



REGULAR MEETING OF THE BOARD OF DIRECTORS DEL PASO MANOR WATER DISTRICT

November 5, 2019 6:30PM
1817 Maryal Drive, Suite 300, Sacramento 95864

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 24 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.

Call to order and roll call

Pledge of Allegiance

Announcements

Public Comment

The Public may address the Board on any items not on the agenda which are within the jurisdiction of the Del Paso Manor Water District Board of Directors. Comments shall be limited to five (5) minutes.

Items for Discussion and/or Action

1. Minutes of the October 1, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.
2. Invoices for October 2019
Recommendation: Approve subject invoices.
3. California Special District Association 2020 CSDA Membership Renewal.
Recommendation: Approve subject invoice.
4. District Budget to Actual Comparison Fiscal Year 2018-19 and 2019-20.
5. Sacramento Suburban Water District Service Agreement update and discussion.
6. Selection of Special District Commissioner and selection of Alternate Special District Commissioner for the Sacramento Local Agency Formation Commission (LAFCo).
7. Association of California Water Agencies (ACWA) formally nominate and elect President and Vice President for the 2020-21 term.

Director's Meetings and Committees (Per AB 1234)

8. Finance Ad Hoc Committee Meeting – Burt/Lenahan
9. Succession Planning Ad Hoc Committee Meeting – Harrington/Lenahan
10. Policy Manual Review Ad Hoc Committee Meeting - Harrington/Burt
11. Human Resources Ad hoc Committee Meeting – Schneider/Lenahan
12. Safety and Security Ad Hoc Committee Meeting – Burt/Schneider
13. Communication Ad Hoc Committee Meeting - Burt/Schneider
14. Regional Water Authority Meeting – Harrington/Matteoli
15. Other Reports – AB 1234

General Manager's Report

16. Non-discussion/action items

General Counsel's Report

17. Non-discussion/action items

Field Operations Report

18. Status of October field matters

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

19. Closed Session Pursuant to Government Code § 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Interim General Manager

20. Closed Session Pursuant to Government Code §54957

PUBLIC EMPLOYMENT

(Begin negotiations regarding General Manager contract)

Return to Open Session

Adjournment

Upcoming Meetings

Tuesday, December 3, 2019 Regular Board Meeting

I certify that the foregoing agenda for the November 5, 2019 meeting of the Del Paso Manor Water District Board of Directors was posted by November 1, 2019 in a publicly-accessible location at the Del Paso Manor Water District Board office, 1817 Maryal Drive, Suite 300, Sacramento, California, and was freely available to the public.

Leo Havener
Interim General Manager/Secretary
Del Paso Manor Water District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS DEL PASO MANOR WATER DISTRICT

October 1, 2019

6:30 PM

1817 Maryal Drive, Suite 300, Sacramento

The Board of Directors of the Del Paso Manor Water District convened their regular monthly meeting at the District office located at 1817 Maryal Drive, Suite 300, Sacramento, California on October 1, 2019 at 6:30 p.m.

Call to Order:

President Lenahan called the meeting to order at 6:30 p.m.

Pledge of Allegiance:

President Lenahan led the Pledge of Allegiance.

Roll Call:

Directors Present: Marissa Burt, Trish Harrington John Lenahan, Robert Matteoli, & Gregory Schneider
Directors Absent: None
Staff Present: Leo Havener, Interim General Manager, Ken Ingle, Operations & Technician II / Construction Coordinator
Legal Counsel Present: Adam Brown
Public Present: Several members of the public were in attendance.

Announcements:

There were no announcements.

Public Comment:

Several members of the public addressed the Board.

Carol Rose shared concerns that an Ad Hoc Committee moved files from Lusk Drive property to District office on Maryal Drive. Carl Dolk shared concerns pertaining to the delays for infrastructure improvements and the raising costs associated with the delays. Mr. Dolk also provided the Board a document with the projected costs for pipeline projects. Diane Graves Share concerns that the District may fold and is concerned regarding the work being performed by Ad Hoc Committees. Brandon Rose, A Director for SMUD, introduced himself and requested the Board consider electing him as the Special District Seat for the LAFCO Board.

Items for Discussion and/or Action:

1. Review, discuss and possible action to approve Resolution No. 20191002 authorizing revisions to Vacation Leave and District Holidays and amendment of the District Employee Handbook. General Counsel Brown provided an overview of the policy changes that reflect the direction given by the Board during the September 11, 2019 Special Board meeting.

Director Schneider moved to approve the Resolution 20191002. Director Harrington seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

2. Review, discuss, and possible action to approve job descriptions and pay scales for District positions.

Director Burt stated this item was brought back to the Board for consideration since the Agenda Packet was not posted on website for the Special Board Meeting held on September 11, 2019. Director Burt stated that she is not in favor of a Field Supervisor position and prefers that there be two (2) Operation and Maintenance Technicians II positions reporting directly to the Interim General Manager. The Board also discussed the Pay Grade/Steps Table modifying from 5% to 3% between Steps, as well as the pay grade for each position.

Public Comments: Linda Nelson stated the District positions need to be filled. Especially since the District has only one Operator. Roy Wilson stated the District needs employees and suggested approving the positions. Operation and Maintenance Technicians II/Construction Coordinator Ingle reminded the Board that the field personnel require certifications to operate the system.

- a. Update on Recruitment / Job Postings.

Interim General Manager stated that three (3) positions, Office Manager, Field Supervisor, and Operation and Maintenance Technicians II, have been posted with Regional Water Authority (RWA) and will be posted on the District's website.

Director Harrington moved to approve job descriptions, pay scales and organization chart as approved on September 11, 2019. Director Matteoli seconded.

The motion passed by three to two vote.

Ayes	Harrington, Lenahan, Matteoli
Noes	Burt, Schneider
Absent	0

3. Update on Sacramento Suburban Water District (SSWD) Mutual Aid Agreement.
General Counsel Brown state that SSWD General Counsel is developing the agreement and will contact SSWD General Counsel as to the status of the agreement.
4. Regional Water Authority Report: Water Efficiency Plan.
Item moved to Report on Meeting and Committees Item 7 Regional Water Authority Meeting.
5. Review, discuss and possible action to approve Resolution No. 20191001 to obtain District credit cards.

Interim General Manager stated the District could be more effective and efficient with the use of credit cards. California Special Districts Association (CSDA) has a relationship with Umpqua Bank and recommends the bank for district's that need credit cards. The credit cards will have a limit of \$10,000 for the Interim General Manager Havener and \$5,000 for Operation and Maintenance Technicians II/Construction Coordinator Ingle.

Public Comment: Roy Wilson stated that the District should have credit cards to preform business. Carol Allen shared a concern about the Finance Ad Hoc Committee.

Director Harrington moved to approve Resolution No. 20191001. Director Matteoli seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

6. Review, discuss and possible action to direct Interim General Manager to participate in the Regional Collaboration Integration Study (Study).
Dan York, General Manager for SSWD, provided a history, overview and purpose of the Study. Mr. York stated a major component of the Study is to maximize purchasing power for the agencies, along with water availability/sustainability and transfers. Mr. York addressed questions from the Board.

The Board directed Interim General Manager to participate in the Regional Collaboration Integration Study.

7. Review, discuss and possible action to approve controls for Well 7.
Operation and Maintenance Technicians II/Construction Coordinator Ingle provided an overview and benefits of the controls and SCADA for Well 7. Mr. Ingle address questions from the Board.

Public Comment: Roy Wilson asked if the CIP funds will pay for the controls and SCADA for Well 7, which the Board confirmed CIP funds will be used for Well 7.

Director Burt moved to control for Well 7. Director Schneider seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

8. Review, discuss and possible action to establish an Ad Hoc Committee to do a feasibility study on re-purposing/remodel the Lusk Drive property.

No action was taken and will be considered in the future.

9. Budget Discussion: Well Rehab Plan.
Director Schneider suggested future well rehab include additional items such as painting, fencing, and security.

10. Dissolve Transition Ad Hoc Committee.

No Board action required.

11. Review and adopt minutes of September 3, 2019 Regular Meeting.

Director Schneider moved to adopt the minutes with minor amendments. Director Harrington seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

12. Review and adopt minutes of September 11, 2019 Special Meeting.

Director Harrington moved to adopt the minutes with minor amendments. Director Matteoli seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

13 Review, discuss and possible action to approve September 2019 invoices.

Director Harrington moved to approve September 2019 invoices. Director Schneider seconded.

The motion passed by unanimous vote.

Ayes	Burt, Harrington, Lenahan, Matteoli, Schneider
Noes	0
Absent	0

Report on Meetings and Committees: (Per AB 1234)

1. Transition Ad Hoc Committee Meeting – Burt/Lenahan
Committee dissolved.
2. Finance Ad Hoc Committee Meeting – Burt/Lenahan
3. Succession Planning Ad Hoc Committee Meeting – Harrington/Lenahan
No report.
4. Policy Manual Review Ad Hoc Committee Meeting - Harrington/Burt
General Counsel Brown has provided an updated version of the Policy Manual for review.

5. Human Resources Ad hoc Committee Meeting – Schneider/Lenahan
No report
6. Safety and Security Ad Hoc Committee Meeting – Burt/Schneider
Director Schneider reported the Lusk Drive building has a new roof and the wood needs to be painted, termite damage has been mitigated, key and a key cabinet will be turned over to the General Manager soon, and a security system should be installed at the District's main office on Maryal Drive. Director Schneider mentioned that the Safety and Security Ad Hoc Committee identified and has spent \$17,000 on the various items.
7. Regional Water Authority Meeting – Harrington / Matteoli
Director Harrington attended the RWA Board meeting. Director Harrington met with RWA Executive Director James Peifer and asked about the \$5,000 the District pays to the City of Sacramento. Mr. Peifer suggested to ask the City of Sacramento if the District can discontinue paying the \$5,000.
8. Other Reports – AB 1234
Director Lenahan attended the Water Forum where they discussed the salmon in the river.

Upcoming Meetings:

9. None

Report from General Manager:

10. Non-discussion/action items
Interim General Manager Havener reported the new computer system has been installed and is working well, the SCADA system is 10 years old and will need to be replaced or updated soon, there are 367 delinquent accounts totaling \$147,000 outstanding, State water Board Electronic Annual Report (EAR) is due in April 2020 and includes reporting items that districts do not keep records, Operations and Maintenance Technician II/Construction Coordinator Ingle got hurt on the job digging a hole and has filed a Workman Comp Claim, District has begun work on the Municipal Services Review (MSR) as required by Sacramento Land Agency Formation Commission (LAFCO), and Mr. Havener will be contacting Director's to schedule one-on-one meetings.

Report from Attorney concerning:

11. Non-discussion/action items
No report.

Report on Field Operations:

12. Status of September field matters
Operations and Maintenance Technician II/Construction Coordinator Ingle provided a written report and address questions from the Board.

Board General Discussion:

Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or to direct staff to place a matter on a subsequent agenda. Director Harrington asked staff to contact engineer to receive a copy of the maps in the study pertaining to the school project.

Closed Session:

Board went into Closed Session at 9:53 pm.

