



**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**DEL PASO MANOR WATER DISTRICT**

**November 18<sup>th</sup>, 2021 6:30 PM**  
**1817 Maryal Drive, Suite 300, Sacramento 95864**

**Call to Order**

The Del Paso Manor Water District met this date at 6:30 p.m. by Teleconference with President Saunders presiding and calling the meeting to order.

**ROLL CALL**

**Present: President Saunders**  
**Members: Dolk, Macias, Matteoli, Pratt**

**General Manager: Gardner**  
**Clerk of the Board: Frontella**

**Public Comment** - This is a special meeting under Government Code section 54956. Public comment is limited to items appearing on the agenda. Under Section 54954.3, the public shall have the right to comment on any items appearing on the agenda prior to or during consideration of this item. Public comment on items not appearing on the agenda should be made at the regular meetings of the District. Comments shall be limited to five (5) minutes.

**President Saunders asked for public comments, the following citizens spoke: Carol Rose compliment staff on the agenda and how descriptive it was and that it gives an explanation on items on the agenda.**

**Adoption of Agenda**

**Motion by Director Pratt, seconded by Director Dolk to approve the agenda as presented. Passed 5/0**

**AYES: 5 Directors: Pratt, Dolk, Macias, Matteoli, President Saunders**  
**NOES: 0**  
**ABSENT: 0**

**Closed Session**

**President Saunders recessed to Closed Session at 6:37 p.m.**

**Item 1:** PUBLIC EMPLOYEE EMPLOYMENT in accordance with Government Code section 54957  
a. General Counsel

**Item 2:** CONFERENCE WITH LITIGATION – EXISTING LITIGATION (Pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9) *Ingle v. Del Paso Manor Water District* (Sacramento County Superior Court Case Number 34-2020-00289375)

**Item 3:** CONFERENCE RE ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: One potential case

### Report Out of Closed Session

President Saunders reported on the above items.

**Item 1:** By motion and second of Directors, to retain Kronick Firm with Mona Ebrahimi as principal contact as General Council and authorize the General Manager Gardner to execute contract. Pass by unanimous vote

**Item 2:** By motion and second of Directors, and unanimous vote, authorized the General Manager to proceed with Counsel to settlement and resolve this case. Passed by unanimous vote.

**Item 3:** By motion and second of Directors, authorize the General Manager to spend funds and proceed with a response to the Grand Jury report. Passed by unanimous vote.

### Regular Agenda

**Item 4:** Consider retaining the Kronick firm, with Mona Ebrahimi as principal contact as General Counsel. Attached are a copy of the Agreement for Legal Services and an information packet on the firm.

President Saunders asked for public comments, seeing none he brought item back to the Board and requested a motion.

Motion by Director Pratt, seconded by Director Macias to retain the Kronick Firm with Mona Ibrahimi as principal contact as General Counsel and authorize the General Manager to execute documents. Passed 5/0

**AYES:** 5      **Directors:** Pratt, Macias, Dolk, Matteoli, President Saunders  
**NOES:** 0

**ABSENT: 0**

**Item 5:** Eliminate the 150% cap on annual vacation accrual due to the impacts of Covid 19 and District needs. Retain the 50-day cap on total deferred vacation.

**President Saunders asked for public comments, seeing none he brought item back to the Board and requested a motion.**

**Motion by Director Dolk, seconded by Director Pratt to eliminate the 150% cap on annual vacation accrual and retain the 50-day cap on total deferred vacation. Passed 5/0**

**AYES: 5 Directors: Dolk, Pratt, Macias, Matteoli, President Saunders**  
**NOES: 0**  
**ABSENT: 0**

**Item 6:** Authorize \$15,000 for monthly housekeeping bills that are not coordinated with the Regular Meeting date and would be otherwise late each month.

**President Saunders asked for public comments, seeing none he brought item back to the Board and requested a motion.**

**Motion by Director Pratt, seconded by Director Macias to authorize \$15,000 for bills that are due for payment off cycle. Passed 5/0**

**AYES: 5 Directors: Pratt, Macias, Dolk, Matteoli, President Saunders**  
**NOES: 0**  
**ABSENT: 0**

**Adjournment**

There being no further business, the meeting was adjourned at 7:37 p.m.

APPROVAL:

ATTEST:

\_\_\_\_\_  
Ryan Saunders, President of the Board

\_\_\_\_\_  
Yvonne Spence, Clerk of the Board

**ABSENT: 0**

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**President Saunders asked for public comments, seeing none he brought item back to the Board and requested a motion.**

**Motion by Director Dolk, seconded by Director Pratt to eliminate the 150% cap on annual vacation accrual and retain the 50-day cap on total deferred vacation. Passed 5/0**

**AYES: 5 Directors: Dolk, Pratt, Macias, Matteoli, President Saunders**  
**NOES: 0**  
**ABSENT: 0**

**Item 6:** Authorize \$15,000 for monthly housekeeping bills that are not coordinated with the Regular Meeting date and would be otherwise late each month.

**President Saunders asked for public comments, seeing none he brought item back to the Board and requested a motion.**

**Motion by Director Pratt, seconded by Director Macias to authorize \$15,000 for bills that are due for payment off cycle. Passed 5/0**


**AYES: 5 Directors: Pratt, Macias, Dolk, Matteoli, President Saunders**  
**NOES: 0**  
**ABSENT: 0**

**Adjournment**

There being no further business, the meeting was adjourned at 7:37 p.m.

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**ATTEST:**

  
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Ryan Saunders, President of the Board

  
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Yvonne Spence, Clerk of the Board