



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEL PASO MANOR WATER DISTRICT**

**April 7, 2020 6:30PM  
1817 Maryal Drive, Suite 300, Sacramento 95864**

***NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.***

**Note: Given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference only. Members of the public may call into the teleconference.**

**We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.**

**Teleconference Information:**

**Please join my meeting from your computer, tablet or smartphone.  
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United States: [+1 \(646\) 749-3122](tel:+16467493122)**

**Access Code: 390-681-101**

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**AGENDA**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by two-thirds (2/3) vote declaring the need for action arose after posting of the agenda.

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Sections 54954.2 and 54954.3 of the Government Code. Board action may occur on any identified agenda item. Any

member of the public may address the Board on any identified agenda item of interest after board discussion has ended on that item, and if there is a motion, before the vote is taken. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

In compliance with the Americans with Disabilities Act, Del Paso Manor Water District encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 487-0419 at least 24 hours in advance of the public meeting or hearing you wish to attend so that we may make every reasonable effort to accommodate you.

### **Call to order and roll call**

### **Pledge of Allegiance**

### **Announcements**

### **Public Comment**

*(ALL MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20)*

The Public may address the Board on any items not on the agenda which are within the jurisdiction of the Del Paso Manor Water District Board of Directors. Comments shall be limited to five (5) minutes.

### **Items for Discussion and/or Action**

1. Succession Planning Committee Recommendation for Water Operator
  - a. Authority to sign offer letter
2. Bond Re-Finance Options Update
3. COVID-19 Update
  - a. Risk Minimization and Outbreak Response Plan
  - b. Limited Duration Remote Worker Policy
  - c. Limited Duration Telework Application
  - d. Economic Impact of Coronavirus on Local Government Services and Employees
4. Interim General Manager Recommendation
5. County of Sacramento – Voter Registration & Election
6. Tesco Controls Annual Service Contract Package Renewal
7. District Billing System

- 8. Minutes
  - a. March 3, 2020 Regular Meeting
  - b. March 3, 2020 Special Meeting
  - c. March 20, 2020 Special Meeting
- 9. Warrants

**Director’s Meetings and Committees (Per AB 1234)**

- 10. ACWA/JPIA Meeting
- 11. Succession Planning Ad Hoc Committee
- 12. Finance Standing Committee
- 13. DPMWD/SSWD 2x2 Ad hoc
- 14. Other Reports – AB 1234

**General Counsel’s Report**

- 15. Non Discussion/Action Items

**Field Report**

- 16. Status of March Field Matters

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda. Comments shall be limited to five (5) minutes.

**Adjournment**

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## Upcoming Meetings

Tuesday, May 5, 2020 Regular Board Meeting

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I certify that the foregoing agenda for the April 7, 2020 meeting of the Del Paso Manor Water District Board of Directors was posted by April 3, 2020 in a publicly-accessible location at the Del Paso Manor Water District Board office, 1817 Maryal Drive, Suite 300, Sacramento, California, and was freely available to the public.

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John Lenahan  
Board President  
Del Paso Manor Water District