Closed Session Pursuant to Government Code § 54956.9

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Discuss potential initiation of litigation pursuant to subdivision (c) of Section 54956.9)

Number of potential cases: 1

Closed Session Pursuant to Government Code § 54957.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim General Manager

Return to Open Session

Board return from Closed Session at 11:39 pm with no action taken and no report.

Adjournment

Board adjourned at 11:39 pm.

Next Meeting: November 5, 2019 Regular Board Meeting

John Lenahan, President

ATTEST:

Leo Havener, Secretary

MAILRITE

Print & Mail, Inc.

Invoice

Date	Invoice #
10/3/2019	30945

Bill To:

Del Paso Manor Water District
1817 Maryal Dr., Ste 300
Sacramento, CA 95864

P.O. #	Terms	Delivery	Job Name
	Net 15	W Sacramento	Invoices Sept 2019

Item	Quantity	Description	Amount
Lettershop	1,623	Image #9 window envelopes 1-sided color, image 8.5 x 11 newsletter 2-sided color, cut pin feed strips off of invoices, burst invoices, hand insert 2 into #9 window envelope, seal, sort and deliver to the W. Sacramento P.O. Presort first class	912.99
Indicia	1,623		744.96

Mailrite Print & Mail, Inc.

834 Striker Ave., Suite C ~ Sacramento CA 95834
(916) 927-6245 Office ~ (916) 927-8437 Fax

Balance Due	\$1,657.95
--------------------	-------------------

Sierra Chemical Company
 788 Northport Drive
 West Sacramento, CA 95691

Statement

Date
9/30/2019

To:
Del Paso Manor Water Dist. 1817 Maryal Drive, Suite 300 Sacramento, CA 95864

Amount Due	Amount Enc.
\$1,671.48	

Date	Transaction	Amount	Balance
05/15/2019	INV #123849. Due 05/15/2019. Orig. Amount \$940.68.	940.68	940.68
09/20/2019	INV #126344. Due 09/20/2019. Orig. Amount \$730.80.	730.80	1,671.48

We are still showing this open invoice. Please remit

Shanks
Kauer 916-371-5943

pd.
ck #9140
cleared bank
6/6/19

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	730.80	0.00	0.00	940.68	\$1,671.48

\$730.80



INVOICE

3691 INDUSTRIAL BLVD.
WEST SACRAMENTO, CA 95691-3456
www.grainger.com

GRAINGER ACCOUNT NUMBER 822817813
INVOICE NUMBER 9283843317
INVOICE DATE 09/05/2019
DUE DATE 10/05/2019
AMOUNT DUE \$225.49

SHIP TO

DEL PASO MANOR WATER
1817 MARYAL DR. STE 300
SACRAMENTO CA 95864-1510

PO NUMBER: KEN INGLE
CALLER: KEN INGLE
CUSTOMER PHONE: 9164870419
ORDER NUMBER: 1381151511
INCO TERMS: FOB ORIGIN

BILL TO

DEL PASO MANOR WATER
1817 MARYAL DR. STE 300
SACRAMENTO CA 95864-1510

Pay invoices online at:
www.grainger.com/invoicing
Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU! FEI NUMBER 36-1150280
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	4HU68	SUMP PUMP, 1/3 HP, 1-1/2" NPT, 10 FT. MANUFACTURER # 4HU68 Delivery #: 6444229670 Date: 09/05/2019 Carrier: UPS GROUND No: of Pkgs: 1 Wt: 27.700 Trk #: 1Z9362FR0326806971 SHIPPED FROM: DC PATTERSON 004 2710 KEYSTONE PACIFIC PARKWAY, PATTERSON, CA 95363-0000	1	187.43	187.43

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM
PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS

INVOICE SUB TOTAL 187.43
SHIPPING 21.66
TAX 16.40

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.

Reprint

PAY THIS INVOICE; NO STATEMENT WILL BE SENT. PAYMENT TERMS Net 30 days IN U.S. DOLLARS. **AMOUNT DUE \$225.49**

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

DEL PASO MANOR WATER
1817 MARYAL DR. STE 300
SACRAMENTO CA 95864-1510
UNITED STATES OF AMERICA

REMIT TO:

GRAINGER
DEPT. 822817813
PALATINE, IL 60038-0001

822817813928384331710000225491000164010002166100000019100565

X ACCOUNT NUMBER 822817813 DATE 09/05/2019 INVOICE NUMBER 9283843317 AMOUNT DUE \$225.49

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE

HILL RIVKINS BROWN & ASSOCIATES

A Professional Law Corporation
11140 Fair Oaks Blvd., Suite 100
Fair Oaks, CA 95628
Telephone: (916) 535-0263

Tax ID # 33-1033242

October 11, 2019

Leo Havener
General Manager
Del Paso Manor Water District
1817 Maryal Drive, Suite 300
Sacramento, CA 95864

FOR PROFESSIONAL SERVICES RENDERED THROUGH SEPTEMBER 30, 2019

Re: Del Paso Manor Water District

			Hours	Amount
9/3/2019	ACB	Prepare for and attend regular monthly meeting of the Board of Directors; return travel.	6.00	1,500.00
9/4/2019	ACB	Review materials regarding job postings and employee benefits; Telephone conversation with General Manager.	0.90	225.00
9/6/2019	ACB	Review draft agenda for special meeting and make revisions to same; work on related matters and discussions regarding same.	2.30	575.00
9/11/2019	ACB	Prepare for and attend special meeting of the Board of Directors; review documents in preparation for same; return travel; work on issues regarding same.	4.30	1,075.00
	ACB			NO CHARGE
9/19/2019	ACB	Review and revise draft Board policies.	3.00	750.00
9/20/2019	ACB	Review regarding demand letter in connection with contractor damage to District pipe.	0.30	75.00
9/25/2019	ACB	Revise and finalize edits on comments on Board policies; prepare draft demand letter regarding Stuppi Lane pipeline damage; telephone conversation with L. Havener regarding same.	3.90	975.00
	ACB	Review and revise draft agenda and meeting minutes; prepare materials for October Board meeting; work on pending matters and items for report to the Board in closed session.	4.20	1,050.00

Leo Havener

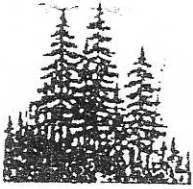
Page 2

Re: Del Paso Manor Water District

	<u>Hours</u>	<u>Amount</u>
9/27/2019 ACB Review and revise agenda materials and preparation for October meeting; telephone conversation with L. Havener.	3.70	925.00
For professional services rendered	<u>28.60</u>	<u>\$7,150.00</u>
Previous balance		\$7,250.00
9/30/2019 Payment - thank you		(\$7,250.00)
Balance due		<u><u>\$7,150.00</u></u>

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Adam C. Brown	28.60	250.00	\$7,150.00



Robert Merritt
Certified Public Accountant

4000 Magnolia Hills Drive
El Dorado Hills, CA 95762
(916) 769-9332

Invoice

Date	Invoice #
10/5/2019	1243

Bill To
Del Paso Manor Water District 1817 Maryal Drive, Suite 300 Sacramento, CA 95864

Description	Amount
Accounting services for September 2019	1,440.00
16 hours @ \$90 per hour	
Professional discount	-140.00
Thank you for your business.	
Total	\$1,300.00



INVOICE

Terrapin Technology Group, Inc.
 1501 Sports Drive, Suite B
 Sacramento, CA 95834
 (916) 481-1991

BILL TO
Del Paso Manor Water District 1817 Maryal Dr #300 Sacramento, CA 95864 United States

DATE	INVOICE #
9/30/2019	19-1362

QTY	DATE	DESCRIPTION	RATE	AMOUNT
		Project: Infrastructure Upgrade with Office 365		
	9/30/2019	Labor Services: -Workstation Deployment -Unpack, prep and deliver workstation. Transfer user data, and applications. -Office 365 Implementation -Configure Office 365 for 4 users, and assist with setup on Mobile devices. Subtotal	2,100.00	2,100.00
4	9/11/2019	HP ProDesk G5 MT Desktop PC	994.24	① 3,976.96T
8	9/10/2019	HP 23.8-Inch FHD IPS Monitor	125.39	1,003.12T
8	9/10/2019	E-Waste Fee (15"-35")	6.00	48.00
1	9/19/2019	Shipping and Handling for HP Monitors	9.99	9.99
1	9/10/2019	NETGEAR 16-Port Gigabit Ethernet Unmanaged Switch	59.99	59.99T
1	9/11/2019	Dell Security SonicWALL Tz300 Total Secure 1Yr	682.00	② 682.00T
1	9/11/2019	Shipping and Handling for SonicWALL	9.99	9.99
1	9/9/2019	Ubiquiti Unifi Ap-AC Long Range - Wireless Access Point	102.38	① 102.38T
1	9/9/2019	Shipping and Handling for Ubiquiti Unifi	20.99	20.99
1	9/19/2019	Acrobat Acrobat Pro - Annual Subscription	251.87	② 251.87
1	10/1/2019	October 2019 Datto Backupify for Office 365	30.00	① 30.00
1	9/19/2019	Carbonite Safe - Personal - Annual Subscription	99.99	② 99.99

Σ①: 7801.39 *capitalized office equipment*

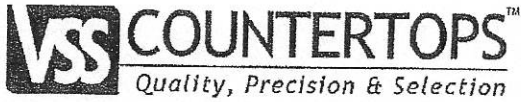
Σ②: 1103.53 *computer related annual subscription services*
 10 months amortized in fiscal 2019
 2 months amortized in fiscal 2020

Terms: Due Upon Receipt

Terrapin Technology Group appreciates your business!

SALES TAX (8.75%)	③ \$509.64
CREDIT / PAYMENTS	\$0.00
BALANCE DUE	\$8,904.92

① 449.96 *capitalized total*
 ② 59.68
509.64



7640 Wilbur Way
Sacramento, CA 95828

(916) 681-TOPS (8677)

Invoice

Date	Invoice #
8/19/2019	46568

Bill To
CASH SALES/ PRIVATE PARTY

Ship To
PRIVATE PARTY / CASH SALE GREG SCHNEIDER DEL PASO MANOR WATER DIST 1817 MARYAL DR #300 SACRAMENTO CA 95864

P.O. Number	Terms	Rep	Ship Date	Via	Due Date	Job #/ Name
DEL PASO MANOR	C.O.D.		8/19/2019	INSTALL	8/19/2019	

Quantity	Item Code	Description	Price Each	Amount
1	WHOLE...	MEASURE, FABRICTE AND INSTALLATION OF COUNTERTOP Sacramento County Sales Tax	1,200.35 7.75%	1,200.35 0.00

THANK YOU FOR YOUR BUSINESS!	Balance Due	\$600.35	Total	\$1,200.35
-------------------------------------	--------------------	-----------------	--------------	-------------------

"ONLY THE PRODUCTS THAT ARE IDENTIFIED AS SUCH ON THE INVOICE ARE FSC CERTIFIED"

