

**MINUTES OF THE FINANCE STANDING COMMITTEE MEETING
DEL PASO MANOR WATER DISTRICT**

April 17, 2020

2:00 PM

Teleconference Meeting due to Coronavirus Pandemic

The Board of Directors of the Del Paso Manor Water District convened a Regular Board Meeting using the "GoToMeeting" teleconference system on March 5, 2020 at 6:30 p.m. The minutes are action only. The recording to the meeting is attached to the minutes as well the District website.

4/17/2020 Finance Committee Board Meeting Recording

<https://transcripts.gotomeeting.com/#!/s/c333bc1be5baba2e04bd5e3b571d1bae2654ede05ea4c6ff7d1ca3763233cb6>

Call to Order:

President Lenahan called the meeting to order at 2:00 p.m.

Roll Call:

Directors Present:	Marissa Burt, John Lenahan
Directors Absent:	None
Staff Present:	Victoria Hoppe – Office Manager
Legal Counsel Present:	N/A
Guests:	District Mgt. Consultant Jeff Nelson & District CPA Robert Merritt
Public Present:	Several members of the public were on the conference call.

Announcements:

None

Public Comment:

None

Items for Discussion:

1. 2018-2019 Audit Status
Robert Merritt gave a status update on the draft audit.
2. 2019-2020 Budget to Actuals Discussion
 - a. Operations and Maintenance
Director Lenahan and Director Burt asked questions to Robert Merritt regarding the Budget to Actuals.
 - b. Capital Improvement Guidelines and Principles
Robert Merritt and Jeff Nelson will bring back draft Capital Improvement Guidelines and Principles.

3. Customer Billing Discussion Current System Overview
Staff will review and demo billing options and bring a recommendation at the Regular Board Meeting in May.

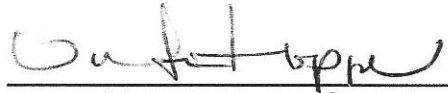
Adjournment:

President Lenahan adjourned the meeting at 3:26 p.m.

Next scheduled meeting: May 5th, 2020 Regular Board Meeting



John Lenahan, President



Victoria Hoppe, Secretary