



**REGULAR MEETING OF THE BOARD OF DIRECTORS
DEL PASO MANOR WATER DISTRICT**

MINUTES

**December 05, 2022 6:00 PM
1817 Maryal Drive, Suite 300, Sacramento 95864**

1. CALL TO ORDER:

President Saunders called the meeting to order at 6:01 p.m.

2. ROLL CALL:

Directors Present: President Ryan Saunders, Carl Dolk, Bob Matteoli and Gwynne Pratt

One vacant Director position

Staff Present: General Manager Alan Gardner
Office Manager Victoria Hoppe
Field Manager Mike Jenner
General Counsel Mona Ebrahimi
Assistant Legal Counsel Schuyler Campbell

A quorum of the Board was present.

3. ADOPTION OF AGENDA: Members may pull an item from the agenda.

Director Pratt made a motion to adopt the agenda. The motion was seconded by Director Matteoli. The agenda was adopted on a 4 Yes/0 No/1 Vacant roll call vote.

4. PUBLIC COMMENTS: The Board of Directors welcomes participation at these meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public, California law prohibits the Board from acting on any matter which is not on the posted agenda, unless the members determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to five (5) minutes per individual. Please make your comments directly to the DPMWD Chair. Comments will be accepted via teleconference and in writing.

(0:01 minute)

President Saunders called for public comment.

Roy Wilson requested information and update regarding credit card reward program, new employee certification, salvaged truck, and Prop 218 process.

Carol Rose requested a future agenda for a Municipal Services review, inquired on status of audit, requested eliminating second meeting of month, status on Prop 218.

Trish Harrington spoke to meeting rooms to rent and submitted written testimony, which was entered into the record.

Seeing no further comment, President Saunders closed the public comment.

President Saunders directed staff to provide a written response to the public inquires.

5. CONSENT CALENDAR: All items under Consent Calendar will be considered together by one action of the Board, any Member or members of the public may request that an item be removed and considered separately.

(0:14 minutes)

A request was made for Item 5.C to be discussed and considered separately.

Item 5.A: A Resolution of the Board of Directors of the Del Paso Manor Water District and on behalf of Commissions and Committees created by the Board of Directors pursuant to Government Code section 54952(b) authorizing the Board's continued use of teleconference meetings in compliance with Assembly Bill 361 to continue to allow members of the public to safely participate in local government meetings.

Item 5.B: Approval of Minutes of the November 07, 2022 Regular Meeting

Item 5.C: Approval of Warrants and Payroll

Item 5.D: Informational Item: Return to In-Person Meetings in 2023

Director Pratt made a motion to adopt Consent Calendar Items 5.A, 5.B, and 5.D. The motion was seconded by Director Matteoli. The motion was approved on a 4 Yes/0 No/1 Vacant roll call vote.

Item 5.C

Director Dolk requested staff look into a rewards program for District credit cards. He inquired about the Flowline Contractors, Inc. invoices and requested staff look into other companies possibly able do it more economically.

Director Matteoli requested removing the Bienati Consulting Group, Inc. for the salary survey, because the report has not been provided to the entire Board.

President Saunders called for public comment.

Carol Rose spoke in support of Director Matteoli's request.

Roy Wilson spoke in support of Director Matteoli's request.

Trish Harrington inquired about the payment to Bartle Wells Associates.

Seeing no further comment, President Saunders closed public comment.

Director Matteoli made a motion to approve the Warrants and Payroll with the exception of Bienati Consulting Group, Inc.'s payment. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacant roll call vote.

6. PUBLIC HEARING:

There were no Public Hearing items to consider.

7. OLD BUSINESS:

There were no Old Business items to consider.

8. NEW BUSINESS:

Item 8.A: Acceptance of the Results of the Del Paso Manor Water District Board of Directors Election held November 8, 2022 and Providing the Oath of Office to swear in David Ross as Board Member

(0:36 minutes)

General Counsel Mona Ebrahimi provided a summary of the written report.

President Saunders called for public comment. Seeing no one come forward, he closed public comment.

Director Dolk made a motion to approve Resolution No. 22-1205-02. The motion was seconded by Director Pratt. The motion was approved on a 4 Yes/0 No/1 Vacant roll call vote.

General Counsel Mona Ebrahimi administered the Oath of Office for David Ross.

9. FIELD REPORT: Verbal report

(0:41 minutes)

Item 9.A: Field Report on Current and Upcoming Project

Field Manager Mike Jenner provided a field report and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson inquired on the status Kensington Apartments.

Seeing no further comments, President Saunders closed public comment.

Field Manager Mike Jenner responded to the inquiry from the public comment.

10. GENERAL MANAGERS COMMENTS: Verbal report

(0:50 minutes)

Item 10.A: AB 1234 Ethics Training

Item 10.B: AB 1825 Sexual Harassment Prevention Training

Item 10.C: Work on the Security Fence at 6B has Started

Item 10.D: Tilt Trailer has been sold

General Manager Alan Gardner provided a report on agenda items, update on general District matters, and fielded questions from the Board.

President Saunders called for public comment.

Roy Wilson inquired on Well #7 survey

Carol Rose spoke to Board approving type of liners for the Wells.

Seeing no further comments, President Saunders closed public comment.

General Manager Alan Gardner responded to the inquiries from public comment.

11. DIRECTORS COMMENTS: Verbal information, non-action comments.

(1:00 minutes)

Director Dolk, Director Matteoli, and President Saunders provided brief comments.

12. FUTURE AGENDA REQUESTS: Directors can suggest topics they would like on future agendas

(1:31 minutes)

Director Matteoli requested an update from Forsgren regarding Well #2 and discussion regarding a cost of living increase for retirees and future retirees. Support was given for all matters to be on a future agenda.

Director Pratt requested an update on the 2x2 meetings with Sacramento Suburban Water District (SSWD) and requested two meetings be scheduled for January. President Saunders stated an update on the 2x2 discussions with SSWD will happen at a future meeting.

13. CLOSED SESSION:

(1:18 minutes)

Item 13.A: Public Employee Performance Evaluation pursuant to Gov. Code section 54957: General Counsel

President Saunders called for public comment.

Carol Rose inquired if the Government Code reference was correct for evaluation of General Counsel.

Seeing no further comment, President Saunders closed the public comment.

President Saunders recessed the open session and convened the closed session at 7:23 p.m.

The open session reconvened at 8:20 p.m.

President Saunders reported there was no reportable action.

14. **ADJOURNMENT:** Next Regular Board of Directors meeting is scheduled for December 19, 2022

Director Pratt made a motion to adjourn. Director Matteoli seconded the motion. There being no further business, the Board of Directors meeting adjourned at 8:21 p.m.

APPROVAL:

ATTEST:

Ryan Saunders, President of the Board

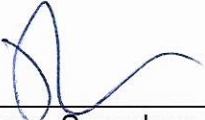


Norma I. Alley, MMC, Clerk of the Board

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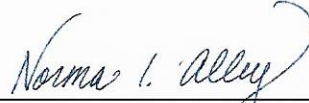
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ATTEST:



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