GM CONSTRUCTION & DEVELOPERS INC

PO BOX 800
NORTH HIGHLANDS, CA 95660

Invoice

Date	Invoice #
9/5/2019	5855

Bill To
DEL PASO MANOR WATER 1817 Maryal Drive Ste 300 Sacramento CA 95864

Ship To
3841 Lusk ER 3831 Lusk 8/31/19

P.O. Number	Rep	Project
		5855

Quantity	Item Code	Description	Price Each	Amount
14	Undgrnd Util Fitter ...	Cal Prev Wage Underground Utility Pipe Fitter Over Time	86.00	1,204.00
14	Assist Undr Grnd U...	Cal Prev Wage Underground Utility Assistant Pipe Fitter Over Time	71.00	994.00
14	5-7 Yard Dump	5-7 Yard Dump Truck	29.00	406.00
14	Fitter Truck	Fitter Truck with all tools	25.00	350.00
31	vac	VAC TRAILER RATE	67.00	2,077.00
7	UTILITY TRALIER	UTILITY FLATBED TRAILER	15.00	105.00
<i>OK for</i>				
			Total	\$5,136.00

Phone #	Fax #	E-mail
916-333-2439	916-333-2452	gmconstine@gmail.com

GM CONSTRUCTION & DEVELOPERS INC

PO BOX 800
NORTH HIGHLANDS, CA 95660

Invoice

Date	Invoice #
9/26/2019	5876

Bill To
DEL PASO MANOR WATER 1817 Maryal Drive Ste 300 Sacramento CA 95864

Ship To
3545 El Camino Ave Sacramento, CA

P.O. Number	Rep	Project
		5876

Quantity	Item Code	Description	Price Each	Amount
10	Underground Utilit...	Cal Prev Wage Underground Utility Pipefitter	68.00	680.00
1	Undgrnd Util Fitter ...	Cal Prev Wage Underground Utility Pipe Fitter Over Time	86.00	86.00
32	Assist Underground...	Cal Prev Wage Underground Utility Assistant Pipefitter	59.00	1,888.00
1	Assist Undr Grnd U...	Cal Prev Wage Underground Utility Assistant Pipe Fitter Over Time	71.00	71.00
1	Ca Operating Engin...	OPERATOR'S RATE	110.00	110.00
1	Private Operator O/T	Private Operator O/T	135.00	135.00
10	5-7 Yard Dump	5-7 Yard Dump Truck	29.00	290.00
30	Fitter Truck	Fitter Truck with all tools	25.00	750.00
6	JCB Mini Excavator	331 Mini Excavator	35.00	210.00
6	UTILITY TRALIER	UTILITY FLATBED TRAILER	15.00	90.00
6	Trailer lowboy	Flatbed trailer rental rate	29.00	174.00
12	FX 60 Vac Trailer	FX 60 Vac Trailer	67.00	804.00
1	Sand	Sand used on Project	25.00	25.00
2	AB Rock	AB Rock used on Project	25.00	50.00
1	Cold Patch	Cold Patch used on Project	125.00	125.00
2.5	Asphalt	Asphalt used on Project	125.00	312.50
1	Misc	6"x12" FCRC	353.97	353.97
			Total	\$6,154.47

ok
ken

Phone #	Fax #	E-mail
916-333-2439	916-333-2452	gmconstinc@gmail.com

GM CONSTRUCTION & DEVELOPERS INC

PO BOX 800
NORTH HIGHLANDS, CA 95660

Invoice

Date	Invoice #
9/26/2019	5883

Bill To
DEL PASO MANOR WATER 1817 Maryal Drive Ste 300 Sacramento CA 95864

Ship To
2660 Watson Sacramento, CA

P.O. Number	Rep	Project
		5883

Quantity	Item Code	Description	Price Each	Amount
9.5	Underground Utilit...	Cal Prev Wage Underground Utility Pipefitter	68.00	646.00
43.5	Assist Underground...	Cal Prev Wage Underground Utility Assistant Pipefitter	59.00	2,566.50
9.5	5-7 Yard Dump	5-7 Yard Dump Truck	29.00	275.50
19	Fitter Truck	Fitter Truck with all tools	25.00	475.00
9.5	Air Compressor W/...	49 HP AIR COMPRESSOR W/ ALL TOOLS	22.00	209.00
9.5	FX 60 Vac Trailer	FX 60 Vac Trailer	67.00	636.50
9.5	UTILITY TRALIER	UTILITY FLATBED TRAILER	15.00	142.50
1	Sand	Sand used on Project	25.00	25.00
1	Misc	Parts	524.17	524.17
			Total	\$5,500.17

*OK
Ken*

Phone #	Fax #	E-mail
916-333-2439	916-333-2452	gmconstinc@gmail.com

GM CONSTRUCTION & DEVELOPERS INC

8040 Linden Lime Court
Citrus Heights CA 95610

Invoice

Date	Invoice #
9/19/2019	5884

Bill To
DEL PASO MANOR WATER 1817 Maryal Drive Ste 300 Sacramento CA 95864

Ship To
4204 Stuppi Way Sacramento, CA

P.O. Number	Rep	Project
		5884

Quantity	Item Code	Description	Price Each	Amount
9	Underground Utilit...	Cal Prev Wage Underground Utility Pipefitter	68.00	612.00
4.5	Undgrnd Util Fitter ...	Cal Prev Wage Underground Utility Pipe Fitter Over Time	86.00	387.00
17	Assist Underground...	Cal Prev Wage Underground Utility Assistant Pipefitter	59.00	1,003.00
7.5	Assist Undr Grnd U...	Cal Prev Wage Underground Utility Assistant Pipe Fitter Over Time	71.00	532.50
9.5	5-7 Yard Dump	5-7 Yard Dump Truck	29.00	275.50
20.5	Fitter Truck	Fitter Truck with all tools	25.00	512.50
15	vac	VAC TRAILER RATE	67.00	1,005.00
9.5	Trailer lowboy	Flatbed trailer rental rate	29.00	275.50
1	Misc	Parts used on project	786.19	786.19
			Total	\$5,389.19

*OK to pay
Ken*

Phone #	Fax #	E-mail
916-333-2439	916-333-2452	gmconstinc@gmail.com

Albonico Construction, CCL#: 1018475

2604 Butano Dr
Sacramento, CA 95821
Phn: 916-662-1767

Invoice

Date	Invoice #
9/13/2019	1324

Bill To
Del Paso Manor Water (Lusk Office)

Description	Rate	Amount
Removed Water Heater; Installed Instant Hot		
Remoevd (2) Exterior Lights; Installed New LED Lights		
Removed old Photo Sensor		
Removed Old Retension Light At Back Door		
Removed Plug-In Cord from Exterior Outlet Box & Plugged Holes		
Remount A/C Service & Disconnect		
MATERIALS:		
Insta-Hot:	259.81	259.81
Lights & Plumbing Parts	144.44	144.44
Labor \$40.00 Per Hr x (8) Hrs	320.00	320.00
Thank you for your business.	Total	\$724.25



**California Special
Districts Association**
Districts Stronger Together

RECEIVED
10/9/19

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csda.net

2020 CSDA MEMBERSHIP RENEWAL

To:

Del Paso Manor Water District
1817 Maryal Dr. Suite 300
Sacramento, CA 95864-0797

Membership ID: 68

Issue Date: October 1, 2019

Due Date: December 31, 2019

RM-Regular Member		\$6,191.00
Optional Purchases		
\$25	2020 Required State & Federal Labor Law Poster	\$
\$200	New Format! CSDA Administrative Salary and Benefits Survey - SPECIAL PRICE	\$
\$225	CSDA Sample Policy Handbook	\$
	Total	\$
PAYMENT		
Account Name:	Account Number:	
Expiration Date	Auth Signature	

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470, or email cassandras@csda.net.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csda.net

Thank you for being a CSDA Member!

Del Paso Manor Water District
 Budget To Actual Comparison
 July 1, 2018 to June 30, 2019

Notes

	Year to Date July 1, 2018 to June 30, 2019	Budget	Percent of Budget	
Employee Related				
Management Salaries	161,091	133,447	120.72%	1
Staff Salaries	226,617	228,000	99.39%	1
Director Fees	19,800	21,000	94.29%	
Payroll Taxes	30,939	30,000	103.13%	
PERS Retirement	67,056	80,000	83.82%	
Health	93,004	91,000	102.20%	
OPEB	25,000	25,750	97.09%	
Total Employee Related	623,507	609,197	102.35%	
Administration				
Insurance	13,024	15,000	86.83%	
Office Expense	71,116	90,000	79.02%	
Audit Fees	9,250	9,250	100.00%	
Legal Fees	52,150	40,000	130.38%	
Election	-	7,000	0.00%	
Miscellaneous	7,232	15,500	46.66%	
Professional Administration Fees	40,294	22,000	183.15%	
Bank Charges	257	300	85.67%	
Professional Dues	39,381	47,000	83.79%	
Professional Meetings	9,917	15,000	66.11%	
Cert/Continuing Education	-	3,000	0.00%	
Total Administration	242,621	264,050	91.88%	
Operations				
Conservation	3,341	7,000	47.73%	
Power	111,090	103,000	107.85%	
Repairs & Maintenance	214,737	140,000	153.38%	
Lab Fees	11,056	11,500	96.14%	
Engineering/Consulting Fees	24,230	40,000	60.58%	
City Water	5,738	5,739	99.98%	
Total Operating	370,192	307,239	120.49%	
Total Expenses	1,236,320	1,180,486	104.73%	
Other expenses not budgeted during fiscal 2019				
Depreciation (non cash)	212,081			
Interest	260,330			

Note 1: Included in management and staff salaries is the payout of accrued vacation that occurred in June 2019.

Amounts above are not audited

Del Paso Manor Water District
Expense Budget To Actual Comparison
July 1, 2019 to September 30, 2019

Notes

	Year to Date July 1, 2019 to September 30, 2019	Budget	Percent of Budget	
Employee Related				
Management Salaries	17,248	100,000	17.25%	
Staff Salaries	22,358	190,000	11.77%	
Director Fees	7,900	20,000	39.50%	
Payroll Taxes	3,634	25,000	14.54%	
PERS Retirement	45,975	80,000	57.47%	
Health	18,317	136,500	13.42%	
OPEB	-	45,000	0.00%	
Total Employee Related	115,432	596,500	19.35%	
Administration				
Insurance	5,710	15,000	38.07%	
Office Expense	39,297	80,000	49.12%	1
Audit Fees	700	11,900	5.88%	
Legal Fees	27,900	40,000	69.75%	
Employee Recruitment	-	500	0.00%	
Miscellaneous	(7)	500	-1.40%	
Professional Administration Fees	7,503	15,000	50.02%	
Bank Charges	359	300	119.67%	
Professional Dues	34,218	40,000	85.55%	
Professional Meetings	-	10,000	0.00%	
Cert/Continuing Education	-	3,000	0.00%	
Total Administration	115,680	216,200	53.51%	
Operations				
Conservation	-	3,350	0.00%	
Power	9,130	103,000	8.86%	
Repairs & Maintenance	89,762	80,000	112.20%	
Lab Fees	11,467	11,500	99.71%	
Engineering/Consulting Fees	-	90,000	0.00%	
City Water	-	5,900	0.00%	
Total Operating	110,359	293,750	37.57%	
Total Expenses	341,471	1,106,450	30.86%	

Note 1: Included in office expense is the purchase of four HP office computers and maintenance subscription services for \$7,801.

