the nomination and recused himself from voting on the nomination.

President Saunders called for the vote of the nomination, which was approved on a 4 Yes/0 No/1 Abstain (Dolk) roll call vote.

Item 8.C: **Salary Survey—Presentation and Possible Direction for Inclusion in Prop. 218 Rate Study**

(0:56 minutes)

Dr. Bienati presented the salary survey findings and fielded questions from the Board.

Director Matteoli presented his review of the salary survey.

President Saunders called for public comment.

Roy Wilson inquired on the cost of service.

Seeing no further comment, President Saunders closed public comment.

Board deliberation commenced on further action and recommendation.

Director Ross made a motion to adopt the salary survey and forward, as presented, to Bartle Wells. The motion was seconded by Director Pratt. The motion was approved on a 5 Yes/0 No roll call vote.

President Saunders noted consideration for the warrant payment for the delivery of the salary survey was to be considered.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Pratt made a motion to approve the warrant payment for the delivery of the salary survey. The motion was seconded by Director Dolk. The motion was approved on a 5 Yes/0 No roll call vote.

Item 8.D: **An Ordinance of the Board of Directors of the Del Paso Manor Water District Adopting District Policy Number 3240 Establishing a Procedure for Ratepayer Objections to Proposed Water Rates**

(2:29 minutes)

Assistant General Counsel Campbell presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington asked for clarification on when rates were to be set.

Seeing no further comment, President Saunders closed the public comment.

President Saunders responded to inquiry from public comment.

Director Matteoli made a motion to accept the first reading of Ordinance No. 22-1219, and publish it accordingly for future reading. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Abstain (Ross) roll call vote.

President Saunders called a recess at 8:52 p.m. The meeting reconvened at 9:00 p.m.

Item 8.E: Forsgren Presentation on Current Projects and Potential Direction to Staff.
(3:00 minutes)

District Engineer Driscoll presented the staff report and fielded questions from the Board.

President Saunders called for public comment.

Trish Harrington inquired if the school was contacted and had a right to veto and if the gas line across the school yard was new or existing.

Roy Wilson asked what the size of the Well #2 casing liner was and the process for installation.

Seeing no further comment, President Saunders closed public comment.

District Engineer Driscoll and Associate Engineer Gach responded to inquiry from public comment.

Concurrence was met by the Board of Directors providing direction to staff to continue on the current planned path.

9. FIELD REPORT: Verbal report

The December Field Report on Current and Upcoming Project will be provided at the January 17, 2023 Regular Meeting.

10. GENERAL MANAGER'S COMMENTS: Verbal report

10.A: January 02, 2023 regular meeting has been canceled
(4:24 minutes)

General Manager Alan Gardner provided a report on agenda items and an update on general District matters.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

11. DIRECTORS' COMMENTS: Verbal information, non-action comments.

(4:27 minutes)

Director Matteoli reported on the SGA meeting.

President Saunders provided brief comments and update on the 2x2 meetings.

12. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(4:34 minutes)

There were no requests from the Directors.

13. CLOSED SESSION:

There were no closed session items to consider.

14. ADJOURNMENT: Next Regular Board of Directors meeting is scheduled for January 17, 2023

Director Dolk made a motion to adjourn. Director Pratt seconded the motion. There being no further business, the Board of Directors meeting adjourned at 10:37 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board



Norma I. Alley, MMC, Clerk of the Board

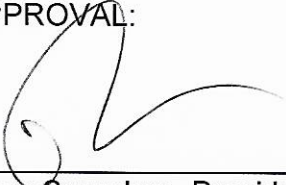
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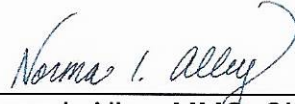
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