Amounts above are not audited



DEL PASO MANOR WATER DISTRICT

Agenda Item: 6

Date: November 5, 2019

Subject: Selection of Special District Commissioner and Selection of Alternative Special District Commissioner for the Sacramento Local Agency Formation Commission (LAFCo)

Staff Contact: Leo Havener, Interim General Manager

Recommended Board Action:

Select one candidate for Special District Commissioner and one candidate for Alternate Special District Commissioner.

Background:

To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board. Selection of candidates must be returned to the LAFCo office no later than 4:00 pm on Thursday, November 21, 2019.

Discussion:

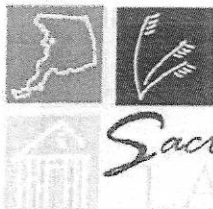
Candidates have provided resumes for elected officials consideration.

Fiscal Impact:

No fiscal impact.

Attachment:

- LAFCo letter.
- LAFCo Special District Commissioner & Alternate Commissioner Candidates Ballot.
- Resumes of candidates.



DATE: September 24, 2019
TO: Special Districts' Selection Committee
FROM: Donald Lockhart, Executive Officer
RE: **Selection of Special District Commissioner**
Term of Office: January 1, 2020 to December 31, 2023
and Selection of Alternate Special District Commissioner
Term of Office: January 1, 2020 to December 31, 2021
for the Sacramento Local Agency Formation Commission

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [for Offices No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

Please see the attached Ballot

Please select one candidate for Special District Commissioner and one candidate for Alternate Special District Commissioner.

**Please return the ballot to the LAFCo office no later than:
4:00 P.M. on THURSDAY, NOVEMBER 21, 2019**

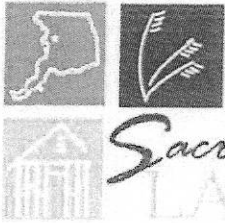
To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board.

Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions, please contact Sacramento LAFCo at (916) 874-6458.

Return ballot to:
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento, CA 95814

or e-mail to: Diane.Thorpe@SacLAFCo.org



Sacramento
LAFCo

Ballot

LAFCo Special District Commissioner & Alternate

Commissioner & Alternate Commissioner

Please select one candidate from each COLUMN

Ballot A

Commissioner - Office No. 6

Please select **ONE** candidate **BELOW**

- Jason Green
Rio Linda Elverta Community Water District

- Michael Hanson
Arcade Creek Recreation & Park District

- Lindsey Liebig
Herald Fire Protection District

- Charlea Moore
Rio Linda Elverta Recreation & Park District

- Elliot Mulberg
Florin Resource Conservation District

- Gary Page
Fair Oaks Water District

- Brandon Rose
Sacramento Municipal Utility District

- Michael Yearwood
Cordova Recreation & Park District

Ballot B

Alternate Commissioner - for Offices No. 6 & 7

Please select **ONE** candidate **BELOW**

- Jason Green
Rio Linda Elverta Community Water District

- Michael Hanson
Arcade Creek Recreation & Park District

- Lindsey Liebig
Herald Fire Protection District

- Charlea Moore
Rio Linda Elverta Recreation & Park Dis-

- Michael Yearwood
Cordova Recreation & Park District

Ballot must be received by **4:00 pm on Thursday November 21, 2019**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

Name of Special District

Street Address

Date of Meeting

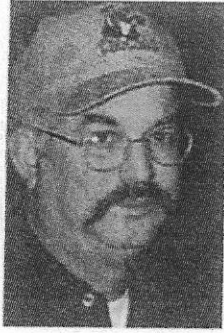
District Phone Number

Signature of Secretary or Clerk of the Board

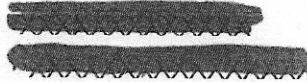
Phone Number

Print Name

E-mail Address



Jason A. Green



Seven-year resident of Rio Linda.

Appointed Board Member for Rio Linda Elverta Community Water District in February 2019.

Currently employed as an electrician in IBEW Local 340 and have been an electrician in the construction industry for 30-years.

President of the Rio Linda/Elverta Historical Society. Member of Rio Linda Grange and participate in several non-profit community benefit organizations, e.g. Rio Linda Food Closet.

Michael Hanson

Sacramento, CA 95841

SUMMARY

Information Technology Professional proven experience including roles as a manager, project manager, systems analyst, systems integrator and software developer of systems in the mainframe and midrange environments. Experienced in all stages of software development life cycle, from analysis through implementation. Successfully managed numerous projects and led teams in system & vendor selection, analysis of business requirements, vendor management, system development & implementation.

Strengths include:

- Project Manager
- Vendor Management
- Systems Integration
- Database Analysis
- Application Architecture
- System Analysis
- Software Development Lifecycle
- Managing Projects Across Technologies

Elected to Arcade Creek Recreation and Park District 2014

- Serve as Chair 2015
- Serve as director 2016
 - Lead in the Master Plan project
- Serve as Secretary/Treasurer 2017

PROFESSIONAL EXPERIENCE

CSAA IG, Glendale AZ

1993-Present

Previously, CSAA, San Francisco, CA

AAA Membership and Insurance Co.

Project Manager

2002 – Present

As an EDS/HP employee supporting CSAA (outsourced in 1996), led projects involved in mainframe upgrades and support activities.

- Created proposal to upgrade all application software to a consistent and supportable level. The application software would not be supported under the new operating system (the environment was scheduled to be upgraded). Worked with leadership to document proposal and create the accepted SOW. (Project size >65K staff hours)
- Managed teams' efforts associated with the application. Assumed role as the Technical Lead and Application Architect. Needed to allow concurrent business changes to occur while upgrading the infrastructure. Delivered a consolidated toolset for mainframe application support including the customized Configuration Management tool, the approach to managing DB2, and the build process itself.

- Reviewed infrastructure requirements and worked with senior management to create an accepted SOW to upgrade the system software.
- Managed a multi-stage mainframe software upgrade the environment to supported levels. Managed the efforts of EDS, Mphasis, and CSAA teams to upgrade the environment with minimal interruption to the business.
- Technical lead for the CSAA account for the mainframe portion of the Data Replication Project by providing stats and coordinating various teams. In addition, provided communication and follow-through for questions/concerns related to the midrange portion of the effort. Help to coordinate the efforts to deliver a successful data replication environment where the mainframe and midrange have replication in place for Disaster Recovery purposes.
- Manage mainframe hardware upgrades. Managed 4 mainframe CPU upgrades for the CSAA account. The scope included the coordination of the teams, the actual upgrade itself, and validation all components would continue to support the business/applications in the new environment as they did on the current hardware including the encryption coprocessor.
- Manage mainframe system software upgrades. Managed migrations from IBM OS/390 through z/OS 1.13, DB2 v7 through DB2 v10, and similar upgrades to CICS, Datacom, and the infrastructure in general. Each major upgrade required a level of acceptance testing and burn-in prior to moving the upgrades to production.

Team Lead

1996 – 2002

As a Systemhouse/MCI/WorldCom employee supporting CSAA (outsourced in 1996), led teams addressing improvements in the Travel/Touring and Membership area.

- Coordinated the install of the TripTik system developed by the AAA National team to automate the Tourbook and map process used to support members in their travels. This was a client-server app where workstations would communicate to a SUN Sparc back-office server.
- Lead the development of the processes internal to CSAA to handle "vanity cards." This is the AAA VISA cards for the CSAA members which allowed them to autopay their membership. Later, added the capability to Autopay their insurance premiums as well.
- Scheduled to manage the Claims replacement project (HAL), a Client-Server application. Studied the architecture and status with the current PM who then was able to stay and complete the project.

Team Lead

1993 – 1996

Managed team supporting Travel and Touring

- Brought onboard to support the project replacing all Membership, Insurance, and Claims. The architecture of the system was client-server based with the data storage being DB2 on the mainframe and the client residing on workstations running OS/2 and communicating to the mainframe. Directed the efforts of the Membership team (and supported other team's efforts) related to productionalizing the system.

Education: BA in Management, St. Mary's College, Moraga CA.

Lindsey Liebig

Galt, CA 95632 | [REDACTED] | [REDACTED]

| lindsey@heraldfire.com

Education

BACHELOR OF SCIENCE | 2008 | CAL POLY SAN LUIS OBISPO, CA

- Major: Agricultural Business
- Minor: Wine & Viticulture
- Concentration: Fair & Event Planning and Marketing

Experience

EXECUTIVE DIRECTOR | SACRAMENTO COUNTY FARM BUREAU | MARCH 2018 - PRESENT

- Manage all organizational functions including personnel, budget, legislative advocacy, communications and membership development.
- Responsible for event management for fundraising events, membership recruitment activities and business member development.
- Manage Board of Directors, committees and advisory groups within the organization.

PROGRAM DIRECTOR | CALIFORNIA FARM BUREAU FEDERATION | DECEMBER 2013 - MARCH 2018

- Managed the Young Farmers & Ranchers and Leadership Farm Bureau programs including committee development, leadership development, event planning and fundraising.
- Assisted with marketing campaigns and membership development efforts for the statewide organization.
- Responsible for organizing conferences, meetings and agricultural tours for members and legislative officials.

PROGRAM COORDINATOR | SACRAMENTO COUNTY FARM BUREAU | JANUARY 2012 - DECEMBER 2013

- Responsible for various member programs and events within the county including safety seminars, fundraising dinners, legislative tours and educational presentations.
- Responsible for organizing events, fundraising efforts and membership recruitment.

MARKETING CONSULTANT | CALIFORNIA SPECIALIZED TRAINING INSTITUTE | JUNE 2008 - JULY 2013

- Managed marketing efforts for the training division of the Governor's Office of Emergency Services.
- Responsible for course catalog, course marketing, website and social media functions.
- Assisted in curriculum development for federal grant funding applications.

Community Involvement

- Board Chair, Herald Fire Protection District - Elected to 4-year term in 2016
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO - 2019
- Alternate Representative, Sacramento Central Groundwater Authority - 2018 - present
- Member, Sacramento LAFCo Special District Advisory Committee - 2019
- President, Sacramento Farm Bureau Foundation for Ag Education - 2015 - present
- President, National Sigma Alpha Educational Foundation - 2019
- Past President, Sigma Alpha National Sorority - 2012-2016

Charlea R Moore

• Elverta, CA 95626

Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore

Resume
Elliot Mulberg

[REDACTED]
Elk Grove, CA 95758
[REDACTED]
[REDACTED]

Community Service:

Florin Resource Conservation District / Elk Grove Water District - Director

Sacramento LAFCO Special District Advisory Committee

California Special District Association Legislative Committee

Friends of Stone Lakes National Wildlife Refuge

Elk Grove Western Festival

Rotary Club of Elk Grove

Past Community Service:

Sacramento Local Agency Formation Commission

Chair 2003, Vice Chair 2002

Special District Commissioner 2001- 2006, Special District Alternate 1995-2001

Elk Grove (now Cosumnes) Community Services District (parks and fire services) -Director 1994 – 2006

CALAFCO (statewide association of LAFCo's) Board of Directors

Special District Representative 2001-2006

California Special District Association Sacramento Chapter - Treasurer 1995-99

Sacramento Regional Council of Recreation & Park Agencies Vice President 1995

Franklin Laguna Area Community Planning Advisory Council Secretary 1993-1994

Elk Grove Historical Society President 2000, 2001

Professional Experience:

Environmental/ LAFCO Consultant– E Mulberg & Associates 2011-Present, CEQA analysis, municipal service reviews for water districts ,sewer districts, reclamation districts, resource conservation districts, health care districts, full service cities; sphere of influence updates; change of organization analysis annexations, consolidations, dissolutions; Solano LAFCO Executive Officer; Senior Air Quality Scientist, and Senior Air Quality Planner Michael Brandman Associates 2008-2011, Senior Analyst Monterey LAFCO 2006-08. Air Pollution Specialist CA Air Resources Board 25 years.

Professional Affiliations:

American Planning Association

Association of Environmental Professionals

American Meteorological Society

Education:

B.S. St. Louis University

M.S. UCLA



Gary Page

[REDACTED]
Fair Oaks, California 95628
[REDACTED]
[REDACTED]

Profile

Passionate to improve government services, for over 40 years, Gary is dedicated to public and community servant-leadership.

Formal Education

Eastern Michigan University:
Bachelor of Science Degree in Public Administration

Southern Illinois University at Edwardsville:
Master of Science Degree in Urban Affairs and Public Policy Analysis

"Real Work" Experience

US Air Force: Security Police and Law Enforcement
Gravel Pit: Sand Plant Operator
Sweat Shop (2 days): Molten metal pourer
Can Factory: Fork Lift Operator
General Motors Assembly Plant: Parts Production

Professional Experience

Current: California Department of Education - Education Programs Consultant
Illinois State Auditor General - Senior Management Auditor
California State Auditor General - Management Auditor
California Department of Education - Internal Auditor
Certified Fraud Examiner

Skills

Skilled at writing for various audiences and purposes

- State Legislatures for information/action
 - Organizational studies (management/systems/outcomes)
 - Legislation (bill analysis)
 - Program Advocacy (met with advocates/legislators)
- Local decision makers for desirable outcomes (Sacramento City Superintendent)
- General public for program awareness/promotion (TechWire contributor)
- School community for information/action (announcements/fundraisers)
- Teachers to establish and promote community/action (EdSynergy Publisher)
- Established non-profit foundation (501 c3) (Met Sacramento)
- Wrote school policies (Met Sacramento)
- Wrote model curriculum standards (California CTE)
- Wrote contract proposals and contracts (UC Davis C-STEM Center)

Leadership Team Experience

- Grassroots advocacy/representation/results
 - Fair Oaks Water District 3 Director
 - Royal Rangers (Wrote a federal grant to get land to build a Camp)
 - Neighborhood Association (Website - Built a Park - Park Day)
 - Sacramento County Alliance of Neighborhoods (Community Support)
 - Environmental Council of Sacramento (Won Smart Growth Policies)
 - Sacramento County Water Forum (Interest-based negotiation)
- Educational leadership
 - Team Lead: Coordinated Compliance Reviews
 - Met Sacramento (Board President/Treasurer/Secretary)
 - Alliance for California Computing Education for Students and Schools (ACCESS)
 - National Visiting Committee member (Mid-Pacific ICT)
 - ICT (Information and Communication Technologies) Sector Lead
 - Project Lead the Way (California)
 - C-STEM (UC Davis)
 - Exploring Computer Science (UCLA/LAUSD)

Technology and Social Media

- Website Designer/Developer (Responsive Web Design)
- ICT Sector Lead (CTE Sector and Pathways)
 - Information Support and Services
 - Networking
 - Software and Systems Development
 - Games and Simulation
- Listserv Publisher (3900 teachers/administrators)

www.EdSynergy.org Blog (Collaborating to Transform Education)

Responsive to Mobile

Search Engine Optimization

Twitter Feed with Re-Tweets

Easy to Maintain and Sustain (WordPress)

Worked with Google/Cisco/Adobe/Code.org to promote technologies

Issue Analysis/Problem Solving

Master's Degree in Public Policy Analysis

Issue Analysis

Program Design

Program Implementation

Program Evaluation

Performance/Management Auditor in Illinois and California

Legal Research

Gathering evidence (data) to support conclusions (findings)

Focus on Problem Identification (corrective actions)

Systems Focus

Input/Process/Output

Budget Systems

Reporting Systems

Systems include people!

BRANDON ROSE

Fair Oaks
[linkedin.com/in/brandonrose](https://www.linkedin.com/in/brandonrose) • [facebook.com/BrandonRoseSMUDDirector](https://www.facebook.com/BrandonRoseSMUDDirector)

Thank you for consideration as the Special District Commissioner to the Sacramento Local Agency Formation Commission (LAFCO). As fellow governing board members, I know you understand the vital role our special districts serve in Sacramento. Our agencies provide a diverse set of unique services across the County and we are called on time and time again when our communities are in need. I believe that as special districts, we have our hands on the pulse of our diverse populace and it is critical that our unique voice, insights and interests be strongly represented on the Commission. That is why I consider representing special districts on a regional body such as LAFCO a vitally important role. Please find my professional and academic qualifications as well as dedication to public service below. Thank you for your support and please don't hesitate to contact me directly at 916-844-5510 if I can be of service or you have any questions.

PUBLIC SERVICE

2017 – CURRENT

DIRECTOR, SACRAMENTO MUNICIPAL UTILITY DISTRICT, WARD 1

As a board member, I work with my fellow directors to establish policies and values about how the organization best represents the community. The Board sets the budget (\$1.75 billion), governance structures, the long-term strategic direction and monitors compliance. I actively engage the public, strategic partners and government organizations across a spectrum of issues.

2008 – 2017

DIRECTOR, FAIR OAKS RECREATION AND PARK DISTRICT

As an elected member of the Board of Directors and past chair, I worked in conjunction with the district administrator to determine long term policy development and strategic planning. As former chair of the Personnel and Management Committee I was responsible for updates to personnel policies as well as negotiations with the employees association and management. As chair of the Finance and Budget Committee, I direct the drafting and approval of the annual budget. In addition, as board chair, I focused on completion of a long term master plan.

2011 – 2019

CHAIR & SPECIAL DISTRICT REPRESENTATIVE, SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE

The Special District Representative is elected by the region's local governments to oversee the County's pooled investment funds, which total approximately \$4 billion. Duties include review of the annual investment policy; quarterly review of investments; and causation and review of an annual portfolio audit. Board Chair 2014-2018.

2010 – 2011

MEMBER, SPECIAL DISTRICT ADVISORY COMMITTEE; SACRAMENTO COUNTY LOCAL AGENCY FORMATION COMMISSION

The advisory committee provided a forum for valuable learning and information exchange with LAFCO staff.

WORK EXPERIENCE

2007 – CURRENT

AIR POLLUTION SPECIALIST, CALIFORNIA AIR RESOURCES BOARD

Duties in the Mobile Source Control Division include research, analysis and development of public health regulations including economic analysis, emission modeling as well as report, database, and training development. My current focus is on commercial fleet electrification and supporting the adoption of battery and fuel cell trucks and buses.

2004 – 2007

ENERGY SPECIALIST, CALIFORNIA ENERGY COMMISSION

I was lead for the Solar Rebate program's Performance Based Incentive pilot and managed the list of eligible equipment. In addition, I co-authored the New Solar Homes Partnership Program and the Emerging Renewables Program Guidebooks. I was a member of the California Solar Initiative Submetering Committee Working Group, as well as the Office of the State Fire Marshal Photovoltaic Building Standards Task Force. Activities included presenting at Solar Power International Conference, the California Council for Affordable Housing, and testifying at California Public Utilities Commission proceedings

2003 – 2004

RESEARCH ASSISTANT IV (HYDROLOGY), UC DAVIS

I conducted fluvial geomorphologic surveying and data collection of Sierra Nevada streams in the Feather River watershed as part of a larger CalFed Bay Delta effort.

1998 – 2002

ASSISTANT POOL MANAGER, SUNRISE RECREATION & PARK DISTRICT

Duties included working with the management team to ensure smooth operation of the aquatic division.

EDUCATION

2004

ENVIRONMENTAL POLICY ANALYSIS & PLANNING, UC DAVIS

Specialization in City and Regional Planning with a focus in Public Lands Management and Land Use Planning.

Study Abroad in Wilderness & Natural Area Management, University of Tasmania, Australia

MEMBERSHIPS

- Professional Engineers in California Government
- Young Professional in Energy
- Environmental Council of Sacramento (Past President)

Michael T. Yearwood

██████████ Rancho Cordova, CA 95670
██████████
XXXXXXXX███

Experience Summary:

Customer Service Leader with over ten years of experience with direct customer problem solving within the health insurance industry. Expert level experience with hiring, training, staff retention, process improvement projects, managing deadlines and increasing production of teams.

Health Net of California

2016-2019

Claims Supervisor - Performance Team

- Supervise a team of 17 Claims Analysts
- Coach and mentor staff to exceed expectations
- Responsible for talent and performance management of Claims Team
- Daily operational leadership and support through work distribution and monitoring
- Coordinate with scheduling to assist with daily forecast ensuring accurate staffing coverage
- Identify individual performance gaps to recommend and implement action plans that achieve desired result
- Monitor daily productivity through the Maccess System
- Collaborate with peers and managers on process improvements

State of California - Health Benefits Exchange (Covered California)

2015-2016

Supervising Program Technician III

- Supervise a team of 15 Customer Service Representatives
- Coach and mentor staff to exceed expectations
- Assist representatives with questions regarding health plan options and policy and procedures
- Research and resolve escalated calls from consumers
- Monitor daily productivity through the IEX System
- Audit inbound calls through the Nice System
- Collaborate with peers and managers on process improvements

Vision Service Plan

2007-2015

Client Broker Representative - Inside Sales

- Assisted and resolved clients and brokers service issues
- Provided phone support and customer service to clients and brokers
- Provided e-mail coverage for Sales Team in their absence
- Implemented installation of new groups and pull-outs according to guidelines
- Processed renewals for clients according to guidelines
- Provided Resource Center support to clients and brokers

References available upon request

Michael Yearwood

Rancho Cordova, CA 95670

Service to My Community

Cordova Recreation and Park District (Board Chairperson)
2015-Present: Director

As a Cordova Recreation and Park District (CRPD) Board Member I am responsible for the budget and for setting policies that safeguard the vitality of the district. The five non-partisan members of the Board of Directors are elected to four-year terms by residents located within CRPD's boundaries. The elected board is held accountable to the following laws that govern public officials: The Brown Act, California Public Records Act, FPPC Reporting Requirements and biannual ethics training.

Specific functions and duties of my role as a Board Director are:

1. To perform its legal responsibility.
2. To set up by-laws, regulations and operation procedures
3. To select, employ, and if necessary, dismiss the District Administrator.
4. To control the operating budget, the financial plans and the insurance program.
5. To care and maintain property.
6. To be responsible for program.
7. To assure personnel policies.
8. To maintain good public relations.
9. To appoint, commission, supervise and receive reports from committees and the District Administrator.

BOARD MEMBERS RESPONSIBILITIES

1. Board members should understand the significance and importance of recreation in the community.
2. Board members should be aware of the relationship of the recreation services to other community services.
3. Board members should look objectively at their specific responsibility as board members and at local community recreation needs, and keep abreast of changing conditions, continuously reassessing their efforts and reasons for service.
4. Board members should have the courage to resist pressures of all types and insist upon high standards for their agencies, particularly in regard to competent, professional personnel.
5. Board members should be aware of their role as board members, acting in concert with their fellow board members without usurping the functions of the District Administrator.

Michael Yearwood

Rancho Cordova, CA 95670



Rancho Cordova Athletic Association

2013: Founding Member
2013-2015: Secretary
2016: CRPD Representative

Leadership Rancho Cordova

2014-2016: Governing Board
2014: Graduate of Class VIII

Rancho Cordova Youth Soccer Club (RCSC)

2002: Coach
2003: U-6 Age Coordinator
2004: Coach & U-8 Boys Age Coordinator
2005: Coach & U-8 Girls Age Coordinator
2006: Coach & U-6 Age Coordinator
2007-2009: Club Manager & Coach
2012: Coach

American River Youth Soccer League (ARYSL)

2007-2009: Board Member – RCSC Representative
2010: League Treasurer

Cordova Girls Softball League

2010-2011: League Vice President
2011-2012: League Vice President
2012-2013: Secretary
2013-2014: Secretary
2014-2015: NORCAL Representative

Folsom Cordova Unified School District

Cordova High School Site Council
2014-2015: Parent Representative

Cordova Lane Elementary School Site Council

1998-2006: Elected Parent Representative

Navigator Elementary School Site Council

2006-2008: Elected Parent Representative

Measure M & P Oversight Committees

2014-2016: Parent/PTSO Member Representative



RECEIVED
10/4/19

Herald Fire Protection District

October 1, 2019

Dear Del Paso Manor Water District Board of Directors,

As a candidate for the open Independent Special District Commissioner and Alternate Commissioner vacancy, I wanted to introduce myself to you and your Board. I am currently the Chairperson of the Herald Fire Protection District Board of Directors and have been since April 2017. I have been a Board member since my appointment in December 2015 and elected to a four-year term in 2016. Throughout my tenure on the HFPD Board, it is no secret that our District has overcome many challenges and obstacles. I am proud of what we have accomplished in such a short amount of time, but more so in how our District is choosing to tackle new obstacles, including becoming more engaged within our community and industry. My decision to pursue this position, is purely from my desire to continue to give back to the community, represent our District and the various special districts in Sacramento County and to further be a voice for issues that uniquely affect us and our constituents.

As my resume describes, I am currently the Executive Director of the Sacramento County Farm Bureau, a non-profit, non-governmental organization representing farmers and ranchers in Sacramento County. I am well versed in issues focusing on the many facets of water, land use and planning, open space preservation and community development.

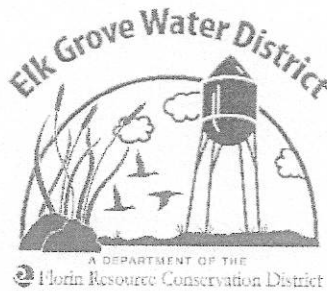
Additionally, I currently serve on Sacramento LAFCo's Special District Advisory Committee and on a working group focusing on protest thresholds with California LAFCo and the California Special Districts Association. I value the opportunity to participate in larger industry groups, while representing my small rural district. Through these collaborations, I am not only able to expand my own understanding of the challenges facing our Districts, but also discover how we can further partner on issues affecting all of us. These collaborations are key to developing strong working relationships and I look forward to continuing to expand my participation in these areas.

Special District representation on LAFCo is critical, as our District's services are vital to our communities. Whether we are focusing on fire prevention and suppression, recreational access, cemetery services or water service and delivery, our work is critical to the success and sustainability of our local communities and our larger network countywide. We each are an important component in our county, regardless of our size or influence, and our unique needs should be recognized and celebrated as an essential part of each of our communities.

I am available to meet with your Board and/or staff, should you have any questions about me, my background, or my commitment to representing special districts. I sincerely appreciate your consideration for this position and value the work you do in your community.

Sincerely,

Lindsey Liebzig, Chairman of Board of Directors
Herald Fire Protection District



October 17, 2019

Regional Water Authority Members and Associates
5620 Birdcage Street, Ste 180
Citrus Heights, CA 95610

RECOMMENDATION FOR ELLIOT MULBERG

The Sacramento County Local Area Formation Commission (LAFCo) is presently soliciting ballots to select one Special District Commissioner (Office No. 6) and one Alternate Special District Commissioner (Offices No. 6&7), due by 4:00pm on Thursday, November 21, 2019.

By this letter, **the Florin Resource Conservation District Board of Directors recommend Elliot Mulberg for Special District Commissioner.**

Mr. Mulberg has over 25 years of LAFCo experience as a LAFCo commissioner, LAFCo Executive Officer, LAFCo staff member, and LAFCo consultant. Mr. Mulberg has also completed over 40 Municipal Service Reviews that include full-service cities, water districts, sewer districts, irrigation districts, and fire districts.

He has served as a Director of the Cosumnes Community Services District, which provides parks, recreation, fire and emergency medical services to the Cities of Elk Grove and Galt. He now serves as a Director of the Florin Resource Conservation District, which provides potable water to over 45,000 residents of the City of Elk Grove.

Mr. Mulberg has worked with the California Special Districts Association (CSDA) as a member of the Legislative Committee and expert feedback teams in governance and air quality. In addition, he co-authored CSDA's Formation Guide and serves on the CSDA/California Local Area Formation Commission (CALAFCo) Protest Provisions Rewrite Committee.

As a CALAFCo Director, Elliot helped rewrite the principal acts for community service districts and mosquito abatement districts. He also co-authored the CALAFCo White Paper on the State of the Art of Agricultural Preservation. As a previous LAFCo special district commissioner, Mr. Mulberg formed the Special District Advisory Committee as a way for Sacramento LAFCo and special districts to foster improved communication.

9257 Elk Grove Blvd. Elk Grove, CA 95624 (916) 685-3556 Fax (916) 685-5376

October 17, 2019
Regional Water Authority Members and Associates

RECOMMENDATION FOR ELLIOT MULBERG

Page 2

Attached is Elliot Mulberg's resume, which further outlines his background and experience. As you can see, Mr. Mulberg is uniquely qualified for this role and we urge you to vote for him when submitting your ballot.

Thank you for your consideration.



TOM NELSON
BOARD CHAIR

Attachment

P.S. VOTE FOR ELLIOT MULBERG!



Resume

Elliot Mulberg
4941 Brownstone Ct.

Elk Grove, CA 95758

916-217-8393

mulberg@gmail.com

Community Service:

Florin Resource Conservation District / Elk Grove Water District - Director

Sacramento LAFCO Special District Advisory Committee

California Special District Association Legislative Committee

Friends of Stone Lakes National Wildlife Refuge

Elk Grove Western Festival

Rotary Club of Elk Grove

Past Community Service:

Sacramento Local Agency Formation Commission

Chair 2003, Vice Chair 2002

Special District Commissioner 2001- 2006, Special District Alternate 1995-2001

Elk Grove (now Cosumnes) Community Services District (parks and fire services) -Director 1994 – 2006

CALAFCO Board of Directors Special District Representative 2001-2006

California Special District Association Sacramento Chapter - Treasurer 1995-99

Sacramento Regional Council of Recreation & Park Agencies Vice President 1995

Franklin Laguna Area Community Planning Advisory Council Secretary 1993-1994

Elk Grove Historical Society President 2000, 2001

Professional Experience:

Environmental/ LAFCO Consultant– E Mulberg & Associates 2011-Present, CEQA analysis, municipal service reviews for water districts ,sewer districts, reclamation districts, resource conservation districts, health care districts, full service cities; sphere of influence updates; change of organization analysis annexations, consolidations, dissolutions; Solano LAFCO Executive Officer; Senior Air Quality Scientist, and Senior Air Quality Planner Michael Brandman Associates 2008-2011, Senior Analyst Monterey LAFCO 2006-08. Air Pollution Specialist CA Air Resources Board 25 years.

Professional Affiliations:

American Planning Association

Association of Environmental Professionals

American Meteorological Society

Education:

B.S. St. Louis University

M.S. UCLA

RECEIVED
10/11/19

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 4, 2019
SUBJECT: Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

Election / Voting Process

The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer, Manchester Grand Hyatt**. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (donnap@acwa.com) or fax

GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer, Manchester Grand Hyatt**. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hasteley will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hasteley will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there are floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
 - c. Tellers' Committee will count the ballots. President Hasteley has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.



PROXY DESIGNATION FORM

ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING(S)

WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on Wednesday, December 4, 2019 (and December 5, 2019 if necessary) as our voting delegate.

MEMBER AGENCY'S NAME	AGENCY'S TELEPHONE No.
MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)	SIGNATURE
DELEGATE'S NAME (print)	SIGNATURE
DELEGATE'S EMAIL	DELEGATE'S TELEPHONE No.
DELEGATE'S AFFILIATION (if different from assigning agency) ¹	DATE

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy voting cards will only be available for pick up on Wednesday, December 4, between 9:00 a.m. and 12:00 p.m. at the ACWA General Session Desk in the Harbor Foyer, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

Sarah Palmer, Zone 7 Water Agency Director

Seeks Your Support as ACWA Vice President



I am pleased and excited to be selected by ACWA's Nominating Committee to be on the official slate as Vice President. The election is on December 4th at the San Diego Fall Conference and I am asking for your support.

As you may know, I have been on the Board of Directors of Zone 7 Water Agency for more than 13 years, serving 3 terms as President. I am active in ACWA by being the Region 5 Vice Chair, an active ACWA Board member, and serving on the ACWA Water Quality, Water Management, and Agriculture Committees. I am also active on the PFAS/PFOA workgroup, the Direct Potable Reuse workgroup (just formed), and the ACWA Board Steering Committee. Learning from these groups has reinforced the fact that we all must work together. With the diverse challenges facing California water, we cannot afford to silo ourselves. ACWA gives us the opportunity and means to find our common ground and advocate on behalf of each other and our environment.

I have a Ph.D. in Cell Physiology and Biochemistry from the University of Toronto and a B.A. in Biology and Political Science from New York University. This background in science, with subsequent research and teaching careers, has led to opportunities for communicating complex concepts to both professional and lay groups. My work with Zone 7 has given me the opportunity to become well acquainted with the issues facing both urban and agricultural stakeholders.

I believe in a vision for California that will integrate all aspects of water: urban, rural, and agricultural. In California, all regions depend on one another. We already have one of the most highly engineered water systems in the world. We must manage it in such a way that we are stewards of both the human made infrastructure and the natural environment. We must think long-term. The world is changing more rapidly than we have yet to understand. We must be prepared to meet those challenges together.

I am increasingly concerned with the issues facing agriculture in California. Agriculture is about 20% of my agency Zone 7's water sales. California agriculture is a national treasure. Its welfare goes beyond the 3% of California's economy. Protecting our agricultural community, and its water, is a matter of food security, even of national security. One of the missions of ACWA should be to find a way to protect our agricultural resources, to make the issues of SGMA work for the Central Valley at least as well as it has for my agency's wineries. With the need for new conveyances and storage of water for our state and their resulting rising costs, we cannot allow more than one million acres of California farmland to go permanently fallow. The social and food security issues are dire under that scenario. Urban and agricultural interests must partner in their common dependence on one another.

I support an "all-of-the-above" approach to managing our state water portfolio. Groundwater banking, new conveyance, potable and non-potable reuse, desalination, increased storage, headwater/forest management all add up to a hefty price tag. There is no one solution or one size fits all. Each region will find its best fit but in such a way that it integrates with other regions. The challenges of present and pending climate change and the ever-present threats of earthquake and fire demand it.

My involvement with the Delta Conveyance, while understandably controversial, has given me a broad insight into the issues of providing water for 24 million people in the Bay Area and beyond as well as the valid and deep concerns of the Delta stakeholders and that fragile estuary on which so many species rely. The "reset" of the project by the Newsom administration should not be a setback, but rather a new opportunity to engage with Delta communities to identify and address their legitimate concerns. I will be chairing a Delta Stakeholder Engagement advisory committee to incorporate Delta perspectives into the logistics and locale of the new alternative. Environmental needs and local cultural heritage must be considered.

I will work to expand ACWA's membership. Representing and advocating to balance all regional issues in the state will make us stronger and allow more perspectives to be heard. The ACWA JPIA is a strong incentive for joining. My agency joined the JPIA this past year with the unanimous approval by our Board of Directors.

I look forward to working with the ACWA team. The staff is among the best I have seen, the executives are visionary. My ability to work with and understand up-to-date and science-based decision making, my experience along with my strengths of listening, learning, communicating, and adapting make me an ideal candidate for the office of Vice President of ACWA. Again, I ask for your support so that we may work together.

Sincerely,

Sarah Palmer, Ph.D.

More information can be found at:

www.linkedin.com/in/sarahlpalmerh2o

Sarah Palmer's Goals for ACWA In Brief

- Build on existing partnerships while expanding connections with urban, agricultural, academic, heritage and environmental interests
- Minimize "silo-ing" while respecting regional differences
- Increase stakeholder engagement through communication and education
- Advocate for the universal right to clean water
- Improve Association financial strength through increased membership and non-dues funding sources
- Promote a resilient, robust and diverse water portfolio that will serve California for generations to come

Resolution in Support of Sarah Palmer for ACWA Vice President

Now that the ACWA Nominating committee has set a slate for the positions of President and Vice President to be voted on at the ACWA Fall Conference in San Diego including Steve LaMar for President and Sarah Palmer as Vice President, I respectfully ask if your Board can lend me your support. I have included a sample Resolution if you choose to use it!

Thank you for your consideration,

Sarah

Resolution of the Board of Directors of

**In Support of Sarah Palmer
for the position of ACWA Vice President**

WHEREAS, ACWA has announced that the nominating committee has selected the slate for President and Vice President of ACWA

WHEREAS, Sarah Palmer has been selected for the slate as Vice President

WHEREAS, Sarah Palmer has a working knowledge of water industry issues and concerns, possesses strength of character and leadership capabilities, and is experienced in matters related to the performance of the duties of the office of Vice President; and

WHEREAS, Sarah Palmer can provide the dedication of time and energy to effectively serve in the capacity; and

WHEREAS, Sarah Palmer has served in a leadership role as a member of the Zone 7 Water Agency Board of Directors since 2006, 3 terms as President, has served on the Administrative, Finance, Tri-Valley Liaison, and Water Resources Committees of Zone 7 Water Agency; and

WHEREAS, Sarah Palmer serves as the Vice-Chair of ACWA Region 5 Board of Directors and as a Board member of ACWA

WHEREAS, Sarah Palmer serves as a member of the ACWA Agriculture, Water Management, and Water Quality Committees and as a member of the Water Quality Committee PFOS/PFAS subcommittee; and

WHEREAS, Sarah Palmer serves on the ACWA Board Steering Committee; and

WHEREAS, Sarah Palmer has demonstrated outstanding effort and support of local and regional water issues, including public information workshops and presentations; and

WHEREAS, it is the opinion of the ACWA Nominating Committee that Sarah Palmer possesses all the qualities needed to fulfill the duties of the office of ACWA Vice President.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF _____ does hereby support Sarah Palmer for the office of ACWA Vice President.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting held on _____.

AYES:

NOES:

ABSENT:



August 27, 2019

RECEIVED
8/28/19

Director
Pamela Tobin

General Manager
Del Paso Manor Water District
1817 Maryal Drive Ste. 300
Sacramento, CA 95864

RE: ACWA Vice President Election – 2020-'21 Term

Dear General Manager:

I am excited and proud to announce my candidacy for the office of Vice President of the Association of California Water Agencies (ACWA) for the 2020-2021 term and ask for your support. My more than 15 years of experience in local, regional and statewide water issues uniquely qualifies me for this role with ACWA.

I am honored to have the full support for my candidacy from my home district San Juan Water District in Northern California, where I have served on the Board of Directors since 2004, and from the Regional Water Authority / Sacramento Groundwater Authority, where I have also served on the Board and in leadership for 15 years. Additionally, I have been an active and supportive participant in ACWA, serving as current Chair of ACWA Region 4 and a member of the ACWA Board of Directors, and as a member of the Federal Affairs and Local Government Committees. I currently serve on the ACWA-Joint Powers Authority Board of Directors and Liability Committee.

In addition to my leadership roles in the water policy arena, I bring strong skills in the areas of strategic planning, finance, leadership and coalition building, forging strong partnerships between the community and the organizations in which I have served. I fully understand, and I am prepared to dedicate the time necessary to the position of ACWA Vice President and would dedicate my expertise in water and other personal strengths to support ACWA's priorities and mission.

It is a challenging time in California water which requires a commitment to seeking collaborative solutions that will work for ACWA's public water agency members and the customers they serve. I have a passion to bring my experience and skills to ACWA and would be honored to represent the association as its Vice President to advance issues of importance to its membership.

I look forward to meeting with many of you over the next few months. More details on my qualifications are provided in the attached document.

Thank you for your time and consideration of support. If you have any questions or concerns, please don't hesitate to contact me directly.

Sincerely,

Pam Tobin,

San Juan Water District Director; ACWA Region 4 Chair; ACWA-JPIA Board Member;
Sacramento Groundwater Authority Chair; Sacramento Regional Water Authority Board/Executive Committee Member



PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875 |

Statement of Qualifications

August 2019

Hello ACWA Members:

My name is Pam Tobin and I am asking for your support to be ACWA Vice President (2020 -'21 term). I have more than 15 years of experience in California water at the local, regional and statewide level. I have served on the Board of Directors of the San Juan Water District in Northern California since 2004, including three terms as President of the Board. I also have served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority.



As you know, this recent period in California water has presented many challenges for public water agencies and the elected directors who lead them. In my various roles, I have engaged in policy deliberations addressing the worst drought in California's history, landmark groundwater legislation known as SGMA, and ongoing efforts to stabilize the Delta. The most gratifying part of working to find solutions is the relationships I have built.

I value my active participation in ACWA. ACWA is the place where all water agencies come together to learn, to share and to make a difference as we create strategies and policies that will work for the 450 public water agency members under the ACWA umbrella. Whether the agencies are from the north, middle or southern end of the state or serve ag, urban or rural customers, we have more in common than we think because we all serve the public interest. I have been energized by my time on the ACWA Board of Directors as the ACWA Region 4 Chair, hashing out key federal issues and representing ACWA legislative positions on Capitol Hill and thinking about the local issues and how best to serve customers through participation on the Local Government Committee.

It has been extremely rewarding to work closely with the ACWA Board to devise statewide policies on everything from safe drinking water access and quality, to conservation and drought contingency, to providing input to the Newsom Administration on a future water portfolio for California. Also, I have enjoyed serving as a member of the ACWA Board Steering Committee carving out a future path for ACWA through a five-year Strategic Plan. As an ACWA-JPIA Board member and a recently appointed member of its Liability Committee, I have worked to ensure we are offering the critical insurance services that public water agencies need today and into

the future, by securing ACWA-JPIA's financial health and growth. Through these activities, I have been able to put my personal skills around policy development, collaboration, finance, and conflict resolution on the table to help make progress.

Those who know me know that I am not afraid to dig into the tough issues. In fact, I relish the opportunity to work collaboratively with all parties to find the "win-win" outcome. I also am an independent thinker and can make the tough calls. That is what ACWA is all about. ACWA brings the issues, the solutions and the people together. This is precisely why I want to use my experience and skills to help advance ACWA's mission and vision as its vice president.

Serving on the board at San Juan Water District has provided the opportunity to understand both the wholesale and retail side of the water business. We serve families and businesses. While we have some of the most senior water rights in California (1853), the agency also is an American River Division contractor with the Federal Central Valley Project. The agency is active in regional groundwater management / conjunctive use planning, with issues such as SGMA implementation which has helped me to better understand the challenges that other agencies experience. My time working with more than 22 public water agencies, private water companies, cities and counties through my work with the Regional Water Authority and Sacramento Groundwater Authority has been another opportunity to build partnerships for collaborative solutions.

So, what do I do in my spare time? You might be surprised to know that I am a long-time realtor and property developer with over 30 years as a business owner. Understanding the nexus between land-use planning and water management has been invaluable in my water role and in my professional life. But my real passion is caring for our four-legged friends. For many years I focused on showing dogs, but now I rescue them. It is the hardest and best thing I have ever done.

My background: I hail from Laconia, New Hampshire, growing up in the Lakes Region. I have called California home since 1971. I have been married to my wonderful, supportive husband for 38 years. I have two grown children, my oldest son is a senior engineer in upper management for the City of Los Angeles and the youngest is an attorney living and working in Los Angeles. I also have four grandchildren.



Finally, I did not come to the decision to run for ACWA Vice President lightly. As is sometimes the case, several ACWA water leaders that I respect came to me and told me that I should throw my hat in the ring for ACWA VP. Everything I have done to date has prepared me for this moment. I look forward to meeting with many of you to share my ACWA vision and commitment to you personally and hope that I can count on your support for ACWA Vice President.

PT

PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875

With more than 15 years of involvement in local, regional and statewide water issues as an elected and appointed official, I will bring considerable experience and knowledge to the office of ACWA Vice President including: water policy development, organizational governance and collaboration / coalition building. I have a passion for helping agencies and organizations to fulfill their mission and support their customers and communities. I serve on the San Juan Water District and Regional Water Authority (RWA) Boards; Chair, Sacramento Groundwater Authority (SGA) and ACWA-Joint Powers Authority Board of Directors and Liability Committee. I have actively served in ACWA leadership as ACWA Region 4 Chair, and as a member of the Federal Affairs and Local Government Committees.

Skills

- Financial Leadership
- Policy Development
- Contract Negotiations
- Collaboration and Coalition Building
- Public Agency and Organizational Governance
- Strategic Planning
- Testimony before State and Federal Agencies / Elected Bodies

Related Water Experience

Association of California Water Agencies Sacramento, CA

- Chair, Region 4 Board of Directors (2018-2019)
- Member, ACWA Board of Directors (2018-2019)
- Member, Region 4 Board of Directors (Since 2014)
- Member, Federal Affairs Committee (2014-2019)
- Member, BOD Strategic Plan Steering Committee (2019)
- Member Local Government Committee (2014-2015)
- Attended ACWA Conferences (2004-2019)
- Attended ACWA's Washington D.C. Conference (2015-2019), including serving as member advocate in ACWA's lobbying visits with members of Congress and their staffs, Administration officials and other D.C. leadership.

ACWA Joint Powers Authority Roseville, CA

- Member, Board of Directors (01/2016 – Current)
- Participate in monthly ACWA-JPIA Board meetings. Provide organizational leadership and collaborate with member partners to establish long-term goals, strategies and policies.
- Member of the ACWA-JPIA Liability Committee where I promote financial health and growth.



San Juan Water District
Granite Bay, CA

San Juan is both a wholesale and retail agency, with over 10,000 retail connections and serving a total wholesale population of over 150,000 in North-Eastern Sacramento County and Southern Placer County. Agency has one of the most senior water rights in California (1853) and is also an American River Division contractor with the Federal Central Valley Project

Member, Board of Directors (01/2004 – Current)
President (2016, 2012,2007))

- Provide leadership and guidance, facilitate solutions and collaboration on a variety issues including:
 - District operations and governance
 - Regional water transfers
 - Groundwater / conjunctive use planning
 - District financial issues and budget
 - District policies and business practices

**Regional Water Authority &
Sacramento Groundwater Authority**
Citrus Heights, CA

Each Board is comprised of General Managers and Elected Officials from more than 22 public water agencies, private water companies, cities and counties

Member, Board of Directors (01/2004 – Current)

- Represent San Juan WD on the RWA Board since 2004, including providing leadership as Past Chair (2012) and long-time member of the Executive Committee (2011-2014, 2016-current).
- Received 2018 RWA Distinguished Service Award in recognition of my many years of active service and contributions.
- Facilitate open dialogue, resolved conflicts and negotiated agreements between parties in order to reach win-win solutions and clarify goals
- Shepherd consensus and collaboration with professional staff
- Serve as current Chair of the Sacramento Groundwater Authority and Board member since 2004. (Past Chair - 2007 & 2008).

Professional Experience

- Curtis Real Estate – Realtor (2004-Present)
- Property Exchange Pro LLC – Owner, (2015- Present) – Provide comprehensive real estate services for residential and land markets.

Volunteer & Community Involvement

- Great Pyrenees Rescue – President (1996-Present). Sierra Pacific Great Pyrenees Rescue is a non-profit organization, charged with saving and restoring health of Great Pyrenees and Great Pyrenees mixed dogs. In the past 33 years, I rescued over 2,500 dogs through this program.
- 4-H Club of Placer County – Served as Community Leader (1982-1996)
- Alliance of Therapy Dogs – Tester / Observer (20 Years)

Awards

- Regional Water Authority - 2018 Distinguished Service Award
- Volunteer Center of Sacramento – 2007 Volunteer Spirit Award, “Sacramento Community Change Maker”



Pamela Tobin
My Priorities for ACWA

August 2019

I am often asked, "What is your personal vision for how you hope to contribute to making ACWA better and more valuable to its members?" Here are my priorities:

- **Demystify ACWA:** Local public water agencies have an increasing number of challenges to deal with. ACWA is here to help them, but we must continue to educate them on the services available through ACWA. I want to be an active ambassador on this front. I am a people person and enjoy relating to folks from around the state.
- **Increase Member Involvement:** Keeping member agencies connected to ACWA is truly a job that is never done. With the major turnover in the water industry, we must be vigilant to continue to engage members and solicit their input.
- **Advance Forest Management and Protect Local Water Agencies:** We are making great progress on securing funding and getting folks up the learning curve on the need to reduce fire risk and protect our source water. A lesser understood side effect of catastrophic fires is the burden that it puts on local water agencies who may be shouldered with the fallout of issues like inverse condemnation. We need to bring visibility to this issue and protect our members.
- **Support the Resiliency Portfolio:** Just as ACWA has done through the decades with past administrations, it must step up to proactively provide constructive and innovative input to the Newsom Administration's water vision. I am proud of ACWA's work on this and my involvement.

Pam Tobin – Endorsement Form

I, _____, endorse Pam Tobin from the San Juan Water District for the office of Vice President of the Association of California Water Agencies for the 2020-'21 term. I give my permission to use my name in support and endorsement. My personal endorsement does not necessarily represent the position of my Board, Agency or Organization.

Please return this page to me at petpyrs@surewest.net or fax at 916-791-6955



August 16, 2019

General Manager
Del Paso Manor Water District
1817 Maryal Drive Ste. 300
Sacramento, CA 95864

Directors
Edward J. "Ted" Costa
Marty Hanneman
Kenneth H. Miller
Dan Rich
Pamela Tobin
General Manager
Paul Helliker

Dear General Manager:

It is my pleasure to inform you that the Board of Directors of the San Juan Water District (San Juan) took action at its June 26, 2019, board meeting to nominate Director Pam Tobin to be elected Vice-President of the Association of California Water Agencies (ACWA).

As noted in the enclosed Resolution of Support from the San Juan Board, Director Tobin "possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice-President" – e.g. knowledge of the water industry, strength of character and leadership capabilities, and the ability to dedicate her time and energy to effectively serve. Moreover, Director Tobin has served ACWA in various capacities during her 15-year tenure as a San Juan Director, including:

- ◆ Current Chair of Region 4 and member of the Board of Directors, including being an appointee to the Steering Committee for Long-Term Strategic Planning;
- ◆ Board Member of ACWA JPIA since 2016; and
- ◆ Long-time active participant on the Federal Affairs and Local Government committees.

Director Tobin has also been a leader in regional water management efforts, including as a Board Member and multiple terms as Chair of both the Sacramento Regional Water Authority (RWA) and the Sacramento Groundwater Authority. In 2018, she was the recipient of the RWA's Distinguished Service Award.

In addition to informing you of Director Tobin's candidacy, we respectfully request your agency's support of Director Tobin's nomination by adopting a resolution endorsing her nomination to be ACWA's next Vice-President. Also enclosed you will find a sample resolution of support. If your board takes action, please forward your resolution of support to me by September 12th and also to ACWA c/o Donna Pangborn, 910 K Street, Suite 100, Sacramento, CA 95814.

Thank you very much for your consideration.

Sincerely,

Paul Helliker
General Manager

RESOLUTION NO. 19-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN JUAN WATER DISTRICT
TO NOMINATE AND SUPPORT
PAMELA TOBIN
AS A CANDIDATE FOR THE POSITION OF ACWA VICE PRESIDENT**

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the San Juan Water District Board of Directors since December 2004; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the ACWA Board of Directors since 2018; has served on the ACWA Region 4 Board since 2016 and is currently Region 4 Chair; has served on the ACWA Federal Affairs Committee and the ACWA Local Government Committee since 2014; and has served on the ACWA Board of Directors' Steering Committee for Long-Term Strategic Planning in 2019.

WHEREAS, Pamela Tobin has served on the Board of the Sacramento Regional Water Authority (RWA) since 2004, has previously served as RWA Board Chair, has served on the RWA Executive Committee for a number of years and received the RWA "Distinguished Service" Award for 2018.

WHEREAS, Pamela Tobin has served on the Board of the Sacramento Groundwater Authority (SGA) since 2004 and has previously served as SGA Chair and is the current SGA Chair for 2019.

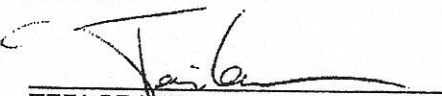
WHEREAS, it is the opinion of the San Juan Water District Board of Directors that Pamela Tobin possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice President.

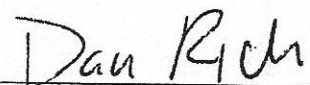
NOW, THEREFORE, BE IT RESOLVED, that the San Juan Water District Board of Directors does hereby nominate and support Pamela Tobin as a candidate for the office of ACWA Vice President, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 26th day of June 2019, by the following vote:

AYES:	DIRECTORS:	Costa, Hanneman, Miller, Rich, Tobin
NOES:	DIRECTORS:	
ABSENT:	DIRECTORS:	

ATTEST


TERI GRANT
Secretary, Board of Directors


DAN RICH
President, Board of Directors
San Juan Water District



Sample Resolution to Support Nomination ACWA President or Vice President Candidate

RESOLUTION OF THE BOARD OF DIRECTORS OF

IN SUPPORT OF THE NOMINATION OF

AS A CANDIDATE FOR THE POSITION OF ACWA _____

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, _____ has served in a leadership role as a member of the _____ Board of Directors since _____; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the _____ Board of Directors that _____ possesses all of the qualities needed to fulfill the duties of the office of ACWA _____.

NOW, THEREFORE, BE IT RESOLVED, that the _____ Board of Directors wholeheartedly supports _____ for nomination as a candidate for the office of ACWA _____.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting of said Board held on the _____ day of _____, 2019, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors

OCTOBER 2019 MEETINGS						
	BURT	HARRINGTON	LENAHAN	MATTEOLI	SCHNEIDER	
Board Meetings						
DPMWD - Regular Board Meeting 10/01/2019	1	1	1	1	1	
Committee Meetings						
Audit Committee: Burt/Lenahan						
Finance Committee: Burt/Lenahan						
Human Resources Committee: Schneider/Lenahan						
Policy Manual Review Committee: Burt/Harrington						
Safety and Security Committee: Burt/Schneider						
Succession Planning Committee: Harrington/Lenahan						
Transition Committee: Burt/Lenahan						
Other Meetings						
American Water Works Association (AWWA)						
Association of California Water Agencies (ACWA)						
Attorney Meeting		1				
California Special District's Association (CSDA)						
California Regional Water Authority (CRWA)						
Sacramento Groundwater Authority (SGA)						
Sacramento Suburban Water District (SSWD)						
DPMWD - AB1234 Ethics Training						
Sexual Harrassment Prevention Training (AB1825)						
TOTAL MEETINGS	1	1	2	1	1	
TOTAL COMPENSATED MEETINGS	1	1	2	1	1	
TOTAL COMPENSATION	\$100	\$100	\$200	\$100	\$100	
* Only two meetings per adhoc is allowed compensation						
** Meetings on same day (only one paid for)						
A - Absent						
P - Paid						
W - Waived director fee						

Field Report - October 2019

Submitted by Ken Ingle

Summary:

This month has again been very busy and costly. *2 leak repairs are being billed to Sacramento Sewer's subcontractor CSI.

Leaks:

8 Customer side leaks.

3 Corp to Curb leaks (district side of curb valve – *see above).

0 Main line leaks.

Complaints:

"Water off" calls were received during both half-hour main shut-downs necessary to repair damages caused by Sacramento Sewer subcontractor CSI.

Field Misc.:

14 service calls (other than leak related).

39 USAs (Underground Service Alerts) were received and our facilities marked.

The following reports were submitted to the SWRCB:

- The Monthly coliform report for September was submitted on 10/7.
- The 3rd Quarter Disinfection report was submitted on 10/7.

All distribution system bacteriological samples taken in October were "absent" of coliform.

Projects:

- Well 8 is off-line due to a problem with the deRan gear drive (allows operation of pump by either the electric motor or the natural gas engine). Odell's is assessing repairs needed.
- Dutch Brothers is preparing for the water main related work (to be scheduled).
- Well 9 – the faulty depth sensor has been replaced by Tesco.
- Well 6 – electrician has replaced two metal halide exterior lightbulbs and installed a photocell on the light post.